

**DEPARTMENT OF EDUCATION
OFFICE OF THE ADMINISTRATOR
STUDENT SUPPORT SERVICES DIVISION
501 Mariner Avenue, Barrigada, Guam 96913
Telephone: 300-1623/24**

Truancy Referral Checklist Form

Name of Student: _____ Date: _____

School: _____ Grade: _____ Number of Unexcused Absences: _____

***Please circle all that apply:**

Child (CH)

1. Skipping
2. Minor forgets to submit excused notes
3. Wakes up late/misses bus
4. Refuses to go to school
5. Bullying (fear of school, teachers, administrators and/or peers)
6. Teenage Parenthood
7. Poor self-concept; low self-esteem
8. Low academics; particularly in reading and math
9. Socially isolated; poor interpersonal skills; lack of positive peer relationships at school
10. Feeling of not belonging at school, of being different
11. Mental and/or emotional instability; childhood depression
12. Vision and/or auditory problems that have gone undiagnosed
13. Language Barriers
14. Poor Health
15. Substance Abuse
16. Experienced recent traumatic event (divorce, death of a loved one)
17. Fear of physical protection going to or at school

Family (F)

1. Medical Neglect (not seeking medical attention as needed, headlice/immunization/physical)
2. Unaware of the Truancy Law
3. Inability to provide required registration documents (mayor's verification, lease agreement, birth certificate, utility bills, guardianship docs.)
4. Inadequate clothing (wet shoes, no/dirty uniforms)
5. Lack of school supplies
6. Child kept home to be caretaker for a family member

7. Child abuse (physical, mental, verbal and sexual)
8. Substance abuse
9. Lack of parental involvement
10. Excessive parent excused notes (pattern of absences, exceeding 6 notes per semester)
11. Financial difficulties (lack of adequate nutrition, clothing, transportation; inability to pay fees)
12. Ineffective parenting; lack of parental control and supervision
13. Familial instability (one parent household; parental discord; poor parent-child relationship; frequent moving)
14. Homeless

School (S)

1. Lack of school – parent communication
2. Failure to provide timely interventions (attendance and discipline)
3. Failure to follow through with Registration and Withdrawals between schools
4. Improper class placement (above or below abilities)
5. Failure to identify and provide services for problem students

Community (CO)

1. Negative peer influences
2. High Incidence of substance abuse, criminal activity
3. Gang activity

School Attendance Officer's Name: _____ **Signature:** _____