



Expulsion Request Summary for Superintendent of Education

Guam Department of Education

(Revised 6/14/24)

The Expulsion Request Summary provides information for the Superintendent of Education. The School administrator shall complete the summary. Please attach the summary with ALL required documents as indicated in the DAC Expulsion Standard Letter used by schools to the Superintendent of Education.

School Administrator Name (Print) & Signature: _____

School: _____ Date: _____

Student: _____ Grade: _____ Age: _____

Type of Incident: _____ First Offense? [☐] YES [☐] NO

Severity of Offense (i.e. injuries, etc.): _____

1. What is the rationale for requesting the expulsion? Briefly describe the incident to include why this student needs to be removed from your school.

2. What has the school done to help this student? Explain what interventions have occurred and/or any mitigating factors leading up to this point.

3. Describe the evidence and justification for expulsion.