

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas -
State Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas -
State Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST
FOR INFORMATION**

**Sample Distribution Documentation
Supplies Distribution | Technology Distribution**

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas - State
Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

**Sample Supplies Distribution Documentation | Issuance
from GDOE Central Office to the District Public Schools**

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

Received By

Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	COMPOSITION NOTEBOOKS Case (48 ea.)	Black Pens Pack (12 count)	Blue Pens Pack (12 count)	Red Pens Pack (12 count)	Erasers Pack (12 count) BACKORDE R	Crayons Each BACKORDER	Glue Case (24/case)	Scissors Case (200/case)	Filler Paper Case (24 pks/case) BACKORDE R (for elementary)	Pocket Folders Boxes (25 count/box) BACKORDER	Copier Paper Case	Print Name	Signature	Date
Adacao ES	408	25.2	34	34	34	68	408	8.2	2.1			10			
Agana Heights ES	267	16.3	22	22	22	45		5.3	1.1			8			
Astumbo ES	431	26.4	36	36	36	72	431	8.5	2.1			10			
C.L. Taitano ES	422	26.2	35	35	35	70		8.4	2.1			12			
Carbullido ES	343	21.2	29	29	29			7.1	2.6			12			
Chief Brodie ES	228	14.1	19	19	19			4.4	1.8			6			
D.L. Perez ES	585	36.2	49	49	49		585	12.1	4.1			18			
Finegayan ES	682	42.3	57	57	57		682	14.1	4.1			20			
H.S. Truman ES	299	18.3	25	25	25			6.1	2.1			4			
Inarajan ES	197	12.1	16	16	16			4.1	1.5			8			
J.M. Guerrero ES	425	26.2	35	35	35		425	8.4	2.1			12			
J.Q. San Miguel ES	374	23.2	31	31	31			7.4	2.9			10			
L.B. Johnson ES	233	14.2	19	19	19			4.4	1.9			6			
Liguan ES	354	22.1	30	30	30			7.2	2.7			10	Dorothy A. Mansueta	Dorothy A. Mansueta	10/14/20
M.A. Ulloa ES	512	32	43	43	43		512	10.3	3.8			14	Cruz, Sherriann	Sherriann Cruz	10/14/20
M.U. Lujan ES	443	27.3	37	37	37			9.1	3.1			16	Cruz, Keri	Keri Cruz	10/14/20
Machananao ES	354	22.1	30	30	30			7.2	2.7			10	Stilia T.P. Buis	Stilia T.P. Buis	10/14/20
Marcial Sablan ES	320	20	27	27	27			6.3	2.3			8	James Quintanilla	James Quintanilla	10/14/20
Merizo Martyrs ES	194	12.1	16	16	16	32		4.0	1.5		31 boxes or 6 cases + 1 box	6	Chantel Tajeron	Chantel Tajeron	10/14/20
Ordot-Chalan Pago ES	353	22	29	29	29			7.2	2.7			10	Ace	Ace	10/15/20
P.C. Lujan ES	262	16.2	22	22	22			5.2	1.1			8			

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

Received By

Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	Black Pens	Blue Pens	Red Pens	Erasers	Crayons	Glue	Scissors	Filler Paper	Pocket Folders	Copier Paper	Print Name	Signature	Date	
Unit of Measure	Case (48 ea.)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count) BACKORDE R	Each BACKORDER	Case (24/case)	Case (200/case)	Case (24 pks/case) BACKORDE R (for elementary)	Boxes (25 count/box) BACKORDER	Case			
Adacao ES	408	25.2	34	34	34	68	408	8.2	2.1			10	Madeline Santos	[Signature]	10/14/20
Agana Heights ES	267	16.3	22	22	22	45		5.3	1.1			8			
Astumbo ES	431	26.4	36	36	36	72	431	8.5	2.1			10			
C.L. Taitano ES	422	26.2	35	35	35	70		8.4	2.1			12			
Carbullido ES	343	21.2	29	29	29			7.1	2.1			12	Order of tokens emz	[Signature]	
Chief Brodie ES	228	14.1	19	19	19			4.4	1.8			6	Lilyan ue Duchocin	[Signature]	10/14/2020
D.L. Perez ES	585	36.2	49	49	49		585	12.1	4.1			18			
Finegayan ES	682	42.3	57	57	57		682	14.1	4.1			20			
H.S. Truman ES	299	18.3	25	25	25			6.1	2.1			4			
Inarajan ES	197	12.1	16	16	16			4.1	1.5			8			
J.M. Guerrero ES	425	26.2	35	35	35		425	8.4	2.1			12	Christianna Mendiola	[Signature]	10/19/2020
J.Q. San Miguel ES	374	23.2	31	31	31			7.3	2.8	6 T loose piece		10	Anthony P.T. Ceped	[Signature]	10/22/2020
L.B. Johnson ES	233	14.2	19	19	19			4.4	1.9			6			
Liguan ES	354	22.1	30	30	30			7.2	2.7			10			
M.A. Ulloa ES	512	32	43	43	43		512	10.3	3.8			14			
M.U. Lujan ES	443	27.3	37	37	37			9.1	3.1			16			
Machananao ES	354	22.1	30	30	30			7.2	2.7			10			
Marcial Sablan ES	320	20	27	27	27			6.3	2.3			8			
Merizo Martyrs ES	194	12.1	16	16	16	32		4.0	1.5		31 boxes or 6 cases + 1 box	6			
Ordot-Chalan Pago ES	353	22	29	29	29			7.2	2.7			10			
P.C. Lujan ES	262	16.2	22	22	22		31	5.0	1.1			8	Kenneth Guerrero	[Signature]	10/21/20

5.175 - 5 cases 1 dozen + 10 loose not glues

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

Received By

Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	Black Pens	Blue Pens	Red Pens	Erasers	Crayons	Glue	Scissors	Filler Paper	Pocket Folders	Copier Paper	Print Name	Signature	Date	
Unit of Measure	Case (48 ea.)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count) BACKORDE R	Each BACKORDER	Case (24/case)	Case (200/case)	Case (24 pks/case) BACKORDE R (for elementary)	Boxes (25 count/box) BACKORDER	Case			
Adacao ES	408	25.2	34	34	34	68	408	8.2	2.1			10			
Agana Heights ES	267	16.3	22	22	22	45		5.3	1.1			8	F. Arri		10/15/20
Astumbo ES	431	26.4	36	36	36	72	431	8.5	2.1			10	Jerilyn Taimango		10/19/20
C.L. Taitano ES	422	26.2	35	35	35	70		8.4	2.1			12	Loudes Francisca		10-15-20
Carbullido ES	343	21.2	29	29	29			7.1	2.6			12			
Chief Brodie ES	228	14.1	19	19	19			4.4	1.8			6			
D.L. Perez ES	585	36.2	49	49	49		585	12.1	4.1			18	Marteen Cruz		10/15/20
Finegayan ES	682	42.3	57	57	57		682	14.1	4.1			20	Erwin Aquon		10/13/2020
H.S. Truman ES	299	18.3	25	25	25			6.1	2.1			4	Gina Momen		10/21/20
Inarajan ES	197	12.1	16	16	16			4.1	1.5			8			
J.M. Guerrero ES	425	26.2	35	35	35		425	8.4	2.1			12			
J.Q. San Miguel ES	374	23.2	31	31	31			7.4	2.9			10			
L.B. Johnson ES	233	14.2 ✓	19 ✓	19 ✓	19 ✓			4.4 ✓	1.9 ✓			6	JOLEEN BAYONA		10/13/20
Liguan ES	354	22.1	30	30	30			7.2	2.7			10			
M.A. Ulloa ES	512	32	43	43	43		512	10.3	3.8			14			
M.U. Lujan ES	443	27.3	37	37	37			9.1	3.1			16			
Machananao ES	354	22.1	30	30	30			7.2	2.7			10			
Marcial Sablan ES	320	20	27	27	27			6.3	2.3			8			
Merizo Martyrs ES	194	12.1	16	16	16	32		4.0	1.5		31 boxes or 6 cases + 1 box	6			
Ordot-Chalan Pago ES	353	22	29	29	29			7.2	2.7			10			
P.C. Lujan ES	262	16.2	22	22	22			5.2	1.1			8			

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

Received By

Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	COMPOSITION NOTEBOOK	Black Pens	Blue Pens	Red Pens	Erasers	Crayons	Glue	Scissors	Filler Paper	Pocket Folders	Copier Paper	Print Name	Signature	Date
Unit of Measure		Case (48 ea.)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count) BACKORDER	Each BACKORDER	Case (24/case)	Case (200/case)	Case (24 pks/case) BACKORDER (for elementary)	Boxes (25 count/box) BACKORDER	Case			
Price ES	530	33.1	44	44	44		530	11.0	4.0			14	Cardelona Moriana		10/13/2020
Talofofo ES	228	14.1	19	19	19			4.4	1.8			6	Julia Lord		10.13.20

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

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Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	Black Pens	Blue Pens	Red Pens	Erasers	Crayons	Glue	Scissors	Filler Paper	Pocket Folders	Copier Paper	Print Name	Signature	Date	
Unit of Measure	Case (48 ea.)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count) BACKORDE R	Each BACKORDER	Case (24/case)	Case (200/case)	Case (24 pks/case) BACKORDE R (for elementary)	Boxes (25 count/box) BACKORDER	Case			
Tamuning ES	428	26.3 ✓	36 ✓	36 ✓	36 ✓			8.4 ✓	2.1 ✓			12	Jaime Borja	<i>[Signature]</i>	10-13-2020
Upi ES	491	30.3	41	41	41			10.1	3.6			14			
Wettengel ES	495	30.4	41	41	41			10.2	3.6			14			
Secondary Schools															
Agueda Johnston MS	574	36	48	48	48	96				52	102 or 20 cases +2 boxes	16			
Astumbo MS	468	29.1	39	39	39	78				36	102 or 20 cases +2 boxes	12	D MALICAY	<i>[Signature]</i>	10/14/20
F.B. Leon Guerrero MS	831	52	69	69	69	139				63		22			
Inarajan MS	380	23.3	32	32	32	63				29	602 or 24 cases +2 boxes	10			
Jose L.G. Rios MS	659	41.1	55	55	55	110				49		18			
L.P. Untalan MS	755	47.1	63	63	63	126				56		22	JD Kim	<i>[Signature]</i>	10/15/20
Oceanview MS	337	21	28	28	28	56				25		8			
VS Benavente	846	53	71	71	71	141				64		22			
George Washington HS	1123	70.1	94	94	94	187				87		30			
John F Kennedy HS	1326	83	111	111	111	221				99	1850 or 74 cases	38			
JPT Success Academy	118	7.2	10	10	10	20				9		2			
Okkod HS	1232	77	103	103	103	205				92	1725 or 69 cases	34			
Simon Sanchez HS	1246	78	104	104	104	208				93		36	VILLANUEVA GINA	<i>[Signature]</i>	10/22/20
Southern HS	956	59.3	80	80	80	157				72	1325 or 53 cases	26	JOHANNA SUBLAN	<i>[Signature]</i>	10/13/2020
Tiyan HS	901	56.1	75	75	75	150				68		26			

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

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Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	Black Pens	Blue Pens	Red Pens	Erasers	Crayons	Glue	Scissors	Filler Paper	Pocket Folders	Copier Paper	Print Name	Signature	Date	
Unit of Measure	Case (48 ea.)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Pack (12 count)	Case (24/case)	Case (200/case)	Case (24 pks/case) BACKORDE R (for elementary)	Boxes (25 count/box) BACKORDER	Case				
Tamuning ES	428	26.3	36	36	36		8.4	2.1			12				
Upi ES	491	30.3	41	41	41	1020 per eraser	10.1	3.6			14	K. ARION	[Signature]	10/15/20	
Wettengel ES	495	30.4	41	41	41		10.2	3.6			14				
Secondary Schools															
Agueda Johnston MS	574	36	48	48	48	96				52	102 or 20 cases + 2 boxes	16			
Astumbo MS	468	29.1	39	39	39	78				36		12			
F.B. Leon Guerrero MS	831	52	69	69	69	139				63		22			
Inarajan MS	380	23.3	32	32	32	55.02				29	602 or 21 cases + 2 boxes	10	Christine Lujan	C. Lujan 10-15-20	
Jose L.G. Rios MS	659	41.1	55	55	55	110				49		18	[Signature]	10/19/20	
L.P. Untalan MS	755	47.1	63	63	63	126				56		22			
Oceanview MS	337	21	28	28	28	50				25		8	ANTHONY PALACIOS	[Signature] 10-13-2020	
VS Benavente	846	53	71	71	71	141				64		22			
George Washington HS	1123	70.1	94	94	94	187				87		30			
John F Kennedy HS	1326	83	111	111	111	221				99	1850 or 74 cases	38	EVONIA PEREZ	[Signature] 10-13-20	
JPT Success Academy	118	7.2	10	10	10	20				9		2	ASHERDEE ROSETE	[Signature] 10/13/2020	
Okkod HS	1232	77	103	103	103	205				92	1725 or 69 cases	34			
Simon Sanchez HS	1246	78	104	104	104	208				93		36			
Southern HS	956	59.3	80	80	80	159				72	1325 or 53 cases	26			
Tiyan HS	901	56.1	75	75	75	150				68		26			

SCHOOL SUPPLY DISTRIBUTION LOG SHEET

Received By

Items	Based on 75% Student Count, as illustrated below (SY19-20 official enrollment)	COMPOSITION NOTEBOOKS	Black Pens	Blue Pens	Red Pens	Erasers	Crayons	Glue	Scissors	Filler Paper	Pocket Folders	Copier Paper	Print Name	Signature	Date
Unit of Measure		Case (48 ea.)	Pack (12 count)	Pack (12 count)	Pack (12 count)	1152 per Pack (12 count) BACKORDER	Each BACKORDER	Case (24/case)	Case (200/case)	Case (24 pks/case) BACKORDER (for elementary)	Boxes (25 count/box) BACKORDER	Case			
Tamuning ES	428	26.3	36	36	36			8.4	2.1			12			
Upi ES	491	30.3	41	41	41			10.1	3.6			14			
Wettengel ES	495	30.4 (31)	41	39 (41)	41	405	22 (44)	10.2 (10.5)	3.6 (4.3)			14	Raymond Borja	Raymond Borja	10-19-20
Secondary Schools															
Agueda Johnston MS	574	36	48	48	48	1152 per 96				19 (25) 52 (54)	102 or 20 cases +2 boxes	16	Calpat Sandoz	[Signature]	10-11-20
Astumbo MS	468	29.1	39	39	39	78						12			
F.B. Leon Guerrero MS	831	52	69	69	69	1492 (1608) 124						22	[Signature]	Jenina Binondo	10-13-20
Inarajan MS	380	23.3	32	32	32	63					602 or 24 cases +2 boxes	10			
Jose L.G. Rios MS	659	41.1	55	55	55	110						18			
L.P. Untalan MS	755	47.1	63	63	63	126						22			
Oceanview MS	337	21	28	28	28	56						8	[Signature]		
VS Benavente	846	53	71	71	71	141						22	JENNIFER TORRE	[Signature]	10/19/20
George Washington HS	1123	70.1	94	94	94	187						30	Michael Hocug	[Signature]	10/20/20
John F Kennedy HS	1326	83	111	111	111	221					1850 or 74 cases	38			
JPT Success Academy	118	7.2	10	10	10	20						2			
Okkod HS	1232	77	103	103	103	206					1725 or 69 cases	34	R. SERRANO	[Signature]	10/20/20
Simon Sanchez HS	1246	78	104	104	104	208						36			
Southern HS	956	59.3	80	80	80	159					1325 or 53 cases	26			
Tiyan HS	901	56.1	75	75	75	150				70		26	MARTIN VIKTORIA	[Signature]	10/19/20

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas - State
Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

**Sample Supplies Distribution Documentation | Issuance
from Adacao Elementary School to the Teacher**

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021

2nd Quarter Supplies (23 students)	Quantity	1st GRADE (Please place date/Initial)			
		MJ Cruz	Miles	Quintanilla	L. Villagomez
Compostion Notebook	48	MJ 10/27	eg 10/30	MJ 10/27	JU 10/27
Binder 2"	23				
Crayons	23	MJ 10/27	eg 10/30	MJ 10/27	JU 10/28
Eraser	23	MJ 10/27	eg 10/30	MJ 10/27	JU 10/28
Filler Paper (Wide-ruled) 2ea	46				
Folder (Paper)	23	MJ 10/27	eg 10/30	MJ 10/27	JU 10/28
Folder (Plastic) 2	23				
Glue	23	MJ 10/27	eg 10/30	MJ 10/27	JU 10/28
Glue Sticks (2)	46				
Pencils	23	MJ	eg 10/30	MJ 10/27	JU 10/28
Pencil Sharpener (Electric)	1	MJ 10/27	eg 10/30	MJ 10/27	JU 10/28
Scissors (blunt)	23	MJ	eg 10/30	MJ 10/27	JU 10/28
3rd Quarter					
Compostion Notebook (4)	92				
Binder 2"	0				
Crayons	23				
Eraser	23	MJ 1/19	eg 1/19	MJ 1/19	JU 1/19
Filler Paper (Wide-ruled) 2ea	46	MJ 1/19	eg 1/19	MJ 1/19	JU 1/19
Folder (Plastic) 2	46	MJ 1/11	eg 1/11	MJ 1/11	JU 1/11
Glue Sticks (2)	46	MJ 1/19	eg 1/19	MJ 1/19	JU 1/19
Pencils	23	MJ 1/19	eg 1/19	MJ 1/19	JU 1/19
Scissors (blunt)	0				
4th Quarter					
Compostion Notebook (4)	92	23 MJ	23 eg	23 MJ	23 JU
Binder 2"		23 MJ	23 eg	23 MJ	23 JU
Crayons	0	23 MJ	23 eg	23 MJ	23 JU
Eraser	23				
Filler Paper (Wide-ruled) 2ea	46	46 MJ	46 eg	46 MJ	46 JU
Folder (Plastic) 2	46	46 MJ	46 eg	46 MJ	46 JU
Glue Sticks (2)	46	23 MJ	23 eg	23 MJ	23 JU
Pencils	23	23 MJ	23 eg	23 MJ	23 JU
Scissors (blunt)	0				
Ruled Index Cards 3x5	1ea	MJ	eg	MJ	JU
Ruled Index Cards 4x6	1ea	MJ	eg	MJ	JU
Ruled Index Cards 5x8	1ea	MJ	eg	MJ	JU
Whiteboard Markers	1ea	MJ	eg	MJ	JU

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas - State
Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

**Sample Supplies Distribution Documentation | Issuance
from Adacao Elementary Teacher to Students**

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021

Teacher: <u>CRISTINA LIA</u>		Grade/Rm: <u>A102 1ST</u>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<u>2</u>	<i>[Signature]</i>	<u>10.12.2020</u>
Crayons	<u>1</u>	<i>[Signature]</i>	}
Erasers	<u>1</u>	<i>[Signature]</i>	
Filler Paper	<u>2</u>	<i>[Signature]</i>	
Glue	<u>1</u>	<i>[Signature]</i>	
Pens (Blk)	<u>1</u>	<i>[Signature]</i>	
Pens (Blue)	<u>1</u>	<i>[Signature]</i>	
Pens (Red)	<u>1</u>	<i>[Signature]</i>	
Pocket Folders	<u>1</u>	<i>[Signature]</i>	
Scissor	<u>1</u>	<i>[Signature]</i>	

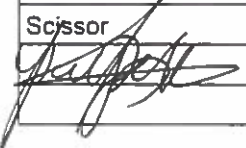
Teacher: QUINTANILLA		Grade/Rm: A102 1st		
Student Name: [REDACTED]				
2nd Quarter	Quantity	Parent/Guardian Signature	Date	
Composition Notebooks	2	↓		
Crayons	1			
Erasers	1			
Filler Paper	2			
Glue	1			
Pens (Blk)	1			
Pens (Blue)	1			
Pens (Red)	1			
Pocket Folders	1			
Scissor	1			
			[Signature]	10/12/2020

Teacher: <u>QUINTANA</u>		Grade/Rm: <u>A102 1ST</u>		
Student Name: <u>[REDACTED]</u>				
2nd Quarter	Quantity	Parent/Guardian Signature	Date	
Composition Notebooks	<u>2</u>	↓		
Crayons	<u>1</u>			
Erasers	<u>1</u>			
Filler Paper	<u>2</u>			
Glue	<u>1</u>			
Pens (Blk)	<u>/</u>			
Pens (Blue)	<u>/</u>			
Pens (Red)	<u>/</u>			
Pocket Folders	<u>1</u>			
Scissor	<u>1</u>			
				<u>10/12/2020</u>

AP

Teacher: <u>QUINTANILLA</u>		Grade/Rm: <u>A102 1ST</u>		
Student Name: <u>[REDACTED]</u>				
2nd Quarter	Quantity	Parent/Guardian Signature	Date	
Composition Notebooks	<u>2</u>	↓		
Crayons	<u>1</u>			
Erasers	<u>1</u>			
Filler Paper	<u>2</u>			
Glue	<u>1</u>			
Pens (Blk)	<u>1</u>			
Pens (Blue)	<u>1</u>			
Pens (Red)	<u>1</u>			
Pocket Folders	<u>1</u>			
Scissor	<u>1</u>			
				<u>10/12/2020</u>



Teacher: <u>QUINTANILLA</u>		Grade/Rm: <u>A102 1ST</u>	
Student Name: <u>[REDACTED]</u>			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<u>2</u>	↓	
Crayons	<u>1</u>		
Erasers	<u>1</u>		
Filler Paper	<u>2</u>		
Glue	<u>1</u>		
Pens (Blk)	<u>1</u>		
Pens (Blue)	<u>1</u>		
Pens (Red)	<u>1</u>		
Pocket Folders	<u>1</u>		
Scissor	<u>1</u>		
			<u>10/12/2020</u>

Teacher: <u>QUINTANILLA</u>		Grade/Rm: <u>A102 1ST</u>		
Student Name: <u>[REDACTED]</u>				
2nd Quarter	Quantity	Parent/Guardian Signature	Date	
Composition Notebooks	1	↓		
Crayons	1			
Erasers	1			
Filler Paper	1			
Glue	1			
Pens (Blk)	1			
Pens (Blue)	1			
Pens (Red)	1			
Pocket Folders	1			
Scissor	1			
				<u>10/12/2020</u>

B. Quintanilla

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Ms. Villagomez</i>		Grade/Rm: <i>1st Grade / A103</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	<i>*MEA</i>	<i>Nov. 18</i>
Crayons	<i>1</i>	<i>*MEA</i>	<i>↓</i>
Erasers	<i>1</i>	<i>*MEA</i>	<i>↓</i>
Filler Paper			
Glue	<i>1</i>	<i>*MEA</i>	<i>Nov. 18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>*MEA</i>	<i>Nov. 18</i>
<i>School Planner</i>	<i>1</i>	<i>*MEA</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

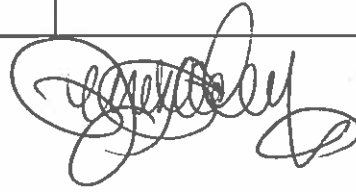
Teacher: <i>Lana Villagomez</i>		Grade/Rm: <i>1st A103</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	<i>* RJ</i>	<i>11/18</i>
Crayons	<i>1</i>	<i>* RJ</i>	<i>↓</i>
Erasers	<i>1</i>	<i>* RJ</i>	<i>↓</i>
Filler Paper			
Glue	<i>1</i>	<i>* RJ</i>	<i>11/18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>* RJ</i>	<i>11/18</i>
<i>School Planner</i>	<i>1</i>	<i>* RJ</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Laura Villagomez</i>		Grade/Rm: <i>1st A103</i>	
Student Name: <i>[REDACTED]</i>		<i>[Signature]</i>	<i>11/18/20</i>
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	<i>* [Signature]</i>	<i>11/18</i>
Crayons	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Erasers	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Filler Paper			
Glue	<i>1</i>	<i>* [Signature]</i>	<i>11/18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>* [Signature]</i>	<i>11/18</i>
<i>School Planner</i>	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

Teacher: Mr. Villagomez		Grade/Rm: First grade, A103	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	4	*	Nov. 18
Crayons	1	*	↓
Erasers	1	*	↓
Filler Paper			
Glue	1	*	Nov. 18
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	*	Nov. 18
School Planner	1	*	



Teacher: <i>Ms. Villanueva</i>		Grade/Rm: <i>1st grade A103</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>4</i>	<i>* 1</i>	<i>Nov. 18</i>
Crayons	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Erasers	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Filler Paper			
Glue	<i>1</i>	<i>* [Signature]</i>	<i>Nov. 18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>* [Signature]</i>	<i>Nov. 18</i>
School Planner	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>

[Signature] 11/18/20

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Ms. Villagomez</i>		Grade/Rm: <i>1st grade ALO3</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>4</i>	<i>[Signature]</i>	<i>Nov. 18</i>
Crayons	<i>1</i>	<i>[Signature]</i>	<i>↓</i>
Erasers	<i>1</i>	<i>[Signature]</i>	<i>↓</i>
Filler Paper	<i>4</i>		
Glue	<i>1</i>	<i>[Signature]</i>	<i>Nov. 18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>[Signature]</i>	<i>Nov. 18</i>
School Planner	<i>1</i>	<i>[Signature]</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Mr. Villagomez</i>		Grade/Rm: <i>1st Grade / A103</i>	
Student Name: XXXXXXXXXX		<i>Ataemantb</i>	<i>11/18/2020</i>
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	<i>* At</i>	<i>11/18</i>
Crayons	<i>1</i>	<i>* At</i>	<i>↓</i>
Erasers	<i>1</i>	<i>* At</i>	
Filler Paper			
Glue	<i>1</i>	<i>* At</i>	<i>11/18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>* At</i>	<i>11/18</i>
<i>School Planner</i>	<i>1</i>	<i>* At</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

Teacher: <i>ms. Villagomez</i>		Grade/Rm: <i>4A A103</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	<i>* [Signature]</i>	<i>11/18</i>
Crayons	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Erasers	<i>1</i>	<i>* [Signature]</i>	
Filler Paper			
Glue	<i>1</i>	<i>* [Signature]</i>	<i>11/18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>* [Signature]</i>	<i>11/18</i>
<i>School Planner</i>	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Laura Villagomez</i>		Grade/Rm: <i>1st A103</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	<i>* [Signature]</i>	<i>11/18</i>
Crayons	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Erasers	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>
Filler Paper			
Glue	<i>1</i>	<i>* [Signature]</i>	<i>11/18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	<i>* [Signature]</i>	<i>11/18</i>
<i>School Planner</i>	<i>1</i>	<i>* [Signature]</i>	<i>↓</i>

ADACAO ELEMENTARY SCHOOL

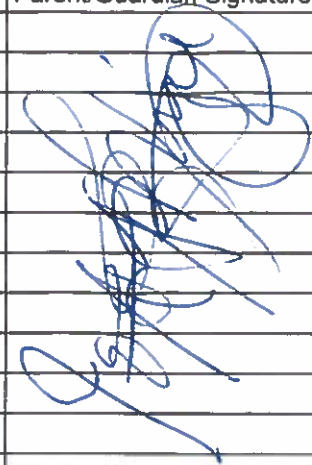
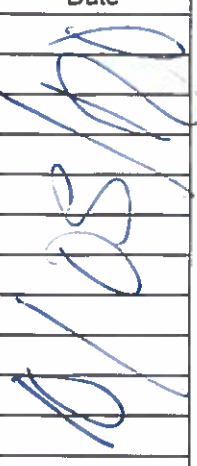
Teacher: <i>Laura Villagomez</i>		Grade/Rm: <i>48 A103</i>	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>	* <i>AP</i>	<i>11/18</i>
Crayons	<i>1</i>	* <i>AP</i>	↓
Erasers	<i>1</i>	*	
Filler Paper			
Glue	<i>1</i>	* <i>AP</i>	<i>11/18</i>
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	<i>1</i>	* <i>AP</i>	<i>11/18</i>
<i>School Planner</i>	<i>1</i>	* <i>AP</i>	↓

ADACAO ELEMENTARY SCHOOL

Teacher: <u>Ms. Cruz</u>		Grade/Rm: <u>1st / A 104</u>	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<u>2 in 1st Qtr</u>		
Crayons	<u>1</u>		
Erasers	<u>1</u>		
Filler Paper	<u>N/A</u>		
Glue	<u>1</u>		
Pens (Blk)	<u>N/A</u>		
Pens (Blue)	<u>N/A</u>		
Pens (Red)	<u>N/A</u>		
Pocket Folders	<u>—</u>		
Scissor	<u>1</u>		
<u>pencil</u>	<u>1</u>		

Please have parents sign and put in my bin.

ADACAO ELEMENTARY SCHOOL

Teacher: Ms. MJ Cruz		Grade/Rm: 1st / A104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2 in 1 st		
Crayons	1		
Erasers	1		
Filler Paper	N/A		
Glue	1		
Pens (Blk)	N/A		
Pens (Blue)	N/A		
Pens (Red)	N/A		
Pocket Folders	N/A		
Scissor	1		
Pencil	1		

Please have them sign and return to my bin.

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Ms. Cruz</i>		Grade/Rm: <i>1st/A104</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks <i>1st</i> <i>qtr</i>	<i>2</i>	<i>[Signature]</i>	
Crayons	<i>1</i>		
Erasers	<i>1</i>		
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>		
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>-</i>		
Scissor	<i>1</i>		
<i>Pencil</i>	<i>1</i>		

ADACAO ELEMENTARY SCHOOL

Teacher: <i>Ms. MJ Cruz</i>		Grade/Rm: <i>1st / A104</i>	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks <i>1st 2nd</i>	<i>2</i>	<i>[Signature]</i>	
Crayons	<i>1</i>		
Erasers	<i>1</i>		
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>		
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>—</i>		
Scissor	<i>1</i>		
<i>Pencil</i>	<i>1</i>		

Teacher: Ms. MJ Cruz		Grade/Rm: 1st / A104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks 1st ^{Gr.}	2		
Crayons	1		
Erasers	1		
Filler Paper	N/A		
Glue	1		
Pens (Blk)	N/A		
Pens (Blue)	N/A		
Pens (Red)	N/A		
Pocket Folders	—		
Scissor	1		
Pencil	1		

Shirley Cruz

please have parent sign and put in my bin.

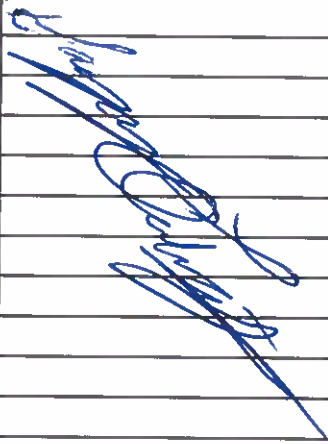
Teacher: <i>Ms. MJ Cruz</i>		Grade/Rm: <i>1st / A104</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks <i>1st Qtr</i>	<i>2</i>	<i>[Signature]</i>	<i>11/05/20</i>
Crayons	<i>1</i>	<i>[Signature]</i>	
Erasers	<i>1</i>	<i>[Signature]</i>	
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>	<i>[Signature]</i>	
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>-</i>		
Scissor	<i>1</i>	<i>[Signature]</i>	
Pencil	<i>1</i>	<i>[Signature]</i>	<i>11/05/20</i>

please have parent sign and put in my bin

ADACAO ELEMENTARY SCHOOL

Teacher: MS. MJ Crue		Grade/Rm: 1st / A104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks ^{1st} gr	2	Pg	
Crayons	1		
Erasers	1		
Filler Paper	N/A		
Glue	1		
Pens (Blk)	N/A		
Pens (Blue)	N/A		
Pens (Red)	N/A		
Pocket Folders	—		
Scissor	1		
Pencil	1		

ADACAO ELEMENTARY SCHOOL

Teacher: <u>Ms. MJ Cruz</u>		Grade/Rm: <u>1st / A/104</u>	
Student Name: <u>[REDACTED]</u>			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks <u>1st str</u>	<u>2</u>		
Crayons	<u>1</u>		
Erasers	<u>1</u>		
Filler Paper	<u>N/A</u>		
Glue	<u>1</u>		
Pens (Blk)	<u>N/A</u>		
Pens (Blue)	<u>N/A</u>		
Pens (Red)	<u>N/A</u>		
Pocket Folders	<u>—</u>		
Scissor	<u>1</u>		
<u>Pencil</u>	<u>1</u>		

please have parent sign and put in my bin

Teacher: <i>Ms. MJ Cruz</i>		Grade/Rm: <i>1st / A104</i>	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks <i>1st Gr</i>	<i>2</i>	<i>mejo</i>	
Crayons	<i>1</i>		
Erasers	<i>1</i>		
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>		
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>—</i>		
Scissor	<i>1</i>		
<i>Pencil</i>	<i>1</i>		

Teacher: <i>Ms. MJ Cruz</i>		Grade/Rm: <i>1st/A104</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks <i>1st qtr</i>	<i>2</i>	<i>M. E. J.</i>	
Crayons	<i>1</i>		
Erasers	<i>1</i>		
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>		
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>—</i>		
Scissor	<i>1</i>		
<i>Pencil</i>	<i>1</i>		

ADACAO ELEMENTARY SCHOOL

Teacher: MS. MJ Cruz		Grade/Rm: 1st / A104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks 1st Gr	2	[Signature]	
Crayons	1		
Erasers	1		
Filler Paper	N/A		
Glue	1		
Pens (Blk)	N/A		
Pens (Blue)	N/A		
Pens (Red)	N/A		
Pocket Folders	—		
Scissor	1		
Pencil	1		

Teacher: Ms. Cruz		Grade/Rm: 1st / A 104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks ^{1st} _{2nd}	2	[Signature]	11/10/2020
Crayons	1	[Signature]	
Erasers	1	[Signature]	
Filler Paper	N/A	[Signature]	
Glue	1	[Signature]	
Pens (Blk)	N/A	[Signature]	
Pens (Blue)	N/A	[Signature]	
Pens (Red)	N/A	[Signature]	
Pocket Folders	1	[Signature]	
Scissor	1	[Signature]	
Pencil	1	[Signature]	11/10/2020

Please have them sign and return to my bin.

Teacher: <i>Ms. Cruz</i>		Grade/Rm: <i>1st / A104</i>	
Student Name: [REDACTED] <i>20</i>			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>=</i>	<i>[Signature]</i>	
Crayons	<i>1</i>		
Erasers	<i>1</i>		
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>		
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>-</i>		
Scissor	<i>1</i>		
<i>Pencil</i>	<i>1</i>		

Please have them sign & return to my bin.

Teacher: <i>Ms. Cruz</i>		Grade/Rm: <i>1st / A104</i>	
Student Name: XXXXXXXXXX			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	<i>2</i>		
Crayons	<i>1</i>		
Erasers	<i>1</i>		
Filler Paper	<i>N/A</i>		
Glue	<i>1</i>		
Pens (Blk)	<i>N/A</i>		
Pens (Blue)	<i>N/A</i>		
Pens (Red)	<i>N/A</i>		
Pocket Folders	<i>N/A</i>		
Scissor	<i>1</i>		
<i>pencil</i>	<i>1</i>		

M. Cruz 864.6588 NOV. 05. 2020

Please have parent sign & put in my bin

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A105	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	[Signature]	11/12/2020
Crayons	1		
Erasers	1		
Filler Paper			
Glue	1		
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1		
Pencils	4		

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A105	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks		[Signature]	11/12/20
Crayons	1		
Erasers	1		
Filler Paper			
Glue	1		
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1		
Pencils	2		

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A106	
Student Name: [REDACTED]		[Signature]	
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	"	11/12/20
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A106	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	[Signature]	11-12-2020
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A109	
Student Name: [Redacted]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	"	11/12/2020
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

(Handwritten signature)

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A109	
Student Name: [Redacted]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	<i>(Signature)</i>	11/11/20
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	[Signature]	11/12/20
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A104	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	[Signature]	11/12/2020
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A106	
Student Name: [REDACTED]		R. [Signature]	
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	"	
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

ADACAO ELEMENTARY SCHOOL

Teacher: Mrs. Miles		Grade/Rm: 1st A-106	
Student Name: [REDACTED]			
2nd Quarter	Quantity	Parent/Guardian Signature	Date
Composition Notebooks	2	[Signature]	11/12/2020
Crayons	1	"	
Erasers	1	"	
Filler Paper			
Glue	1	"	
Pens (Blk)			
Pens (Blue)			
Pens (Red)			
Pocket Folders			
Scissor	1	"	
Pencils	2	"	

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas -
State Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

**Sample Technology Equipment Distribution
Documentation | Issuance from the John F. Kennedy
High School to the Student**

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs

Washington, D.C. 20202-6400

March 23, 2021



Jon J. P. Fernandez
Superintendent of Education

JOHN F. KENNEDY HIGH SCHOOL

331 N. Marine Corps Drive
Tamuning, GU 96913
(671) 642-2100

*The mission of JFKHS is to develop our island students to
become globally primed high achievers.*

Online
[Signature]



Barbara R. Adamos, Ed. D.
Principal

APPENDIX B: GDOE Parent/Guardian and Student Equipment Agreement

Asset Tag Number: 26412	Serial Number: NXGK4A4023730002056600
Equipment Type: Acer Spin 5	Model Number: N16W1
School Name: John F. Kennedy High	Equipment Value: \$782.00
Print Student Name: [Redacted]	Student ID Number: 201101454
Print Father/Guardian Name: [Redacted]	Father/Guardian Email Address: [Redacted]
Print Mother/Guardian Name: [Redacted]	Mother/Guardian Email Address: @gmail.com
Home Phone Number: [Redacted]	Cell Phone Number: [Redacted]
Other Contact Number: [Redacted]	
Mailing Address: Barrigada, GU 96921	Physical Home Address: [Redacted] T. Est. III, Dededo, GU 96929
Father/ Guardian ID type and number: DL# [Redacted]	Mother/ Guardian ID type and number: [Redacted]

EQUIPMENT RESPONSIBILITY

The parent/guardian/student agree to protect the device/equipment at all times.

The parent/guardian/student have received, read, and signed Guam Board of Education Policies for Education Technology Use, Board Policy No.: 379 (Instruction - Students) and BP 836 (Parents, Guardians, and Visitors) which identifies guidelines for the use of technology, acceptable and unacceptable use of technology as well as guidelines for network and e-mail use.

The parent/guardian student will receive upon request a copy of the technical specifications of the device/equipment and, if applicable, the software. The parent/guardian student will take notice of the minimum capabilities that any replacement computer equipment will require.

The parent/guardian student understands that this device/equipment is a GDOE property, and is provided as part of educational tool set. If any situation the parent/guardian student withdraws from the current school, the latter will return the device/equipment in good condition.

GDOE Vision - "Every student. Responsible, Respectful and Ready for Life"

GDOE Mission - Our Educational Community . . . prepares all students for life, promotes excellence, and provides support

The parent/guardian/student understands that GDOE may require the return of the device/equipment at any time for any reason. I hereby certify that I will immediately return any and all GDOE equipment as soon as requested and in the acceptable condition.

The parent/guardian/student understands that there is no expectation of privacy; and all information stored on the device/equipment will be considered property of GDOE. Further, the parent/guardian/student understands that if GDOE obtains any information regarding illegal activity conducted on the device/equipment, it will be reported to the proper authorities.

The parent/guardian/student understands the precautions to keep the equipment in good condition.

The parent/guardian/student will not allow anyone other than authorized users to use the device/equipment nor will share the GDOE username(s) and/or password(s) with anyone. Further, I/we acknowledge that the student(s) and parent/guardian(s) are not authorized to install any type of spyware onto this device.

The parent/guardian/student understands that no modification, alteration, or upgrade in any form shall be made with the hardware and/or software programs provided by GDOE. The parent/guardian/student understands that the expectations in using the GDOE e-mail and device/equipment for educational related activities as needed for distance learning and educational correspondences

The parent/guardian/student understands that any files or software saved on the device/equipment will be for educational purposes related to the students' classes with GDOE. Therefore, the parent/guardian/student will follow the appropriate policies and procedures related to technology use within GDOE.

FINANCIAL OBLIGATION

Equipment Replacement

As previously stated, all named individuals and signatories are personally and separately liable for the replacement value of the GDOE equipment that we receive. The following options shall be GDOE's sole discretion to use and the signatories names shall be subject to GDOE's discretion.

Option 1: REPLACEMENT of the device/equipment.

- After notifying the school principal, the parent/guardian/student may choose to replace the computer equipment with computer equipment of equal or greater functionality, subject to approval by GDOE. The replacement device/equipment will be GDOE property. The functionality will be determined by the specifications of the equipment signed for and provided upon request.
- The parent/guardian/student must provide GDOE the specifications of the proposed device/equipment to purchase as a replacement within ten (10) business days.
- GDOE will have ten (10) business days to determine if the device/equipment intended to purchase meets the functionality requirement.
- Within ten (10) calendar days of approval from GDOE, the parent/guardian student will provide the replacement device/equipment and/or proof of purchase and shipping arrival estimate.

Option 2: PAYMENT for replacement device/equipment.

- If the parent/guardian/student opts to pay for the replacement of the device/equipment, the parent/guardian student will be responsible for the recovery cost and the software replacement of the device/equipment.
- The parent/guardian/student can either pay GDOE in full within five (5) business days of notice of the amount or according to an agreed-upon payment plan.
- The parent/guardian/student understands that there is no guarantee that a replacement device/equipment will be provided until full payment has been received by GDOE.

SOFTWARE REPLACEMENT

If the device/equipment is damaged, lost, or stolen due to negligence on the part of the parent/guardian/student, the latter accepts the responsibility to pay for new software licenses if it is indeed installed on the device/equipment received.

The parent/guardian/student will pay GDOE the amount listed in the Microsoft Select Plus Agreement License price list that is valid for the month.

The parent/guardian/student can either pay GDOE in full within five (5) business days of notice of the amount for the new software licenses or according to an agreed-upon payment plan.

REPORTING RESPONSIBILITY

The parent/guardian/student understands that if the equipment is damaged, lost, or stolen due to an unforeseen event that is not under the control of the parent/guardian/student, GDOE will strive to replace the equipment, but is not obligated to do so.

The parent/guardian/student understands that if the damage(s) to the device/equipment is covered under warranty then GDOE will strive to have the equipment repaired under warranty at no cost.

The parent/guardian/student understands that if any of the device/equipment has been damaged, the latter shall report the situation to the principal within one (1) business day of the occurrence with a detailed written statement.

The parent/guardian/student understands that if any of the equipment has been lost or stolen, latter must report the situation to the Guam Police Department (GPD) within twenty-fours (24); inform the school principal of the situation, and provide the GPD Case Number with a written statement of the details of the loss or theft. The parent/guardian/student also understand that a copy of the Legal Report may be requested, and that it must be provided within five (5) business days or when the final report is ready.

I/WE certify that I am the legal guardian of the child named above, and hereby agree to the conditions, guidance, and responsibility for the GDOE equipment that I receive. I/We agree to full financial responsibility for the GDOE equipment and/or software for any and all reasons, including but not limited to loss, theft, or damages that will incur while the equipment is in our possession. I/We understand that the GDOE equipment is and will always be GDOE property, regardless of circumstances.

Student Name (PRINT)	Student Signature (If 18 years and older)	Date
	<i>Raymond / Ayolei</i>	9/29/20
Father/Guardian Name (PRINT)	Signature	Date
Mother/Guardian Name (PRINT)	Signature	Date
	<i>Mish</i>	9/29/20
SCHOOL OFFICIAL (PRINT) NAME/ TITLE	Signature	Date

Tessie Cruz Admin Officer

[Signature]

9/29/20



Jon J. P. Fernandez
Superintendent of Education

JOHN F. KENNEDY HIGH SCHOOL
331 N. Marine Corps Drive
Tamuning, GU 96913
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become globally primed high achievers.*



Barbara R. Adamos, Ed. D.
Principal

APPENDIX C: Board Policy 379: Education Technology Policy

<p>Education Technology Use Policy User Agreement</p> <p>STUDENT</p> <p>I have read, understand and will follow Guam Education Board Policy 379 Education Technology Use Policy when using computers and other electronic resources owned, leased, operated by the Guam Department of Education and or personal devices accessing the GDOE network. I further understand that any violation of the policy that is illegal, prohibited, immoral, and/or unethical may result in disciplinary actions up to and including suspension or expulsion, access privileges revoked, and/or legal actions.</p>		
<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> <p>_____</p> <p>Student Name(Print)</p>	<div style="text-align: center; margin-bottom: 5px;"> <p>_____</p> </div> <p style="text-align: center;">Student Signature</p>	<div style="text-align: center; margin-bottom: 5px;"> <p>9/29/20</p> <p>_____</p> </div> <p style="text-align: center;">Date</p>
<p>Education Technology Use Policy User Agreement</p> <p>PARENT/GUARDIAN</p> <p>As a parent or guardian of (print name of student) _____</p> <p>I have read the Guam Board of Education Policy 379 Education Technology Use Policy. I understand that this access is designed for educational purposes. Guam Department of Education and _____ has taken responsible steps to control access to the internet, but cannot guarantee that all controversial information will be inaccessible to student users. I agree that I will not hold <u>Guam Department of Education</u> responsible for materials acquired on the network. I hereby give permission for my child to use network resources, including the internet that are available through the Guam Department of Education.</p>		
<div style="border: 1px solid black; width: 100%; height: 30px; margin-bottom: 5px;"></div> <p>_____</p> <p>Parent/ Guardian Name(Print)</p>	<div style="text-align: center; margin-bottom: 5px;"> <p>_____</p> </div> <p style="text-align: center;">Parent/ Guardian Signature</p>	<div style="text-align: center; margin-bottom: 5px;"> <p>9/29/20</p> <p>_____</p> </div> <p style="text-align: center;">Date</p>

GDOE Vision- "Every student Responsible, Respectful and Ready for Life"

GDOE Mission - Our Educational Community . . . prepares all students for life, promotes excellence, and provides support



Jon J. P. Fernandez
Superintendent of Education

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Barbara R. Adamos, Ed. D.
Principal

APPENDIX D: Board Policy 836: Community Relations, Parents/Guardians & Visitors

EDUCATION TECHNOLOGY USE POLICY

USER AGREEMENT

I have read, understand, and will follow the Guam Education Board Policy 836 Education Technology Use Policy when using a computer and other electronic resources owned, leased, or operated by the Guam Department of Education. I further understand that any violation of the policy that is illegal, prohibited, immoral and/or unethical may result in disciplinary actions up to and including restriction from GDOE premises, access privileges revoked and/or appropriate legal action.

By accepting this device, I agree and understand that my child(ren) MUST adhere to the requirements of Home Learning Online:

- ↓ Attend online classes regularly
- ↓ Actively participate in virtual learning classes
- ↓ Complete and submit assignments in a timely manner

Parent/ Guardian Name(Print)

Parent/ Guardian Signature

9/29/20

Date

GDOE Vision- "Every student: Responsible, Respectful and Ready for Life"

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Jon J.P. Fernandez
Superintendent

JOHN F. KENNEDY HIGH SCHOOL

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Tamuning, GU 96913
(671) 642-2100



Barbara R. Adamos, Ed. D.
Principal

received
9/24/20

The mission of JFKHS is to develop our island student to become globally primed high achievers.

STUDENT DEVICE APPLICATION

In an effort to support the Guam Department of Education's Distance Learning goals, public school students will be provided with a grade-appropriate electronic device. This will ensure that teaching and learning continue to take place despite any short- or long-term interruptions. Parents/Guardians may check out the electronic devices at their child's school. Families with multiple students at different schools must apply/obtain a device from each of their children's respective school. Devices must be picked up and signed out by a parent/guardian and student unless student is 18 years old or older. Adult students may pick up devices on their own.

By completing this application, parent/guardian/student agree that the device is strictly for educational purposes. Students must attend online classes regularly, actively participate in virtual learning classes, and complete and submit assignments in a timely manner.

Student Name (Last, First, M.I.): [REDACTED]		Student ID No.: 201101454	School: JFKHS	Grade Level: 10th
Student Date of Birth: [REDACTED]		Student's GDOE Email Address: [REDACTED]@students.gdoe.net		
Parent/Guardian Name (Last, First, M.I.): Yobei, Mayleen				
Full Physical Address (House#, Street Name, Zip Code): [REDACTED] III Dededo, GU 96929			Mailing Address (Include City and Zip Code): [REDACTED] arrigada, Guam, 96921	
Phone Number (Home): [REDACTED]	Phone Number (Work): [REDACTED]	Phone Number (Cellular or alternate): [REDACTED] 6		
Parent/Guardian Email address: [REDACTED]@gmail.com				
Check ALL that Applies: I have: <input checked="" type="checkbox"/> Access to Reliable Internet <input checked="" type="checkbox"/> Power Source (Electricity) <input type="checkbox"/> NO Access to Internet			Number of Devices your child has access to: 0 Laptop/Desktop Computer 1 Tablet/iPad 1 Mobile Phone	
If a student does not have internet access and if given a device, will the student be able to access internet elsewhere for the purpose of Distance Learning? <input checked="" type="checkbox"/> YES or <input type="checkbox"/> NO			If you have more than one(1) students in your household, do they share devices they have access to listed above? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO	

I hereby declare that the information is true and correct. I also understand that any willful dishonesty may render for refusal of this application.

Mayleen Yobei

ELECTRONIC SIGNATURE



JOHN F. KENNEDY HIGH SCHOOL

331 N. Marine Corps Drive
 Tamuning, GU 96913
 (671) 642-2100



Jon J.P. Fernandez
 Superintendent

received
 [Signature]

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Barbara R. Adamos, Ed. D.
 Principal

STUDENT DEVICE APPLICATION

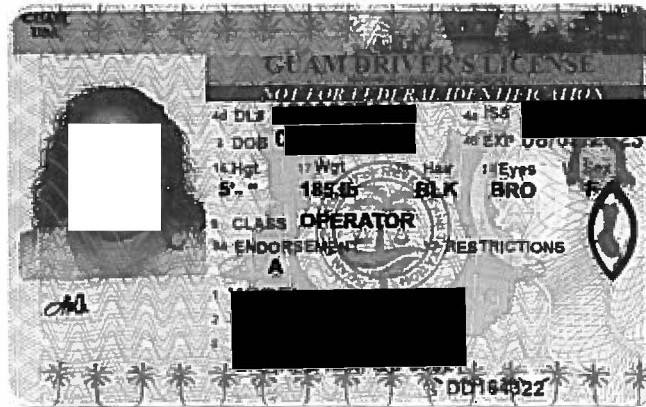
In an effort to support the Guam Department of Education's Distance Learning goals, public school students will be provided with a grade-appropriate electronic device. This will ensure that teaching and learning continue to take place despite any short- or long-term interruptions. Parents/Guardians may check out the electronic devices at their child's school. Families with multiple students at different schools must apply/obtain a device from each of their children's respective school. Devices must be picked up and signed out by a parent/guardian and student unless student is 18 years old or older. Adult students may pick up devices on their own.

By completing this application, parent/guardian/student agree that the device is strictly for educational purposes. Students must attend online classes regularly, actively participate in virtual learning classes, and complete and submit assignments in a timely manner.

Student Name (Last, First, M.I.): [Redacted]		Student ID No.: 20080340	School: JFKHS	Grade Level: 12th
Student Date of Birth: [Redacted]		Student's GDOE Email Address: [Redacted]@gdoe.students.net		
Parent/Guardian Name (Last, First, M.I.): [Redacted]				
Full Physical Address (House#, Street Name, Zip Code): [Redacted] Dedado, GU 96929			Mailing Address (Include City and Zip Code): [Redacted] Barrigada, GU 96921	
Phone Number (Home): [Redacted]	Phone Number (Work): [Redacted]	Phone Number (Cellular or alternate): [Redacted]		
Parent/Guardian Email address: [Redacted]@gmail.com				
Check ALL that Applies: I have: <input checked="" type="checkbox"/> Access to Reliable Internet <input checked="" type="checkbox"/> Power Source (Electricity) <input type="checkbox"/> NO Access to Internet			Number of Devices your child has access to: 0 Laptop/Desktop Computer 1 Tablet/iPad 1 Mobile Phone	
If a student does not have internet access and if given a device, will the student be able to access internet elsewhere for the purpose of Distance Learning? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO			If you have more than one(1) students in your household, do they share devices they have access to listed above? <input type="checkbox"/> YES or <input checked="" type="checkbox"/> NO	

I hereby declare that the information is true and correct. I also understand that any willful dishonesty may render for refusal of this application.

Mayleen Yobech Yobei
ELECTRONIC SIGNATURE
 [Signature]



**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas - State
Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

Technology Distribution Plan for the District Public Schools

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021



Technology Distribution Comprehensive Plan

Guam Department of Education

September 2020

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APPENDICES

- A. Student Device Application
- B. GDOE Parent/Guardian Equipment Agreement Form
- C. Board Policy 379: Education Technology Use Policy User Agreement (STUDENT)
- D. Board Policy 386: Education Technology Use Policy User Agreement (Community Relations, Parents/Guardians & Visitors)

I. INTRODUCTION

As a result of the Governor's Executive Order No. 2020-28 (August 21, 2020) Relative to Ordering Guam Residents to Stop the Spread of the COVID-19 by Staying Home, and 2020-29 (August 27, 2020) Relative to Extending the "Stay-at-Home" orders and allowing GDOE to continue providing remote learning services to the extent possible, the GDOE Superintendent directed all public schools to continue remote learning instructions as scheduled. On August 28, 2020, GDOE issued a press release informing all stakeholders of plans to deploy laptops and tablets to students and families to support students with remote learning tools and resources.

The lack of technology resources such as laptops and tablets for GDOE students impedes student learning, thus the need to distribute devices to students to take home to support distance learning.

Should the Governor declare Pandemic Condition of Readiness 3 deemed safe for students to return to campus, the district will reassess the situation and provide plan for the return of the devices back to the classrooms.

Three Models of Learning (as approved by the Guam Education Board, June 2020)

- A. **Home Learning: Online Instruction** – Students who are able (have needed equipment and Internet access) and would like to do 100% online distance/home learning. Home learning classes where students do not attend classes physically, but do so online.
- B. **Home Learning: Hard Copy Curriculum** – Students who would like to do 100% distance/home learning but do not have the equipment to support online work. This would be a home learning model supported by a paper-based or hardcopy-based curriculum.
- C. **Traditional (Face-to-Face)** – Students who will be participating in a blended model of face-to-face (FtF) and distance (home) learning. This model will have students attending classes physically on campus during alternating days from Monday-Thursday with a Friday "Student Intervention and Parent Support Day."

II. PURPOSE

To assess the current technology assets available at the GDOE schools and to assist in the development of a plan to PREPARE, TRANSFER, DISTRIBUTE, MAINTAIN and "RECOVER" those assets in order to move as many students in the Home Learning: Hard Copy Model to the Home Learning: Online Model as possible through the distribution of existing technology to students for home learning.

III. GENERAL GUIDELINES

Starting September 21, 2020 all GDOE Schools/Divisions will begin to assess devices at their schools to identify operable laptops for distribution. To address the need and lack of resources available, the Technology Distribution Plan will focus on the distribution of devices to Secondary Students registered in the Hard Copy Model of Learning. To ensure operable devices are distributed to students for use at home with minimal technical issues, devices that were acquisitioned 2017 – 2020 are recommended for distribution. Below is the Technology Distribution Action Plan with details of tasks to be performed, responsible individuals(s), and the timeline to perform the task. This action plan is to guide schools with a uniformed process to prevent concerns from the public.

TECHNOLOGY DISTRIBUTION ACTION PLAN		
TASK	RESPONSIBLE	TIMELINE
Assess Operable Devices (2017 and younger) <ul style="list-style-type: none"> • Able to charge • Login • Software updated • Printing capabilities 	School Technology Support Team	Tuesday, 09/22
Dissemination of Application <ul style="list-style-type: none"> • Hard Copy dissemination • Email as requested • Google Form submission 	<ul style="list-style-type: none"> • Central Press Release/ Isa Baza • School (mass announcement) 	Thursday, 09/24
Reviewing application and prioritizing students based on responses	School Application Review Team	Friday, 09/25 and on-going as apps come in
Assigning operable devices to eligible students	Property Liaison and/or designees	Friday, 09/25 and on-going
Addressing shortage of devices (POC Jesse Pendon)	Property Liaison and/or designees	Once quantity is determined
Distribution of Devices to Students	School	Week of 09/28 until all devices are distributed
Records Management - upload of signed student packets to MUNIS Fixed Asset Module	Property Liaison and/or designees	As packets are signed and ready for upload

For technical assistance or any inquiries regarding any procedure in the plan, see Point of Contact for each component:

For matters related to:	Contact Person	Contact Number	Email Address
Application, Selection, Records Management	Cellini J. Higa	300-1357	cjhiga@gdoe.net
Transfer of Devices between schools, Inventory Check, Recovery/ Return of Devices	Jesse Pendon Phillip Toves	300-1634 300-1636	jesse.pendon@gdoe.net patoves@gdoe.net
Technology Support, Assessment of Devices, Troubleshooting	Vincent Dela Cruz FSAIS	475-0479	vincedc@gdoe.net fsais@gdoe.net
Property Management Office Forms (PMS-07, etc.)	Maribeth Benavente	300-2483	mbbenavente@gdoe.net
Overall Technology Distribution Plan	Leon C. Bamba	300-3687	lcbamba@gdoe.net

IV. PREPARATION & DISTRIBUTION - OPERATIONS

The purpose of the Preparation phase is to determine eligible students receiving the devices based on a selection criteria. The phase is inclusive of procedures of device distribution and records management. Based on the Models of Learning data dated August 18, 2020, there are insufficient resources to supply the need. Therefore, the following will assist the schools in the equitable distribution of devices for students to support Distance Learning. The devices to be distributed shall be no older than 2017.

A. Assessment & Application Process

1. Assessment of Devices Needed (School Technology Support Team)
 - a. Identify operable devices that were acquisitioned between the years 2017-2020.
 - b. Inoperable devices must be reported to FSAIS via Helpdesk.
(<https://helpdesk.gdoe.net/portal>)
2. Dissemination of Application
 - a. Identify students on Hard Copy and Face-to-Face Models of Learning.
 - b. Contact identified students to inform them of the dissemination of the application.
 - c. Schools will determine how to disseminate/receive the applications.
 - d. Applications may be emailed as requested (schools to provide email address)
 - e. Application may also be completed via Google Form. A standard google form has been created for the purpose of a uniformed order of question items. This form will also be used by the school staff to collect information from the application. Schools MUST MAKE A COPY of the form for ownership prior to disseminating.
 - f. Students currently on the online MOL will be addressed on a case-by-case basis by the school.

Google Form Link: <https://forms.gle/wLgJyF9onZASGL3e6>

Contact Ms. Cellini J. Higa @ cjhiga@gdoe.net for any questions/concerns regarding the form.

B. Selection & Criteria Process

1. Selection Process
 - a. Schools will review applications and prioritize which students will be receiving devices based on responses and the priority order.
2. Criteria for Selection (Priority Order)
 - a. Student with reliable internet access but no technology devices such as a laptop/desktop computer or Tablet/iPad. Mobile phone is not a suitable device for distance learning but may be the source for internet connectivity.
 - b. Student who has internet access but shares a device with other students in their home.
 - c. Student who has no internet access and no device but able and willing to access internet elsewhere.

Note: Schools have the flexibility to pose additional criteria for eligibility. An example of an additional criteria is determining family engagement. If students/families are regularly communicating with the school regarding their child/children's education, are participating in class activities, pick up and submit hard copy packets consistently, and/or respond to school inquiries and requests, this all could be used as deciding factors when ranking students.

C. Assigning a device to a student

1. With the list of eligible students, school must now assign a device to a student. Database will be used to perform the following:
 - a. Prepare the Student and Parent/Guardian Packet
 - b. Fields to be pre-populated on the Technology Acceptance Agreement prior to distribution:
 - Asset Tag Number
 - Serial Number
 - Equipment Type (Laptop, Chromebook, iPad/ Tablet)
 - Equipment Value (retrieved from MUNIS - acquisition cost)
 - Equipment Model Number
 - School Name
 - Student Name
 - Student ID Number
2. Checklist of Required Documents upon checkout (compiled prior to distribution of devices)
 - GDOE Student Device Application (*See Appendix A*)
 - GDOE Parent/Guardian & Student Equipment Agreement (*See Appendix B*)
 - Board Policy No. 379 – Education Technology Use Policy-Instruction (Students) (*See Appendix C*)
 - Board Policy No. 836 – Education Technology Use Policy – Community Relations(Parents/Guardians & Visitors) (*See Appendix D*)

NOTE to Property Liaisons: The application and signatory pages of the agreement and policies will be uploaded on to each asset profile on the GDOE MUNIS Fixed Asset Module

By now, schools must have a thorough understanding of their inventory. Schools needing additional equipment, see Transfer Phase for the transfer of devices between schools procedures.

D. Distribution of Devices

1. Schools must designate a room to house all devices.
2. **ONLY** designated Property Liaisons and School Principals are authorized to issue

out student devices. Schools may assign other support staff to brief students/parents/guardians on the GDOE Parent/Guardian & Student Equipment Agreement to help with the flow of the process.

3. Schools must ensure that ONLY parent/guardian is authorized to check-out a device *with the student*. This is crucial to ensure that the GDOE Parent/Guardian & Student Equipment Agreement, BP 379, and BP836 are both signed by the student and parent/guardian. Siblings and other relatives are NOT permitted to check-out a device on behalf of parents/guardians and the student receiving the device.
4. Upon check-out, the parent/guardian must provide any valid government issued photo ID to complete the ID Type and Number field on the GDOE Parent/Guardian & Student Equipment Agreement. School will retain the original signed signatory pages and a copy of the ID. A copy of the signed packet will be provided to the student and parent/guardian.

E. Records Management

1. Maintain a database of information containing Student Info, Parent/Guardian Info, assigned device asset tag number
2. Provide Property Management Office (PMO) the MUNIS Adjustment & Certification Form
3. Once PMO has posted the MUNIS Adjustment & Certification Form data in the MUNIS system, Property Liaisons must upload the Student and Parent/Guardian Packet to include copy of Parent/Guardian photo ID on to each fixed asset profile in the Fixed Asset module.
 - a. GDOE Student Device Application (*See Appendix A*)
 - b. GDOE Parent/Guardian & Student Equipment Agreement (*See Appendix B*)
 - c. Board Policy No. 379 – Education Technology Use Policy-Instruction (Students) (*See Appendix C*)
 - d. Board Policy No. 836 – Education Technology Use Policy – Community Relations(Parents/Guardians & Visitors) (*See Appendix D*)
 - e. Copy of Parent/Guardian Photo ID

V. TRANSFERRING OF DEVICES OPERATION

Schools will prepare, inventory, sanitize and assist in the physical transfer identified Consolidated Grant Mobile Cart to either an identified Middle School or High School. The intent of GDOE to redistribute the technology devices to the Secondary Schools in order for them to decrease the amount of “Hard Copy Model” learners in each of the Secondary Schools.

A. Transfer of Devices

Responsible	Task	Desired Outcome
Administration Team	Develop Request to transfer the identified equipment from a specific Consolidated Grant Project to the Education Stabilization Fund Grant	Approval of the Transfer Change appropriate identification code in MUNIS
Property Management Office	Issue Transfer of Property Report Control Number to the identified schools that will be transferring the property	Schools transferring the property will have the control number prior to completing TRANSFER OF PROPERTY FORM (PMS-07)
Each School Property Liaison and/or Designated Property Liaison	<p>Transferring schools prepare the proper documentation (i.e PMS-07, etc) for equipment/fixed assets.</p> <p>Transferring schools prepare transfer documents for equipment/fixed assets</p> <p>Transferring Schools remove inoperable devices from designated carts and process accordingly (Report of Survey, etc.)</p>	<p>Proper completion of Transfer of Property Forms</p> <p>Copy of documented transfer emailed to Property Management Office</p>

Responsible	Task	Desired Outcome
Each School Site	Test each identified device <ul style="list-style-type: none"> • Operating Software is up-to-date • Charger is in working condition • No physical damage • Tag “problem’ devices (on cover) and compile problem cases on a spreadsheet chart number and device number. Devices deemed inoperable will not go with cart. • Maintain cart integrity (return all operational equipment to the appropriate cart). 	Devices are ready for student distribution to support Home Learning: Online Model
Each School Site Tech Support Team	Prepare to Sanitize each device prior to transportation and after receiving the devices Prepare a team of school employees ready to assist in loading, unloading, and securing of equipment until distribution to students.	Devices during physical transfer is safely load, unloaded, and secured properly. Transfer Process follows COVID Safety Guidelines
GDOE Warehouse Maintenance	Provide disposition of current GDOE fleet needed to transport devices.	Technology Distribution Team has knowledge of current GDOE fleet status needed for transportation
Logistics Team Each School Site	Develop a delivery/pick up schedule with GDOE Warehouse/Maintenance Communication among each school on delivery date, time, location, and identified school personnel We may need to work as a GDOE team to move assets from school to school	Developed Schedule

Responsible	Task	Desired Outcome
School Site Logistics Team	<p>Coordinate transport of devices from transferring school to receiving school</p> <p>Ensure proper documentation is maintained during the transfer process</p> <p>Ensure proper safety protocols are maintained</p> <p>Transport the devices using a variety of means</p>	Devices are safely transported to each site with proper documentation
Property Management Office	<p>Coordinate the necessary actions to ensure devices are “transferred” in MUNIS</p> <p>Note: If possible, coordinate this action as part of the annual “fixed assets” Inventory</p>	MUNIS is updated

B. Maintenance/ Inventory Check of Devices

Responsibility	Task	Desired Outcome
Each School Site	<p>Develop a plan to schedule maintenance for students/parents who checked out technology devices</p> <ul style="list-style-type: none"> • Scan for Inventory Check • Physical Check • Software Update Check • GDOE Network Check 	<p>Inventory of equipment is accounted for and updated</p> <p>In case of damage, inoperability appropriate actions completed</p> <p>Each equipment is physically checked at least on a quarterly basis due to the student population at each school site</p>
Each School Site Each School Property Liaison and/or Designated Property Liaison Property Management Office	<p>As needed, ensure documentation of lost/damaged property is addresses Certificate of Loss Police Report (initiated by Student/Parent)</p>	Equipment is accounted for
Property Management Office	<p>Coordinate feasibility of school site asset tracking with that of annual inventory</p>	All devices are properly inventoried.

C. RECOVERY – Return of Issued Devices

Responsible	Tasks	Desired Outcome
Each School Site	Develop a plan for the return of devices	All equipment accounted for.
Each School Site Each School Property Liaison and/or Designated Property Liaison Property Management Office	As needed ensure documentation of lost/damaged property is addresses <ul style="list-style-type: none"> • Certificate of Loss • Police Report (initiated by parent/guardian/student) 	All devices are properly inventoried.

VI. Technology Support

FSAIS will provide the technical support by building each school's technical knowledge and capacity to better serve students and families.

Objective 1: Assess and address the technical requirements for all school-based technology to be used at home

Task 1.1: Needs Assessment (completed)

Laptop (HW/SW) requirements

- Productivity Suite of Applications
- Offline access - Gsuite offline/ MSOffice/ Other suite of
- PDF editor
- Chrome browser updated
- Online Conferencing capable - camera, speakers, microphone (Google Meet / Zoom)
- Security - Malware, location tracking

Task 1.2: Identify GDOE Technology to distribute - prioritization listing

- Newest to oldest
 - Most updated due to most frequently used
 - Potentially less technical issues
 - Modern device
- Chromebooks and iPads
 - possibly use a test pilot or a select group of students
 - Limited in quantity
 - Great “real-world” test to see how devices are used in the home
 - Cost effective
 - Easier to deploy and manage (Find my iPad feature)
 - iPads - easier and more familiar with kids
 - iPads - videos and pictures work better and easier

Deliverable:

1. Listing of Prioritization of laptops - newest to oldest
2. Recommendation: Establish and update an approved listing of software for GDOE (approved set of standard software tools)
3. Recommendation: Identify and Procure PDF software
 - a. Identify funding (if not free)
 - b. Procure

- c. Installation
4. Recommendation: Identify and Procure security and tracking software
 - a. Identify a funding source (if not free)
 - b. Procure
 - c. Installation
 5. Recommendation: Establish and procure single sign-on (laptops/Gsuite/other) (funding required)
 6. Recommendation: Identify - test subject teachers/groups for iPad/chromebook devices

Objective 2: Provide supports to school to help build their technical knowledge and capacity to support their families in their utilizing of technology provided to them.

Task 2.1: Identify and list typical technical support challenges and needs (completed)

- Login - laptop, email, application
- Printing - teachers requiring students to print, easier to work on paper
- Installing - any requirement that needs software installed or required administrative rights

Task 2.2: Identify technology support team at the school (individuals who will check and prep laptops for distribution) and provide technical support

- Task 2.2.1: Send out survey to school principals
- Task 2.2.1: Provide training
- Recommendations for Technology Support Team:
 - Teacher technology cadre
 - Librarians
 - Computer Operator
 - Any individual who understands the basic/intermediate operations of a computer

Deliverables:

1. Listing of schools with their Technology support group to assess and prep laptops for distribution. (First Name, Last Name, email address, position title)
2. Procedures for assessment and preparation of laptops
 - a. Procedure to assess laptops
 - b. How to prep/update laptops
 - c. Procedure for monthly laptop checks
 - d. Procedures to assist with login of laptops

- e. Procedures/workflow of support (helpdesk)
3. Schools Identify a location for Assessment and Preparation
 - a. Ensure laptops are charged
 - b. Enough room with table and adequate power
 - c. A room with an operational WiFi Access Point
 4. Needs: Laptop bag
 5. Needs: Acquire supplies to prepare laptops
 - a. Cleaning/sanitation supplies
 - b. Organization supplies - stickers for tagging, post-its, laptops/computer for record keeping
 6. Needs: Acquire technical support tools for district
 - a. Helpdesk
 - b. Support tools - remote access, password management

Objective 3: Facilitate the establishment, training and support of school-based technology teams to support school site needs.

- Task 3-1 Identify Technology support teams at the school along with their POC
 - Probably will be same group as Objective 2
 - Send out survey to Principals
- Task 3-2 Develop training materials and sites for schools and for parents/students to reference
- Task 3-3 Provide training

Deliverables:

1. Listing of schools with their Technology Support Team to assess and prep laptops for distribution. (First Name, Last Name, email address, position title)
2. Training
 - a. Website for technology support
 - b. Training Materials
3. Needs: Acquire technical support tools for district

- a. Helpdesk
 - b. Support tools - remote access, password management
4. Recommendation: Schools provide training to parents and students to use, care for the laptops, and expectations

Schools Tasking Summary:

- Principals respond to survey for technology support
- Schools Identify a location for Assessment and Preparation (See deliverables - Objective 2)
- Assess and prepare the laptops to be distributed
 - Identify and physically Tag laptops good to go
 - At a minimum, the tag should included
 - Good to GO or distributable or Not operable - laptop screen broken, etc.
 - School, cart number/cart asset number it came from
 - Record laptop asset number on a spreadsheet - OK to distribute vs. Problem:<desc of problem>
 - Sanitize and wipe laptop down
 - Store/organize in a secured area for all laptops ready to distribute
 - Submit/share completed spreadsheet to School group responsible for preparing the paperwork and calling the parents
- Tech committee members attend training for assessment, preparation, and providing support to the Student/Parent community
- Schools technology support team - provide basic training on the use, care, and operation of laptop.

APPENDIX A: Student Device Application

In an effort to support the Guam Department of Education’s Distance Learning goals, public school students will be provided with a grade-appropriate electronic device. This will ensure that teaching and learning continue to take place despite any short- or long-term interruptions. Parents/Guardians may check out the electronic devices at their child’s school. Families with multiple students at different schools must apply/obtain a device from each of their children’s respective school. Devices must be picked up and signed out by a parent/guardian and student unless student is 18 years old or older. Adult students may pick up devices on their own.

By completing this application, parent/guardian/student agree that the device is strictly for educational purposes. Students must attend online classes regularly, actively participate in virtual learning classes, and complete and submit assignments in a timely manner.

PARENT/GUARDIAN/STUDENT INFORMATION

Student Name (Last, First, M.I.):		Student ID No.:	School:	Grade Level:
Student Date of Birth:		Student’s GDOE Email Address:		
Parent/Guardian Name (Last, First, M.I.):				
Full Physical Address (House#, Street Name, Zip Code):			Mailing Address (Include City and Zip Code):	
Phone Number (Home):	Phone Number (Work):	Phone Number (Cellular or alternate):		
Parent/Guardian Email address:				

<p>Check ALL that Applies:</p> <p>I have:</p> <p><input type="checkbox"/> Access to Reliable Internet</p> <p><input type="checkbox"/> Power Source (Electricity)</p> <p><input type="checkbox"/> NO Access to Internet</p> <p>If a student does not have internet access and if given a device, will the student be able to access internet elsewhere for the purpose of Distance Learning? YES or NO</p>	<p><u>Number</u> of Devices your child has access to:</p> <p>___ Laptop/Desktop Computer</p> <p>___ Tablet/iPad</p> <p>___ Mobile Phone</p> <p>If you have more than one (1) students in your household, do they share devices they have access to listed above? YES or NO</p>
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APPENDIX B: GDOE Parent/Guardian and Student Equipment Agreement

Asset Tag Number:		Serial Number:	
Equipment Type:		Model Number:	Equipment Value:
School Name:			
Print Student Name:		Student ID Number:	
Print Father/Guardian Name:		Father/Guardian Email Address:	
Print Mother/Guardian Name:		Mother/Guardian Email Address:	
Home Phone Number:	Cell Phone Number:	Other Contact Number:	
Mailing Address:		Physical Home Address:	
Father/ Guardian ID type and number:		Mother/ Guardian ID type and number:	

EQUIPMENT RESPONSIBILITY	
The parent/guardian/student agree to protect the device/equipment at all times.	
The parent/guardian/student have received, read, and signed Guam Board of Education Policies for Education Technology Use, Board Policy No.: 379 (Instruction - Students) and BP 836 (Parents, Guardians, and Visitors) which identifies guidelines for the use of technology, acceptable and unacceptable use of technology as well as guidelines for network and e- mail use.	
The parent/guardian/student will receive upon request a copy of the technical specifications of the device/equipment and, if applicable, the software. The parent/guardian/student will take notice of the minimum capabilities that any replacement computer equipment will require.	
The parent/guardian/student understands that this device/equipment is a GDOE property, and is provided as part of educational tool set. If any situation the parent/guardian/student withdraws from the current school, the latter will return the device/equipment in good condition.	

The parent/guardian/student understands that GDOE may require the return of the device/equipment at any time for any reason. I hereby certify that I will immediately return any and all GDOE equipment as soon as requested and in the acceptable condition.

The parent/guardian/student understands that there is no expectation of privacy; and all information stored on the device/equipment will be considered property of GDOE. Further, the parent/guardian/student understands that if GDOE obtains any information regarding illegal activity conducted on the device/equipment, it will be reported to the proper authorities.

The parent/guardian/student understands the precautions to keep the equipment in good condition.

The parent/guardian/student will not allow anyone other than authorized users to use the device/equipment nor will share the GDOE username(s) and/or password(s) with anyone. Further, I/we acknowledge that the student(s) and parent/guardian(s) are not authorized to install any type of spyware onto this device.

The parent/guardian/student understands that no modification, alteration, or upgrade in any form shall be made with the hardware and/or software programs provided by GDOE. The parent/guardian/student understands that the expectations in using the GDOE e-mail and device/equipment for educational related activities as needed for distance learning and educational correspondences.

The parent/guardian/student understands that any files or software saved on the device/equipment will be for educational purposes related to the students' classes with GDOE. Therefore, the parent/guardian/student will follow the appropriate policies and procedures related to technology use within GDOE.

FINANCIAL OBLIGATION

Equipment Replacement

As previously stated, all named individuals and signatories are personally and separately liable for the replacement value of the GDOE equipment that we receive. The following options shall be GDOE's sole discretion to use and the signatories names shall be subject to GDOE's discretion.

Option 1: REPLACEMENT of the device/equipment.

- After notifying the school principal, the parent/guardian/student may choose to replace the computer equipment with computer equipment of equal or greater functionality, subject to approval by GDOE. The replacement device/equipment will be GDOE property. The functionality will be determined by the specifications of the equipment signed for and provided upon request.
- The parent/guardian/student must provide GDOE the specifications of the proposed device/equipment to purchase as a replacement within ten (10) business days.
- GDOE will have ten (10) business days to determine if the device/equipment intended to purchase meets the functionality requirement.
- Within ten (10) calendar days of approval from GDOE, the parent/guardian/student will provide the replacement device/equipment and/or proof of purchase and shipping arrival estimate.

Option 2: PAYMENT for replacement device/equipment.

- If the parent/guardian/student opts to pay for the replacement of the device/equipment, the parent/guardian/student will be responsible for the recovery cost and the software replacement of the device/equipment.
- The parent/guardian/student can either pay GDOE in full within five (5) business days of notice of the amount or according to an agreed-upon payment plan.
- The parent/guardian/student understands that there is no guarantee that a replacement device/equipment will be provided until full payment has been received by GDOE.

SOFTWARE REPLACEMENT

If the device/equipment is damaged, lost, or stolen due to negligence on the part of the parent/guardian/student, the latter accepts the responsibility to pay for new software licenses if it is indeed installed on the device/equipment received.

The parent/guardian/student will pay GDOE the amount listed in the Microsoft Select Plus Agreement License price list that is valid for the month.

The parent/guardian/student can either pay GDOE in full within five (5) business days of notice of the amount for the new software licenses or according to an agreed-upon payment plan.

REPORTING RESPONSIBILITY

The parent/guardian/student understands that if the equipment is damaged, lost, or stolen due to an unforeseen event that is not under the control of the parent/guardian/student, GDOE will strive to replace the equipment, but is not obligated to do so.

The parent/guardian/student understands that if the **damage(s)** to the device/equipment is covered under warranty then GDOE will strive to have the equipment repaired under warranty at no cost.

The parent/guardian/student understands that if any of the device/equipment has been **damaged**, the latter shall report the situation to the principal within one (1) business day of the occurrence with a detailed written statement.

The parent/guardian/student understands that if any of the equipment has been lost or stolen, latter must report the situation to the Guam Police Department (GPD) within twenty-fours (24); inform the school principal of the situation, and provide the GPD Case Number with a written statement of the details of the loss or theft. The parent/guardian/student also understand that a copy of the Legal Report may be requested, and that it must be provided within five (5) business days or when the final report is ready.

I/WE certify that I am the legal guardian of the child named above, and hereby agree to the conditions, guidance, and responsibility for the GDOE equipment that I receive. I/We agree to full financial responsibility for the GDOE equipment and/or software for any and all reasons, including but not limited to loss, theft, or damages that will incur while the equipment is in our possession. I/We understand that the GDOE equipment is and will always be GDOE property, regardless of circumstances.

Student Name (PRINT)	Student Signature (If 18years and older)	Date
Father/Guardian Name (PRINT)	Signature	Date
Mother/Guardian Name (PRINT)	Signature	Date
SCHOOL OFFICIAL (PRINT) NAME/ TITLE	Signature	Date

APPENDIX C: Board Policy 379: Education Technology Policy

Education Technology Use Policy User Agreement

STUDENT

I have read, understand and will follow **Guam Education Board Policy 379 Education Technology Use Policy** when using computers and other electronic resources owned, leased, operated by the Guam Department of Education and/or personal devices accessing the GDOE network. I further understand that any violation of the policy that is illegal, prohibited, immoral, and/or unethical may result in disciplinary actions up to and including suspension or expulsion, access privileges revoked, and/or legal actions.

Student Name(Print)

Student Signature

Date

Education Technology Use Policy User Agreement

PARENT/GUARDIAN

As a parent or guardian of (print name of student) _____.

I have read the **Guam Board of Education Policy 379 Education Technology Use Policy**. I understand that this access is designed for educational purposes. Guam Department of Education and _____ has taken responsible steps to control access to the internet, but cannot guarantee that all controversial information will be inaccessible to student users. I agree that I will not hold **Guam Department of Education** responsible for materials acquired on the network. I, hereby, give permission for my child to use network resources, including the internet that are available through the Guam Department of Education.

Parent/ Guardian Name(Print)

Parent/ Guardian Signature

Date




APPENDIX D: Board Policy 836: Community Relations, Parents/Guardians & Visitors

EDUCATION TECHNOLOGY USE POLICY

USER AGREEMENT

I have read, understand, and will follow the **Guam Education Board Policy 836 Education Technology Use Policy** when using a computer and other electronic resources owned, leased, or operated by the Guam Department of Education. I further understand that any violation of the policy that is illegal, prohibited, immoral and/or unethical may result in disciplinary actions up to and including restriction from GDOE premises, access privileges revoked, and/or appropriate legal action.

By accepting this device, I agree and understand that my child(ren) **MUST** adhere to the requirements of Home Learning Online:

-  **Attend online classes regularly**
-  **Actively participate in virtual learning classes**
-  **Complete and submit assignments in a timely manner**

Parent/ Guardian Name(Print)

Parent/ Guardian Signature

Date



Parent/Guardian and Student Equipment Agreement

Asset Tag Number:		Serial Number:	
Equipment Type:		Model Number:	Equipment Value:
School Name:			
Print Student Name:		Student ID Number:	
Print Father/Guardian Name:		Father/Guardian Email Address:	
Print Mother/Guardian Name:		Mother/Guardian Email Address:	
Home Phone Number:	Cell Phone Number:	Other Contact Number:	
Mailing Address:		Physical Home Address:	
Father/ Guardian ID type and number:		Mother/ Guardian ID type and number:	

EQUIPMENT RESPONSIBILITY

The parent/guardian/student agree to protect the device/equipment at all times.

The parent/guardian/student have received, read, and signed Guam Board of Education Policies for Education Technology Use, **Board Policy No.: 379 (Instruction - Students)** and **BP 836 (Parents, Guardians, and Visitors)** which identifies guidelines for the use of technology, acceptable and unacceptable use of technology as well as guidelines for network and e- mail use.

The parent/guardian/student will receive upon request a copy of the technical specifications of the device/equipment and, if applicable, the software. The parent/guardian/student will take notice of the minimum capabilities that any replacement computer equipment will require.

The parent/guardian/student understands that this device/equipment is a GDOE property, and is provided as part of educational tool set. If any situation the parent/guardian/student withdraws from the current school, the latter will return the device/equipment in good condition.

FINANCIAL OBLIGATION

As previously stated, all named individuals and signatories are personally and separately liable for the replacement value of the GDOE equipment that we receive. The following options shall be GDOE's sole discretion to use and the signatories names shall be subject to GDOE's discretion.

Option 1: REPLACEMENT of the device/equipment.

- After notifying the school principal, the parent/guardian/student may choose to replace the computer equipment with computer equipment of equal or greater functionality, subject to approval by GDOE. The replacement device/equipment will be GDOE property. The functionality will be determined by the specifications of the equipment signed for and provided upon request.
- The parent/guardian/student must provide GDOE the specifications of the proposed device/equipment to purchase as a replacement within ten (10) business days.
- GDOE will have ten (10) business days to determine if the device/equipment intended to purchase meets the functionality requirement.
- Within ten (10) calendar days of approval from GDOE, the parent/guardian/student will provide the replacement device/equipment and/or proof of purchase and shipping arrival estimate.

Option 2: PAYMENT for replacement device/equipment.

- If the parent/guardian/student opts to pay for the replacement of the device/equipment, the parent/guardian/student will be responsible for the recovery cost and the software replacement of the device/equipment.
- The parent/guardian/student can either pay GDOE in full within five (5) business days of notice of the amount or according to an agreed-upon payment plan.
- The parent/guardian/student understands that there is no guarantee that a replacement device/equipment will be provided until full payment has been received by GDOE.

SOFTWARE REPLACEMENT

If the device/equipment is damaged, lost, or stolen due to negligence on the part of the parent/guardian/student, the latter accepts the responsibility to pay for new software licenses if it is indeed installed on the device/equipment received.

The parent/guardian/student will pay GDOE the amount listed in the Microsoft Select Plus Agreement License price list that is valid for the month.

The parent/guardian/student can either pay GDOE in full within five (5) business days of notice of the amount for the new software licenses or according to an agreed upon payment plan.

REPORTING RESPONSIBILITY

The parent/guardian/student understands that if the equipment is damaged, lost, or stolen due to an unforeseen event that is not under the control of the parent/guardian/student, GDOE will strive to replace the equipment, but is not obligated to do so.

The parent/guardian/student understands that if the **damage(s)** to the device/equipment is covered under warranty then GDOE will strive to have the equipment repaired under warranty at no cost.

The parent/guardian/student understands that if any of the device/equipment has been **damaged**, the latter shall report the situation to the principal within one (1) business day of the occurrence with a detailed written statement.

The parent/guardian/student understands that if any of the equipment has been lost or stolen, latter must report the situation to the Guam Police Department (GPD) within twenty-fours (24); inform the school principal of the situation, and provide the GPD Case Number with a written statement of the details of the loss or theft. The parent/guardian/student also understand that a copy of the Legal Report may be requested, and that it must be provided within five (5) business days or when the final report is ready.

ACKNOWLEDGEMENT

I/WE certify that I am the parent/legal guardian of the child named above, and hereby agree to the conditions, guidance, and responsibility for the GDOE equipment that I receive. I/We agree to full financial responsibility for the GDOE equipment and/or software for any and all reasons, including but not limited to loss, theft, or damages that will incur while the equipment is in our possession. I/We understand that the GDOE equipment is and will always be GDOE property, regardless of circumstances.

Print STUDENT Name	Signature (18yrs. And older)	Date
Print Father/Guardian Name	Signature	Date
Print Mother/Guardian Name	Signature	Date
Print School Official Name/TITLE	Signature	Date



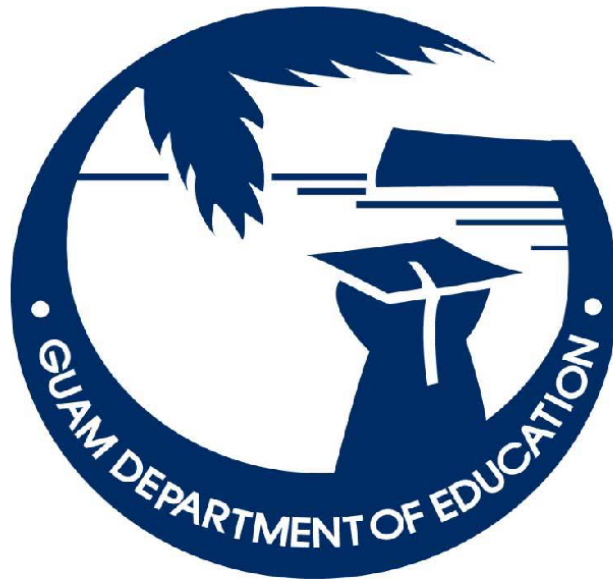
STUDENT DEVICE APPLICATION

In an effort to support the Guam Department of Education’s Distance Learning goals, public school students will be provided with a grade-appropriate electronic device. This will ensure that teaching and learning continue to take place despite any short- or long-term interruptions. Parents/Guardians may check out the electronic devices at their child’s school. Families with multiple students at different schools must apply/obtain a device from each of their children’s respective school. Devices must be picked up and signed out by a parent/guardian and student unless student is 18 years old or older. Adult students may pick up devices on their own.

By completing this application, parent/guardian/student agree that the device is strictly for educational purposes. Students must attend online classes regularly, actively participate in virtual learning classes, and complete and submit assignments in a timely manner.

Student Name (Last, First, M.I.):		Student ID No.:	School:	Grade Level:
Student Date of Birth:		Student’s GDOE Email Address:		
Parent/Guardian Name (Last, First, M.I.):				
Full Physical Address (House#, Street Name, Zip Code):			Mailing Address (Include City and Zip Code):	
Phone Number (Home):	Phone Number (Work):	Phone Number (Cellular or alternate):		
Parent/Guardian Email address:				
Check ALL that Applies:			Number of Devices your child has access to:	
I have: <input type="checkbox"/> Access to Reliable Internet <input type="checkbox"/> Power Source (Electricity) <input type="checkbox"/> NO Access to Internet			<input type="text"/> Laptop/Desktop Computer <input type="text"/> Tablet/iPad <input type="text"/> Mobile Phone	
If a student does not have internet access and if given a device, will the student be able to access internet elsewhere for the purpose of Distance Learning? YES or NO			If you have more than one (1) students in your household, do they share devices they have access to listed above? YES or NO	

**FEDERAL PROGRAMS DIVISION
DEPARTMENT OF EDUCATION
Government of Guam**



**Education Stabilization Fund to the Outlying Areas - State
Educational Agency**

**QUARTER 2 PROGRESS UPDATE | REQUEST FOR
INFORMATION**

Drawdowns

September 01, 2020: \$232,120.53 | October 13, 2020: \$416,031.91

October 22, 2020: \$190,084.13 | October 30, 2020: \$180,263.91

November 25, 2020: \$242,252.32

To the United States Department of Education
Office of Elementary and Secondary Education
Rural, Insular, and Native Achievement Programs
Washington, D.C. 20202-6400

March 23, 2021

ESF - SEA INVOICES AND DRAWDOWNS

Drawdown date: 09/01/2020

VENDOR	VENDOR NAME	PROJECT DESC	ACCOUNT	ACCOUNT DESC	PO	AMOUNT	CHECK NO	INVOICE	Description of Services or Supplies	INVOICE DATE
10024	BENSON GUAM	FY20 Project ESF-SEA	83000000 0240 E2083	Supplies & Materials	20200862	\$ 123,120.00	2010915	655456	Public Schools - PPEs - Forehead scanners	08/06/2020
80613	INTERNATIONAL ROYAL,	FY20 Project ESF-SEA	83000000 0240 E2083	Supplies & Materials	20200858	\$ 76,173.75	2010921	M239-2020	Public Schools - PPEs - Hand sanitizers	08/07/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83340000 0240 E2083	Supplies & Materials	20200862	\$ 2,160.00	2010915	655456	SJS - PPEs - Forehead scanners	08/06/2020
80613	INTERNATIONAL ROYAL,	FY20 Project ESF-SEA	83340000 0240 E2083	Supplies & Materials	20200858	\$ 6,895.44	2010921	M239-2020	SJS - PPEs - Hand sanitizers	08/07/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83370000 0240 E2083	Supplies & Materials	20200862	\$ 216.00	2010915	655456	GAA - PPEs - Forehead scanners	08/06/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83500000 0240 E2083	Supplies & Materials	20200862	\$ 10,080.00	2010915	655456	OCE - PPEs - Forehead scanners	08/06/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83510000 0240 E2083	Supplies & Materials	20200862	\$ 3,240.00	2010915	655456	HCA - PPEs - Forehead scanners	08/06/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83520000 0240 E2083	Supplies & Materials	20200862	\$ 2,160.00	2010915	655456	SPCS - PPEs - Forehead scanners	08/06/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83530000 0240 E2083	Supplies & Materials	20200862	\$ 288.00	2010915	655456	JSG - PPEs - Forehead scanners	08/06/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83540000 0240 E2083	Supplies & Materials	20200862	\$ 144.00	2010915	655456	PICA - PPEs - Forehead scanners	08/06/2020
10024	BENSON GUAM	FY20 Project ESF-SEA	83710000 0240 E2083	Supplies & Materials	20200862	\$ 144.00	2010915	655456	STATE - PPEs - Forehead scanners	08/06/2020
80613	INTERNATIONAL ROYAL,	FY20 Project ESF-SEA	83720000 0240 E2083	Supplies & Materials	20200858	\$ 7,499.34	2010921	M239-2020	ILACS - PPEs - Hand sanitizers	08/07/2020
						\$ 232,120.53				

ESF - SEA INVOICES AND DRAWDOWNS

Drawdown date: 10/13/2020

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	PO	AMOUNT	CHECK NO	INVOICE	FULL DESC	Description of Services or Supplies	INVOICE DATE
80652	WANG BROTHER'S HOLDI	83000000 0240 E2083	Supplies & Materials	20200874	\$ 64,690.00	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	Public schools - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83000000 0240 E2083	Supplies & Materials	20200868	\$ 149,977.62	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	Public schools - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83340000 0240 E2083	Supplies & Materials	20200874	\$ 21,450.00	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	SJS -face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83340000 0240 E2083	Supplies & Materials	20200868	\$ 3,582.02	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	SJS -face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83370000 0240 E2083	Supplies & Materials	20200874	\$ 3,217.50	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	GAA - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83370000 0240 E2083	Supplies & Materials	20200868	\$ 628.95	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	GAA - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83440000 0240 E2083	Supplies & Materials	20200874	\$ 32,175.00	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	GACS - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83440000 0240 E2083	Supplies & Materials	20200868	\$ 4,851.90	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	GACS - face masks	09/04/2020
10147	NATIONAL OFFICE SUPP	83500000 0240 E2083	Supplies & Materials	20200881	\$ 4,722.98	2011084	S-206398	PO NO. 20200881-00 GDOE IFB 002-2020	OCE - Instructional materials	09/02/2020
10147	NATIONAL OFFICE SUPP	83500000 0240 E2083	Supplies & Materials	20200881	\$ 453.75	2011084	S-206401	PO NO. 20200881-00 GDOE IFB 002-2020	OCE - Instructional materials	09/22/2020
11680	SCHOOL ESSENTIALS	83500000 0240 E2083	Supplies & Materials	20200906	\$ 603.84	2011086	SE-12976	PO NO. 20200906-00 IFB 002-2020	OCE - Instructional materials	09/25/2020
80652	WANG BROTHER'S HOLDI	83500000 0240 E2083	Supplies & Materials	20200874	\$ 36,722.40	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	OCE - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83500000 0240 E2083	Supplies & Materials	20200868	\$ 24,594.94	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	OCE - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83510000 0240 E2083	Supplies & Materials	20200868	\$ 6,403.31	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	HCA - face masks	09/04/2020
10147	NATIONAL OFFICE SUPP	83520000 0240 E2083	Supplies & Materials	20200932	\$ 696.32	2011084	S-206275	PO NO. 20200932-00 IFB 002-2020	SPCS - Instructional supplies	08/18/2020
10147	NATIONAL OFFICE SUPP	83520000 0240 E2083	Supplies & Materials	20200932	\$ 74.89	2011084	S-206278	PO NO. 20200932-00 IFB 002-2020	SPCS - Instructional supplies	08/18/2020
80652	WANG BROTHER'S HOLDI	83520000 0240 E2083	Supplies & Materials	20200874	\$ 21,450.00	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	SPCS - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83520000 0240 E2083	Supplies & Materials	20200868	\$ 3,114.80	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	SPCS - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83530000 0240 E2083	Supplies & Materials	20200874	\$ 214.50	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	JSG - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83530000 0240 E2083	Supplies & Materials	20200868	\$ 682.86	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	JSG - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83540000 0240 E2083	Supplies & Materials	20200874	\$ 42.90	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	PICA - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83540000 0240 E2083	Supplies & Materials	20200868	\$ 191.68	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	PICA - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83680000 0240 E2083	Supplies & Materials	20200874	\$ 8,580.00	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	SIFA - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83680000 0240 E2083	Supplies & Materials	20200868	\$ 1,719.13	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	SIFA - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83720000 0240 E2083	Supplies & Materials	20200874	\$ 12,870.00	2011070	932020 A	PO NO. 20200874-00 PPE'S TO SUPPORT OPENING OF SY2	ILACS - face masks	09/04/2020
80652	WANG BROTHER'S HOLDI	83720000 0240 E2083	Supplies & Materials	20200868	\$ 4,181.02	2011070	932021 A	PO NO. 20200868-00 PPE SUPPLIES TO SUPPORT OPENING	ILACS - face masks	09/04/2020
					\$ 407,892.31					
10479	DOCOMO PACIFIC	83720000 0230 E2083	Contractual	20200989	\$ 3,950.00	2011089	013070275	PO NO. 20200989-00 MIFI SERVICES	ILACS - Docomo MIFI	10/01/2020
10479	DOCOMO PACIFIC	83720000 0230 E2083	Contractual	20200989	\$ 3,950.00	2011089	0130702751	PO NO. 20200989-00 MIFI SERVICES	ILACS - Docomo MIFI	09/01/2020
10385	SUNLEADER GUAM COMPA	83720000 0240 E2083	Supplies & Materials	20200927	\$ 239.60	2011092	0031871	PO NO. 20200927-00 IFB 002-2020	ILACS - Admin supplies	09/24/2020
					\$ 8,139.60					
					\$ 416,031.91					

ESF - SEA INVOICES AND DRAWDOWNS

Drawdown date: 10/22/2020

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	PO	AMOUNT	CHECK NO	INVOICE	FULL DESC	Description of Services or Supplies	INVOICE DATE
10775	AMBROS INC.	83000000 0240 E2083	Supplies & Materials	20200882	\$ 2,287.60	2011119	0010516044	PO NO. 20200882-00 PPES TO SUPPORT OPENING OF SY2	Public Schools -Hand sanitizer	08/13/2020
80613	INTERNATIONAL ROYAL,	83000000 0240 E2083	Supplies & Materials	20200873	\$ 2,520.00	2011123	M240-2020	PO NO. 20200873-00 PPES TO SUPPORT OPENING OF SY2	Public schools - N95 masks	08/07/2020
80613	INTERNATIONAL ROYAL,	83000000 0240 E2083	Supplies & Materials	20200886	\$ 16,901.53	2011123	M244-2020	PO NO. 20200886-00 PPES TO SUPPORT OPENING OF SY2	Public schools - latex gloves & eye goggles	08/18/2020
80613	INTERNATIONAL ROYAL,	83000000 0240 E2083	Supplies & Materials	20200910	\$ 126,000.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	Public Schools - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83340000 0240 E2083	Supplies & Materials	20200910	\$ 3,480.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	SJS - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83370000 0240 E2083	Supplies & Materials	20200910	\$ 510.00	2011123	M245-2020	PO NO 20200910-00 PPES TO SUPPORT OPENING OF SY2	GAA - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83440000 0240 E2083	Supplies & Materials	20200910	\$ 2,850.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	GACS - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83500000 0240 E2083	Supplies & Materials	20200910	\$ 18,000.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	OCE - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83510000 0240 E2083	Supplies & Materials	20200873	\$ 9,975.00	2011123	M240-2020	PO NO. 20200873-00 PPES TO SUPPORT OPENING OF SY2	Public schools - Disinfectant wipes	08/07/2020
80613	INTERNATIONAL ROYAL,	83510000 0240 E2083	Supplies & Materials	20200910	\$ 4,200.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	HCS - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83520000 0240 E2083	Supplies & Materials	20200910	\$ 1,500.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	SPCS - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83530000 0240 E2083	Supplies & Materials	20200910	\$ 420.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	JSG - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83540000 0240 E2083	Supplies & Materials	20200910	\$ 240.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	PICA - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83680000 0240 E2083	Supplies & Materials	20200910	\$ 600.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	ILACS - face masks	08/14/2020
80613	INTERNATIONAL ROYAL,	83720000 0240 E2083	Supplies & Materials	20200910	\$ 600.00	2011123	M245-2020	PO NO. 20200910-00 PPES TO SUPPORT OPENING OF SY2	SIFA - face masks	08/14/2020
					\$ 190,084.13					

ESF - SEA INVOICES AND DRAWDOWNS

Drawdown date: 10/30/2020

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	PO	AMOUNT	CHECK NO	INVOICE	Description of Services or Supplies	INVOICE DATE
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20200893	\$ 3,720.00	2011132	S-206743	Public Schools - Eraser Block, White vinyl	10/12/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20200893	\$ 18,252.80	2011132	S-206975	Public Schools - Paper, Filler, 3 hole, College ruled, 200sheet/pk	10/12/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20200893	\$ 19,353.60	2011132	S=206744	Public Schools - Paper, Filler, 3 hole, College ruled, 200sheet/pk	10/12/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20200901	\$ 83,889.86	2011125	2020-1090	Public Schools - Liquid glues, Notebooks, Filler paper college ruled, Fille	09/29/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20200901	\$ 4,396.40	2011125	2020-1230	Public Schools - Notebooks wide ruled, Pocket folders	10/06/2020
80613	INTERNATIONAL ROYAL,	83000000 0240 E2083	Supplies & Materials	20210003	\$ 1,917.60	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
80613	INTERNATIONAL ROYAL,	83370000 0240 E2083	Supplies & Materials	20210003	\$ 39.95	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
80613	INTERNATIONAL ROYAL,	83440000 0240 E2083	Supplies & Materials	20210003	\$ 39.95	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
80613	INTERNATIONAL ROYAL,	83500000 0240 E2083	Supplies & Materials	20210003	\$ 559.30	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
11680	SCHOOL ESSENTIALS	83520000 0240 E2083	Supplies & Materials	20200938	\$ 110.05	2011137	SE-12980	St. Pauls School - Admin. Supplies	09/25/2020
80613	INTERNATIONAL ROYAL,	83520000 0240 E2083	Supplies & Materials	20210003	\$ 39.95	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
80613	INTERNATIONAL ROYAL,	83530000 0240 E2083	Supplies & Materials	20210003	\$ 39.95	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
80613	INTERNATIONAL ROYAL,	83540000 0240 E2083	Supplies & Materials	20210003	\$ 39.95	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
80613	INTERNATIONAL ROYAL,	83680000 0240 E2083	Supplies & Materials	20210003	\$ 39.95	2011128	M354-2020	Public, PNP & Charter Schools: Soap Dispenser	10/14/2020
					\$ 132,439.31				
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201138	\$ 7,003.60	2011139	S-206342	Public Schools - instructional supplies (paper & crayons)	09/28/2020
10385	SUNLEADER GUAM COMPA	83000000 0240 E2083	Supplies & Materials	20200897	\$ 37,821.00	2011140	0031759	Public Schools - instructional supplies (pens)	08/10/2020
10385	SUNLEADER GUAM COMPA	83000000 0240 E2083	Supplies & Materials	20200899	\$ 3,000.00	2011141	0031760	Public Schools - instructional supplies (crayons)	08/10/2020
					\$ 47,824.60				
					\$ 180,263.91				

ESF - SEA INVOICES AND DRAWDOWNS

Drawdown date: 11/25/2020

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	PO	YEAR	AMOUNT	CHECK NO	INVOICE	Description of Services or Supplies	INVOICE DATE
10113	JMI-EDISON	83000000 0240 E2083	Supplies & Materials	20201296	2021	\$ 13.05	2011257	0013729-IN	Public School - Agana Heights ES - admin supplies (paper clips)	10/15/2020
10113	JMI-EDISON	83000000 0240 E2083	Supplies & Materials	20201266	2021	\$ 90.42	2011257	0013739-IN	Public School- Agana Heights ES - instructional supplies (index cards)	10/19/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201323	2021	\$ 287.89	2011261	02570	Public School - Agana Heights ES - admin supplies (pens, filler paper)	10/14/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20210032	2021	\$ 2,592.80	2011261	02762	Public School - SHS - admin supplies (copy paper, stick on notes)	11/19/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201105	2021	\$ 3,040.00	2011261	S-206678	Public School - Jose Rios MS - admin supplies (copy paper)	09/22/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201285	2021	\$ 468.00	2011261	S-206988	Public School- Agana Heights ES - admin supplies (copy paper)	10/12/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201317	2021	\$ 564.25	2011261	S-207119	Public School - Adacao ES - admin supplies (colored copy paper)	10/23/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201281	2021	\$ 180.41	2011261	S-207121	Public School- Finegayan ES - admin supplies (folders, easel pad, note p	10/23/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201309	2021	\$ 359.25	2011261	S-207124	Public School - Agana Heights ES - instructional supplies (erasers, paper	10/26/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201224	2021	\$ 1,341.00	2011261	S-207179	Public School- FBLG MS - instructional supplies (flash drives and crayon	10/28/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201281	2021	\$ 107.99	2011261	S-207402	Guam Adventist Academy - admin supplies (flash drives)	11/17/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201309	2021	\$ 9.89	2011261	S-207424	Public School - Agana Heights - instructional supplies (pom poms)	11/20/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20210019	2021	\$ 273.68	2011261	S-207432	Public School - Machananao ES - instructional supplies (kinder paper, l	11/17/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201413	2021	\$ 275.36	2011261	S-207454	Public School- Finegayan ES - instructional supplies (paper, dry erase m	11/16/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201397	2021	\$ 157.88	2011261	S-207455	Public School - Agana Heights ES - instructional supplies (paper, color pe	11/18/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201405	2021	\$ 465.06	2011261	S-207456	Public School - Agana Heights ES - instructional supplies (crayons, wash	11/18/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20201238	2021	\$ 583.42	2011261	S-207457	Public School - Agana Heights ES - instructional supplies (paper, crayon	11/18/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20210035	2021	\$ 1,369.49	2011261	S-207465	Public School - Vicente SA B MS - instructional supplies (crayons, color	11/19/2020
10147	NATIONAL OFFICE SUPP	83000000 0240 E2083	Supplies & Materials	20210023	2021	\$ 256.36	2011261	S-207466	Public School - Agana Heights ES - admin supplies (envelopes)	11/19/2020
10385	SUNLEADER GUAM COMPA	83000000 0240 E2083	Supplies & Materials	20201418	2021	\$ 60.00	2011265	0031975	Public School - Southern High School - instructional supplies (crayons)	10/20/2020
11680	SCHOOL ESSENTIALS	83000000 0240 E2083	Supplies & Materials	20201430	2021	\$ 585.54	2011263	SE-13026	Public School - CL Taitano - instructional supplies (wiggly eyes, dry eras	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201132	2021	\$ 607.80	2011258	2020-1336	Public School - Ordot Chalan Pago ES - instructional supplies (paper fille	10/15/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201359	2021	\$ 83.72	2011258	2020-1351	Public School- Southern High School - admin supplies (clipboard)	10/19/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201295	2021	\$ 225.00	2011258	2020-1353	Public School - Juan M. Guerrero ES - instructional supplies (glue)	10/19/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201312	2021	\$ 28.24	2011258	2020-1358	Public School - Agana Heights ES - instructional supplies (glue, wood cr	10/19/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201304	2021	\$ 173.70	2011258	2020-1364	Public Schools - Inarajan MS - admin supplies (envelopes, mechanical	10/18/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201132	2021	\$ 6,650.35	2011258	2020-1374	Public School- Ordot Chalan Pago ES - Instructional Supply - Scissors (K	10/20/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201341	2021	\$ 363.58	2011258	2020-1381	Public Schools - Vicente SAB MS - admin supplies (folders)	10/20/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201308	2021	\$ 121.80	2011258	2020-1385	Public School - Ordot Chalan Pago ES - Instructional Supply - Folder, Sc	10/21/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201424	2021	\$ 205.80	2011258	2020-1391	Public School - Agana Heights ES - instructional supplies (pocket folders	10/21/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201261	2021	\$ 343.00	2011258	2020-1393	Public School - Astumbo ES - instructional supplies (pocket folders)	10/23/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201205	2021	\$ 960.40	2011258	2020-1403	Public School - Maria AU ES - instructional supplies (pocket folders)	10/23/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201349	2021	\$ 171.50	2011258	2020-1406	Public School - Vicente SA B MS - instructional supplies (pocket folders	10/23/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201295	2021	\$ 844.80	2011258	2020-1410	Public School - Juan M Guerrero ES - instructional supplies (notebooks)	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201428	2021	\$ 422.40	2011258	2020-1411	Public School - Juan M Guerrero ES - instructional supplies (notebooks)	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201090	2021	\$ 2,703.36	2011258	2020-1415	Public School - Ageda Johnston MS - Instructional Supply - Notebook,	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201132	2021	\$ 1,689.60	2011258	2020-1416	Public School - Ordot Chalan Pago ES - Instructional Supply - Notebook	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201242	2021	\$ 591.36	2011258	2020-1418	Public School - Instructional Supply - Notebook, Composition	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201308	2021	\$ 105.60	2011258	2020-1419	Public School - Instructional Supply - Notebook, Composition	10/26/2020
11689	M.D. WHOLESale	83000000 0240 E2083	Supplies & Materials	20201316	2021	\$ 211.20	2011258	2020-1420	Public Schools - Instructional Supply - Notebook, Composition	10/26/2020
10147	NATIONAL OFFICE SUPP	83370000 0240 E2083	Supplies & Materials	20201221	2021	\$ 103.80	2011261	S-205673	GAA - Admin. Supply - USB Flash Drives	11/15/2020
10113	JMI-EDISON	83440000 0240 E2083	Supplies & Materials	20200952	2021	\$ 234.75	2011257	0013784-IN	GACS - Admin. Supply - Paper Clips, Card Stock	11/06/2020
10147	NATIONAL OFFICE SUPP	83440000 0240 E2083	Supplies & Materials	20201207	2021	\$ 1,950.00	2011261	S-188096	GACS - Admin. Supply - Paper, 50 cases	11/10/2020
10385	SUNLEADER GUAM COMPA	83440000 0240 E2083	Supplies & Materials	20200956	2021	\$ 752.30	2011265	0031872	GACS - Admin. Supply - Binder clips, CD Envelopes, Fastener, Folders, N	09/24/2020
10385	SUNLEADER GUAM COMPA	83440000 0240 E2083	Supplies & Materials	20200956	2021	\$ 579.60	2011265	0031873	GACS - Admin. Supply - Pens, Rubber band, Pre-ink Stamp	09/24/2020
10385	SUNLEADER GUAM COMPA	83440000 0240 E2083	Supplies & Materials	20200956	2021	\$ 1,169.70	2011265	0031874	GACS - Admin. Supply - Pre-ink stamps, Staple remover, Staples, Storage	09/24/2020
10385	SUNLEADER GUAM COMPA	83440000 0240 E2083	Supplies & Materials	20200956	2021	\$ 2,379.25	2011265	0031875	GACS - Admin. & Instructional Supply - Packaging tape, Transparent ta	09/24/2020
80615	SOFT PACIFIC INC.	83440000 0240 E2083	Supplies & Materials	20201180	2021	\$ 5,340.00	2011264	B29-36589	GACS - Cafeteria Table Partition Shields, Installation	11/05/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 1,867.70	2011265	0031771	OCE - Admin. Supply - Asst. color Folders, Manila Folder, File Folder Lat	08/20/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 4,117.80	2011265	0031774	OCE - Admin. Supply - Rubber bands, Sheet protector, Stamp pads, Pre	08/20/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 7,454.95	2011265	0031897	OCE - Admin. Supply - Pre-ink stamps, Staple Remover, Staples, Storage	08/20/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 9,110.65	2011265	0031899	OCE - Admin. Supply - Marker, Note pads, Paper clips, 2 & 3 Hole punc	09/23/2020
11689	M.D. WHOLESale	83500000 0240 E2083	Supplies & Materials	20200894	2021	\$ 1,239.42	2011258	2020-1428	OCE - Instructional Supply - Sharpener, Electric, Pencil	10/28/2020

ESF - SEA INVOICES AND DRAWDOWNS

Drawdown date: 11/25/2020

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	PO	YEAR	AMOUNT	CHECK NO	INVOICE	Description of Services or Supplies	INVOICE DATE
80427	BEYOND THE BOX	83680000 0245 E2083	TechSuppl(PC,iPad,Laptops,et	20201071	2021	\$ 147,900.00	2011259	TUM1-I-60416	SIFA Charter - 13" MacBook Pro w/Touch Bar Space Gray	10/15/2020
						\$ 213,784.87				
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200904	2021	\$ 1,649.30	2011271	0031762	OCE - instructional supplies (chalk, crayons, kraft roll)	08/10/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200904	2021	\$ 2,743.60	2011271	0031763	OCE - instructional supplies (chalk, crayons, kraft roll)	08/10/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 7,798.75	2011271	0031769	OCE - admin supplies (fasteners, folders, clips)	08/20/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 2,408.90	2011271	0031770	OCE - admin supplies (fasteners, folders, clips)	08/20/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 2,320.10	2011271	0031776	OCE- admin supplies (tape,tacks)	08/20/2020
10385	SUNLEADER GUAM COMPA	83500000 0240 E2083	Supplies & Materials	20200909	2021	\$ 7,112.00	2011271	0031896	OCE- admin supplies (flash drives)	09/10/2020
11689	M.D. WHOLESale	83500000 0240 E2083	Supplies & Materials	20200894	2021	\$ 802.00	2011269	2020-0872	OCE- instructional supplies (glue, tape, rulers)	08/08/2020
11689	M.D. WHOLESale	83500000 0240 E2083	Supplies & Materials	20200898	2021	\$ 2,851.63	2011269	2020-0878	OCE - admin supplies (binders, envelopes, folders, paper clips, pens, w	08/08/2020
11689	M.D. WHOLESale	83680000 0240 E2083	Supplies & Materials	20201021	2021	\$ 237.95	2011269	2020-1071	SIFA - admin supplies (clipboard, correction tape, envelope, scissors..)	09/09/2020
10113	JMI-EDISON	83720000 0240 E2083	Supplies & Materials	20200889	2021	\$ 120.56	2011268	0013542-IN	iLearn - admin supplies (flash drive and index card stock)	08/13/2020
11689	M.D. WHOLESale	83720000 0240 E2083	Supplies & Materials	20200896	2021	\$ 208.76	2011269	2020-0875	iLearn - admin supplies (tape dispenser, mech pencils, pointed ss blade	08/08/2020
11689	M.D. WHOLESale	83720000 0240 E2083	Supplies & Materials	20200896	2021	\$ 213.90	2011269	2020-1043	iLearn - instructional supplies (notebooks, rulers)	09/04/2020
						\$ 28,467.45				
						\$ 242,252.32				