



FRANKLIN J.T. COOPER-NURSE
Acting Superintendent of Education

DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

www.gdoe.net/procurement

501 Mariner Avenue

B-Building, Suite 116

Barrigada, Guam 96913

Telephone: (671) 475-0438/Fax: (671) 472-5001

Email: procurement@gdoe.net



CARMEN T. CHARFAUROS
Supply Management Administrator

AMENDMENT ACKNOWLEDGEMENT FORM

IFB 007-2023

Grounds Maintenance for Various GDOE Schools and Support Facilities

AMENDMENT 3

February 9, 2023

Please review the attached document (All Notice/Amendments can be reviewed on our website). Please sign this acknowledgement page and only return this page, attention to **ANTHONY E. QUINATA** via fax (671) 472-5001 or via email to aequinata@gdoe.net.

I, _____, an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 1**, for **IFB 007-2023 Grounds Maintenance for Various GDOE Schools and Support Facilities**, Number of pages: 6 (including this coversheet).

Company Name (Print)

Print Name

Signature

Time and Date



**DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT**

www.gdoe.net
501 Mariner Avenue, Suite 116
Barrigada, Guam 96913
Telephone: (671) 475-0438/Fax: (671) 472-5001



FRANKLIN J.T. COOPER-NURSE
Acting Superintendent of Education

CARMEN T. CHARFAUROS
Supply Management Administrator

February 9, 2023

AMENDMENT 3

Prospective Bidder:

Kindly refer to our **Request For Bid Extension for IFB 007-2023, Grounds Maintenance for Various GDOE Schools and Support Facilities**, a copy of which was obtained by your company for consideration.

FROM:

Section 1 -INVITATION FOR BID (IFB) TIMELINE

1.1. INVITATION FOR BID (IFB) TIMELINE

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Wednesday, January 11, 2023	IFB Issuance	8:00 a.m Chamorro Standard Time (CHST)
Friday, January 13, 2023	Deadline for Request to Hold Pre-Bid Conference	3:00 p.m. Chamorro Standard Time (CHST)
Thursday, January 19, 2023	Deadline for Submission of Written Questions	3:00 p.m. Chamorro Standard Time (CHST)
Wednesday, January 25, 2023	Deadline for GDOE Response to Written Questions	5:00 p.m. Chamorro Standard Time (CHST)
Thursday, February 02, 2023	Deadline for Submission	3:00 p.m. Chamorro Standard Time (CHST)
Thursday, February 02, 2023	Public Bid Opening	3:30 p.m. Chamorro Standard Time (CHST)

Invitation for Bid (IFB) packages may be obtained at the GDOE's Office of Supply Management in Barrigada, Guam between 8:00 a.m. and 5:00 p.m. from Monday through Friday, excluding holidays. The IFB may also be downloaded at the GDOE's website at www.gdoe.net/District/Department/12-Office-of-Supply-Management. Deadline for submission of all bids is 3:00 p.m. Chamorro Standard Time (CHST), Thursday, February 02, 2023. **A non-refundable fee of \$10.00 (cash only) is required upon hard copy pick-up.**

TO:

Section 1 - INVITATION FOR BID (IFB) TIMELINE

1.1. INVITATION FOR BID (IFB) TIMELINE

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Wednesday, January 11, 2023	IFB Issuance	8:00 a.m. Chamorro Standard Time (CHST)
Friday, January 13, 2023	Deadline for Request to Hold Pre-Bid Conference	3:00 p.m. Chamorro Standard Time (CHST)
Thursday, January 19, 2023	Deadline for Submission of Written Questions	3:00 p.m. Chamorro Standard Time (CHST)
Wednesday, January 25, 2023	Deadline for GDOE Response to Written Questions	5:00 p.m. Chamorro Standard Time (CHST)
Friday, February 10, 2023	Deadline for Submission	3:00 p.m. Chamorro Standard Time (CHST)
Friday, February 10, 2023	Public Bid Opening	3:30 p.m. Chamorro Standard Time (CHST)

Invitation for Bid (IFB) packages may be obtained at the GDOE's Office of Supply Management in Barrigada, Guam between 8:00 a.m. and 5:00 p.m. from Monday through Friday, excluding holidays. The IFB may also be downloaded at the GDOE's website at www.gdoe.net/District/Department/12-Office-of-Supply-Management. Deadline for submission of all bids is 3:00 p.m. Chamorro Standard Time (CHST), Thursday, February 02, 2023. A non-refundable fee of \$10.00 (cash only) is required upon hard copy pick-up.

Section 3 - GENERAL INSTRUCTIONS AND GENERAL INFORMATION

FROM:

3.1.4. TIME AND DATE FOR RECEIPT OF BIDS

Bids must be received by GDOE no later than:

TIME: 3:00 p.m. Chamorro Standard Time (CHST)

DATE: Thursday, February 02, 2023

TO:

3.1.4 TIME AND DATE FOR RECEIPT OF BIDS

Bids must be received by GDOE no later than:

TIME: 3:00 p.m. Chamorro Standard Time (CHST)

DATE: Friday, February 10, 2023

Please see the written questions submitted by Prospective Bidder(s), with GDOE response below:

J&B Modern Tech

1. This is "NOT" an All or None Bid: Confirmed Multi-Part Bid?

GDOE Response: Multi-Part Bid, you can bid on any part of the four districts or all four if you want. However, a contractor interested in a Sub-District must provide a bid for all schools within that Sub-District.

2. Tree Felling are not included in the bid.

GDOE Response: That is correct. Tree felling is not included in the bid.

3. Schedules are not fixed but flexible as per School Principal as long as they fall into The indicated frequency of cutting /trimming in the bid.

GDOE Response: That is correct. Schedules are not fixed as there are many factors that may contribute to revisions. However, the frequency of cutting must be spaced as equally as possible to ensure as uniform cuts as possible. Finally, any changes must be coordinated with the school's administration in advance.

4. Bid Bond will be automatically converted into Performance Bond if awarded the contract.

GDOE Response: Bid Bond has to be 15 percent of bidder's total cost, No performance and payment bond are required for this IFB, See changes to Section 3, 3.1.16, BOND REQUIREMENTS, PERFORMANCE, AND PAYMENT GUARANTEES, below.

5. Site Visit will be considered by GDOE and will be for all interested contractors.

GDOE Response: Site Visits will be conducted at the request of interested contractors. Site visits will be tentatively scheduled for the week of Monday, January 2, 2023 to Friday, February 3, 2023.

Lucky Kids Lawn Care and Janitorial Services

6. Per 3,1,16 (Bond Requirements, Performance, and Payment Guarantees) .of the subject IFB, the bid offeror would appreciate your providing clarifications on the following:

Section 3.1.16, This Section states that " ...a bid guarantee or bid bond in the amount of not less than fifteen (15%) of the bidder's total bid must be included with the bid." Based on my own interpretation, this basically means that the offeror/bidder, if awarded the contract, will accept the service contract in accordance with the terms and conditions stipulated in IFB No. 007-2023. Is this the only surety bond that the offeror/bidder is required to provide? Is it correct to assume that the bidder/offeror, if awarded the service contract, will not be required to additionally provide the obligee a performance bond and/or payment bond? Please clarify.

GDOE Response: Only 15 percent of the bidder's total cost for the bid bond, performance and payment bonds are not required for this IFB, See changes below regarding Section 3, 3.1.16., BOND REQUIREMENTS, PERFORMANCE, AND PAYMENT GUARANTEES.

7. Section 3.1.4. TIME AND DATE FOR RECEIPT OF BIDS. This to request GDOE Supply Management Office to grant the prospective bidders/offerors additional time to complete the IFB packet requirements, preferably amending the Time and Date for submission to read as follows:

TIME: 3:00 p.m., Chamorro Standard Time (CHST)

DATE: THURSDAY, February 09, 2023.

GDOE Response: See the above timelines for the new deadline now Feb 10, 2023, at 3:00 P.M.

8. Please note that the processing of an application to obtain a surety bond with most local surety companies sometimes takes about five to seven working days, if not longer. An extension of seven (7) calendar days for the submission deadline will suffice.

GDOE Response: See the above timelines for the new deadline now Feb 10, 2023, at 3:00 P.M.

GFS Group

9. Will bidders be subject to the Presidential Executive Order # EO 14026 which requires a minimum wage rate of \$16.20 per hour for Grounds Maintenance Laborers?

GDOE Response: Yes, you have to abide by the U.S. Department of Labor Wage Determination.

10. Does tree maintenance include trimming of trees on neighboring properties that are hanging over the school perimeter fencing?

GDOE Response: No, Trimming of trees on neighboring properties are not required. However, trees from neighboring properties encroaching or overhanging onto GDOE School Property shall be trimmed.

11. Will there be a threshold for removal of trees and disposal of the green waste?

GDOE Response: Grass clippings are addressed in the SOW. All tree trimmings shall be removed from the school site and properly disposed.

12. In the event of a heavy weather contingency such as a typhoon, will the contractor be required to remove and dispose of any fallen trees or debris from neighboring properties as part of the base bid?

GDOE Response: In the event of a typhoon GDOE may request for assistance from the successful contractors(s), however, this will be handled on as-needed basis and will be treated as an extra requirement and quotes will be obtained during such time.

13. Does grass cuttings blowing include sports fields?

14. **GDOE Response:** Yes, grass-cutting includes the sports fields.

Guam Cleaning Masters Inc.

15. Who is the current contractor, what is the current contract? Is there any increase from the day contract awarded or any amended increase or decrease amount of the contract?

GDOE Response: We do not have a long term contract, however, we have a short term grounds maintenance PO to bridge services through until a contract is awarded, Please see the attached POs as requested by the Prospective Vendor on the current contractors.

16. It was mentioned during the Pre-bid conference that we need to provide the list of customers, Is this part of evaluation? Do we need to include this list to the bid package to be responsive bidder?

GDOE Response: The statement was made in error. A customer list is not required, and as such bids will not be base on a customer list.

17. Do you require proof of "Good Standing" with governing authorities having jurisdiction with this SOW (e.g. Department of Revenue and Tax, Guam Department of Education)?

GDOE Response: Yes, a business license is required when doing business with the Government of Guam.

From: BOND REQUIREMENTS, PERFORMANCE, AND PAYMENT GUARANTEES

3.1.16. BOND REQUIREMENTS, PERFORMANCE, AND PAYMENT GUARANTEES

Pursuant to 5 GCA §5212, A Bid Security is **REQUIRED** for this IFB. A bid guarantee or bid bond in the amount of not less than fifteen percent (15%) of the bidder's total bid price must be included with the bid. The bid guarantee may be in the form of a surety bond issued by a surety company authorized to do business in Guam, or in the form of a cashier's check, a certified check or a letter of credit.

If providing a surety bond, bidders are required to **submit the Bid Bond Form - GDOE Procurement Form 001**. Bidders providing security in the form of a bank certified check or a letter of credit should submit the check or letter of credit and a copy of same with the bid submission.

Failure to comply with the security requirements of this IFB shall result in a bid being deemed nonresponsive.

Surety bonds must be signed or countersigned in Guam by a foreign or alien surety's resident general agent. The surety must be a company, authorized by the Government of Guam and qualified to do business on Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business on Guam.

To: BOND REQUIREMENTS, GUARANTEES

3.1.16. BOND REQUIREMENTS, GUARANTEES

Pursuant to 5 GCA §5212, A Bid Security is **REQUIRED** for this IFB. A bid guarantee or bid bond in the amount of not less than fifteen percent (15%) of the bidder's total bid price must be included with the bid. The bid guarantee may be in the form of a surety bond issued by a surety company authorized to do business in Guam, or in the form of a cashier's check, a certified check or a letter of credit.

If providing a surety bond, bidders are required to submit the **Bid Bond Form - GDOE Procurement Form 001**. Bidders providing security in the form of a bank certified check or a letter of credit should submit the check or letter of credit and a copy of same with the bid submission.

Failure to comply with the security requirements of this IFB shall result in a bid being deemed nonresponsive.

Surety bonds must be signed or countersigned in Guam by a foreign or alien surety's resident general agent. The surety must be a company, authorized by the Government of Guam and qualified to do business on Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business on Guam.

All else remains the same.

Sincerely,



CARMEN T. CHARFAUROS
Supply Management Administrator

Alvarez & Marsal Public Sector Services, LLC

Guam Department of Education Third Party Fiduciary

P.O. Box 4322

Hagatna, GU 96932

Purchase Order

Fiscal Year 2022

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES
PACKAGES AND SHIPPING PAPERS.

Purchase Order # 20222831-00

SUBJECT TO TERMS & CONDITIONS
ON REVERSE SIDEB
I
L
L
T
OGuam Department of Education
Third Party Fiduciary
Alvarez & Marsal Public Sector Services, LLC
PO Box 4322
Hagatna, GU 96932
(671) 300-1262V
E
N
D
O
RCOMFORT CUTS & GROUNDS MAINTENANCE
724 WEST MARINE CORPS DR.
HAGATNA GU 96910S
H
I
P
T
OGUAM DEPARTMENT OF EDUCATION
500 MARINER AVENUE
BUILDING A, TIYAN
BARRIGADA GU 96913

Date Ordered	Vendor Number	Date Required	Req Number	Delivery Reference	
10/13/2022	19005		20226202	ARP-OS-SEA-CONTRACTUAL/patoves@gdoe.net	
Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
1	GROUND MAINTSRVC FOR VARIOUS GROUND MAINTENANCE SRVC FOR CENTRAL GDOE SCHS 4 CUTS FOR CENTRAL SCHOOLS CHIEF BRODIE ELEMENTARY SCHOOL LB JOHNSON ELEMENTARY SCHOOL TAMUNING ELEMENTARY SCHOOL P.C. LUJAN ELEMENTARY SCHOOL CAPT. H.B. PRICE ELEMENTARY SCHOOL L.P UNTALAN MIDDLE SCHOOL AGANA HEIGHTS ELEMENTARY SCHOOL C.I TAITANO ELEMENTARY SCHOOL B.P. CARBULLIDO ELEMENTARY SCHOOL J.Q. SAN MIGUEL ELEMENTARY SCHOOL ORDOT CHALAN PAGO ELEMENTARY SCHOOL AGUEDA JOHNSTON MIDDLE SCHOOL GEORGE WASHINGTON HIGH SCHOOL	1.0	EACH	\$64,600.000	\$64,600.00
2	GROUND MAINTENANCE SRVC FOR SOUTHERN GDOE SCHS 4 CUTS FOR SOUTHERN SCHOOLS HARRY S. TRUMAN ELEMENTARY SCHOOL JOSE LG RIOS MIDDLE SCHOOL SOUTHERN HIGH SCHOOL J.P. TORRES SUCCESS ACADEMY M.U. LUJAN ELEMENTARY SCHOOL MARCIAL A. SABLAN ELEMENTARY SCHOOL TALOFOFO ELEMENTARY SCHOOL OCEANVIEW MIDDLE SCHOOL INARAJAN ELEMENTARY SCHOOL MERIZO ELEMENTARY SCHOOL INARAJAN MIDDLE SCHOOL FNS F&M To ensure prompt processing and payment, please route your invoices to P.O. BOX 4322 Hagatna, GU 96932 (This remittance is also indicated on the purchase order.) How is our service? Visit our website at WWW.GDOE.NET/PROCUREMENT to fill out our vendor satisfaction survey! THIS PURCHASE ORDER SHALL EXPIRE 90 DAYS AFTER THE ISSUE DATE ON JANUARY 31, 2023. 83000000 - 0230 - A2160	1.0	EACH	\$45,980.000	\$45,980.00
					110,580.00

By  10/14/22
Purchasing Authority/Certifying Officer

VENDOR COPY

PO Total

\$110,580.00

Alvarez & Marsal Public Sector Services, LLC

Guam Department of Education Third Party Fiduciary

P.O. Box 4322

Hagatna, GU 96932

Purchase Order

Fiscal Year 2022

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.Purchase Order # **20222830-00****SUBJECT TO TERMS & CONDITIONS
ON REVERSE SIDE****B
U
Y
E
R**Guam Department of Education
Third Party Fiduciary
Alvarez & Marsal Public Sector Services, LLC
PO Box 4322
Hagatna, GU 96932
(671) 300-1262**V
E
N
D
O
R**JESSEKARL'S LAWN AND JANITORIAL SERVICES
107 ADELFA COURT
LIGUAN TERRACE
Dededo GU 96929**S
H
I
P
T
O**GUAM DEPARTMENT OF EDUCATION
500 MARINER AVENUE
BUILDING A, TIYAN
BARRIGADA GU 96913

Date Ordered	Vendor Number	Date Required	Req. Number	Delivery Reference		
10/13/2022	19006		20226202	ARP-OS-SEA-CONTRACTUAL/patoves@gdoe.net		
Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price	
1	1 GROUNDS MAINTSRVC FOR VARIOUS GROUNDS MAINTENANCE SERVICE FOR NORTHERN PUBLIC SCHOOLS AND SUPPORT FACILITIES 4 CUTS FOR 3 MONTHS FOR THE NORTHER SCHOOLS ASTUMBO ELEMENTARY SCHOOL MARIA A ULLOA ELEMENTARY SCHOOL WETTENGEL ELEMENTARY SCHOOL DL PEREZ ELEMENTARY SCHOOL JUAN M GUERRERO ELEMENTARY SCHOOL UPI ELEMENTARY SCHOOL FINEGAYAN ELEMENTARY SCHOOL MACHANANAO ELEMENTARY SCHOOL VICENTE S.A. BENAVENTE MIDDLE SCHOOL FB LEON GUERRERO MIDDLE SCHOOL SIMON SANCHEZ HIGH SCHOOL To ensure prompt processing and payment, p lease route your invoices to P.O. BOX 4322 Hagatna, GU 96932 (This remittance is als o indicated on the purchase order.) How is our service? Visit our website at W WW.GDOE.NET/PROCUREMENT to fill out our ve ndor satisfaction survey! THIS PURCHASE ORDER SHALL EXPIRE 90 DAYS A FTER THE ISSUE DATE ON JANUARY 31, 2023. 83000000 - 0230 - A2160	1.0	EACH	\$104,000.000	\$104,000.00	
					104,000.00	

By  10/14/2022
Purchasing Authority/Certifying Officer

VENDOR COPY

 PO Total \$104,000.00