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CARMEN T. CHARFAUROS
Supply Management Administrator

AMENDMENT ACKNOWLEDGEMENT FORM

RFP 011-2021

**Guam One Stop Data Village State Longitudinal Data Web-Based Solution System
AMENDMENT 3**

April 29, 2021

Please review the attached document (All Notice/Amendments can be reviewed on our website). Please sign **this acknowledgement page and only return this page**, attention to **KATHRINA O. BAYSON** via email to kobayson@gdoe.net.

I, _____, an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 3**, for **RFP 011-2021 Guam One Stop Data Village State Longitudinal Data Web-Based Solution System**.
Number of pages: **8** (including this coversheet).

Company Name (Print)

Print Name

Signature

Time and Date



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April 29, 2021

AMENDMENT 3

Prospective Offeror(s):

Please refer to our **Request for Proposal No. 011-2021 Guam One Stop Data Village State Longitudinal Data Web-Based Solution System**, a copy of which was obtained by your company for consideration.

GDOE is hereby scheduling a **Pre-Proposal Conference** on:

Date: **Thursday, May 6, 2021**
Time: **9:00 AM CHST**
Location: **Via Video Conference (see below link)**

Link - <https://gdoe.zoom.us/j/92619773875>
Meeting ID – 926 1977 3875
Passcode – RFP0112021

GDOE is hereby making the following change to the RFP:

Page 3, Section 1.1 – REQUEST FOR PROPOSAL (RFP) TIMELINE

From:

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Wednesday, April 21, 2021	Deadline for Submission of Written Questions	3:00 p.m. CHamoru Standard Time (CHST)
Monday, May 03, 2021	Deadline for GDOE Response to Written Questions	5:00 p.m. CHamoru Standard Time (CHST)
Wednesday, May 12, 2021	Deadline for Submission of Proposal	2:00 p.m. CHamoru Standard Time (CHST)

To:

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Monday, May 10, 2021	Deadline for Submission of Written Questions	3:00 p.m. CHamoru Standard Time (CHST)
Tuesday, May 18, 2021	Deadline for GDOE Response to Written Questions	5:00 p.m. CHamoru Standard Time (CHST)
Friday, June 11, 2021	Deadline for Submission of Proposal	2:00 p.m. CHamoru Standard Time (CHST)

Page 14, Section 3.1.4 – TIME AND DATE FOR RECEIPT OF PROPOSALS

From: Proposals must be received by GDOE no later than:
TIME: 2:00 p.m. CHamoru Standard Time (CHST)
DATE: Wednesday, May 12, 2021

To: Proposals must be received by GDOE no later than:
TIME: 2:00 p.m. CHamoru Standard Time (CHST)
DATE: Friday, June 11, 2021

Page 14, Section 3.1.4 – TIME AND DATE FOR RECEIPT OF PROPOSALS

Curb-side Drop Off Schedule

- From: Due to the current COVID-19 pandemic, proper safety protocols must be adhered to. If the proposal submission will be hand-delivered, delivery will be conducted via CURB-SIDE DROP OFF between Monday, May 10, 2021 through Tuesday, May 11, 2021, 10:00 a.m. to 3:00 p.m. and Wednesday, May 12, 2021, 9:00 a.m. to 1:45 p.m. (15 minute intervals)
- To: Due to the current COVID-19 pandemic, proper safety protocols must be adhered to. If the proposal submission will be hand-delivered, delivery will be conducted via CURB-SIDE DROP OFF between Monday, June 7, 2021 through Thursday, June 10, 2021, 9:00 a.m. to 3:00 p.m. and Friday, June 11, 2021, 9:00 a.m. to 1:45 p.m. (15 minute intervals)

Page 15, Section 3.1.12 – PRE-PROPOSAL WRITTEN QUESTIONS

- From: Questions regarding this RFP must be received in writing by GDOE no later than:
TIME: 3:00 p.m. CHamoru Standard Time (CHST)
DATE: Wednesday, April 21, 2021
- To: Questions regarding this RFP must be received in writing by GDOE no later than:
TIME: 3:00 p.m. CHamoru Standard Time (CHST)
DATE: Monday, May 10, 2021

Please see below GDOE responses to questions submitted by Prospective Offeror(s):

1. Will GDOE accept electronic copies of the response via email rather than shipped hard copies?
GDOE Response: Electronic copies via email is not permitted. Please refer to Section 3.1.5 of the RFP.
2. Can vendors use DocuSign for the required forms that don't need to be notarized? (e.g., Addendum acknowledgement)
GDOE Response: Amendment acknowledgements may be signed electronically. However all required documents specified on page 23, Section 5 must be signed with a "wet" signature.
3. Please verify start date of project. According to page 4 (Section 2.3), the project starts March 1, 2020.
GDOE Response: The project shall commence upon completion of an Executed Agreement and the Issuance of a Notice to Proceed to the selected Offeror.
4. Are vendors required to complete Attachment E and sign it, or can we provide pricing in our own format (without an original signature)?
GDOE Response: Yes. Offerors shall provide additional information to support ATTACHMENT E.
5. Please verify that vendors are to include pages 32-40 from the RFP in our response after our signed/notarized DECLARATION RE COMPLIANCE WITH U.S. DOL WAGE DETERMINATION form.
GDOE Response: Offerors are required to include the most recent U.S. DOL Wage Determination as stated on the Declaration. The most recent U.S. DOL Wage Determination can be found at www.beta.sam.gov. Please refer to Section 4.10 of the RFP for more information.
6. As an interested party, we would like to request a pre-proposal conference at your earliest convenience.
GDOE Response: Please see scheduled Pre-Proposal Conference above.
7. Are assessments for both the pre-K children and the K-12 children within PowerSchool?
GDOE Response: No, the assessments are in separate systems. Currently, GDOE needs to manually link demographic data from PowerSchool with assessment data from the test vendor.
8. Can you list the assessments used within your system?

GDOE Response: All assessments are currently stand alone and not connected to PowerSchool. The assessments of interest to be linked with the GOSDV system are the ACT Aspire (which will be changed to another yet to be identified assessment given that ACT Aspire is retiring) and the locally developed Standards Based Assessment.

9. What federal reports specifically are you trying to support?

GDOE Response: ED Facts and Generate.

10. Is cost a factor in the scoring of the proposals?

GDOE Response: No.

11. Would it be possible to submit the proposal electronically instead of by mail?

GDOE Response: Electronic submission via email is not permitted. Please refer to Section 3.1.5 of the RFP.

12. If electronic submissions are not possible, would you consider increasing the due date for proposals since shipping durations have drastically increased because of COVID-related delays. A high-priority air package takes 10 to 14 days to deliver. That leaves us almost no time to create a proposal, print it, package it, and ship it to you.

GDOE Response: Please see above amendment to the submission deadline.

13. Due to when we received this RFP and the time difference, we missed the vendor pre-proposal call request. Has this been requested by any other vendors? We would love the opportunity to join in on this pre-proposal conference call for some more information.

GDOE Response: Please see scheduled Pre-Proposal Conference above.

14. Number of Users. Attachment B, Response Time, "The delivered data repository and reporting system must provide acceptable response times for users, as measured in P20 SLDS's production Web environment, and be able to handle the concurrent use by up to 1,000 users".

- a. We would like clarification on the number of users. Is the total number 1,000 the number of "named" or "registered" users?

GDOE Response: Yes. Technical staff will be about 100 concurrent users who will use the internal facing portal. They will all have log-in credentials.

Data requestors will need log-in credentials.

Visitor users will be about 950 users who will use the public-facing portal for browsing purposes i.e., to view graduation rates, ASPER reports and other mandated reports based on public and federal law.

- b. Is there an expectation that as many 1,000 users would be accessing and using resources from the system at the same exact time?

GDOE Response: No.

- c. How many of the 1,000 users are content creators and how many are view only users?

GDOE Response: We anticipate technical staff will be about 100 concurrent users who will use the internal facing portal. They will all have log-in credentials.

- d. How many of the users are internal GOSDV, and how many are external public users?

GDOE Response: We anticipate technical staff will be about 100 concurrent users who will use the internal facing portal. They will all have log-in credentials. GDOE cannot determine how many public users will utilize the portal.

15. Surveys.

- a. C.1 mentions "Develop and implement the survey administration and storage of survey results component". Are the survey results only from the High School Exit and Year End School "YES" surveys referenced in Attachment D?

GDOE Response: No.

- b. If not, can you please provide the name of other surveys?

GDOE Response: Surveys may vary. Comprehensive surveys that target areas in need of improvement or impacts student learning may be conducted each year.

What we need is not to embed customized surveys per se but that the GOSDV system will either (1) enable linking of GOSDV demographic data with externally developed surveys such as Google Survey, SurveyMonkey OR (2) have a module where we can create surveys and the responses will link with the GOSDV demographic data.

16. Training.

- a. B.2.h refers to enabling GOSDV trainers to upload training evaluations. Is the objective to store the evaluations from another survey source or to provide the assessment survey capability? This is also referenced in C1.

GDOE Response: Both.

17. Data.

- a. D.2 mentions in part "... what modifications or reengineering to the source data systems may be necessary prior to the load." At this time are there known modifications that you can share with us?

GDOE Response: Currently, the only modifications we conducted was to align the data from the possible three sources with the US Department of Education CEDS (Common Education Data Standards)

- b. Statements D.2 and D.13 seem similar in focus other than the statement of "approval" in D.13. Is this a valid assumption?

GDOE Response: Yes. D.13 refers to our GOSDV Project Director or designee approving the prior years' data content and what is acceptable to upload into the new system.

- c. D.21 states "Provide database size and growth estimates". Can you provide data size for the initial load of data and what is the average yearly growth in educational data?

GDOE Response: Not at this time. GDOE has approximately almost 30,000 students currently enrolled.

18. Time Frame and Submittal

- a. Given current challenges with COVID-19 and USPS, will GDOE accept electronic (email) proposal submission from off-island vendors on the required due date?

GDOE Response: Electronic submission via email is not permitted. Please refer to Section 3.1.5 of the RFP.

- b. If GDOE will not consider electronic proposal submittal, will GDOE consider granting a two-week extension to the proposal due date?

GDOE Response: Please see above amendment to the submission deadline.

19. Section 1.1 states the deadline for submission of the proposal is 2:00PM 12 May 2021 (CHST). Section 3.1.2 states proposals must be in writing and delivered concurrently to the address. Even with the fastest delivery methods, companies based in the continental United States will be required to send proposals significantly early than the receipt deadline. Will GDOE extend the submission date to accommodate this? Will GDOE accept electronic submissions by 2PM 12 May 2021 (CHST) in lieu of physical mailed proposals? Will GDOE accept electronic submissions by 2PM 12 May 2021 (CHST) and physical packages post marked on or before 2PM 12 May 2021 (CHST) but not yet delivered by 12 May 2021?

GDOE Response: Please see above amendment to the submission deadline. Electronic submission via email is not permitted. Please refer to Section 3.1.5 of the RFP.

20. Section 3.1.3.1.c States to include an 'attached resume with close-up photo' for each working team member. Will GDOE accept resumes with no photographs of employees?

GDOE Response: Resumes with no photographs are acceptable for the technical proposal submission. However, the selected offeror will be required to provide close-up photo of the specific working team upon award.

21. Section 2.3 GOSDV Data System Model indicates the Data Lake will be used for the P-12 and P20 data warehouse and that 'Cloud Computing' will be used for exposure to the web-based portals. Is the intention for GDOE to leverage a private cloud, AWS, Azure or GCS cloud environment? Will access be provided to establish data adapters to retrieve data from the source systems into the cloud computing environment?

GDOE Response: NO. GDOE is looking for a turnkey solution.

22. Section 2.3.A.19 states 'support during normal business hours in CHamoru Standard Time'. Does GDOE expect a support liaison to be available during the development effort?

GDOE Response: Yes.

23. Section 2.3.B.1.b states the vendor must 'provide Guam the ability to shadow vendor technical staff during key development and maintenance activities'. Does GDOE expect this to be completed onsite, via web-based video conferencing, or both?

GDOE Response: Both are doable. Web-based schedule first, Onsite schedule may follow thereafter if needed.

24. Section 2.3.B.2.c appears to be outside of the engineering effort. Does GDOE have previously built resources that can be leveraged?

GDOE Response: No, not online or web based. This will be the first web based SLDS and we would like to provide instructional or training videos to end users who would like to use this SLDS system.

25. Section 2.3.D.8 states the solution must enable 'staff to create future ETL modules or modify existing ETL modules to enhance processing'. What skill sets, if any, must be supported to allow GDOE staff to implement new ETL modules? Does GDOE require a particular ETL platform or is GDOE open to vendor selected ETL platform and processes?

GDOE Response: GDOE is not aware of particular ETL Skill sets. And GDOE does not have any particular ETL skill set within the department. However, GDOE would like to have the ability to make changes as needed.

26. Following onto this question, Section 2.3.D.10 states the 'ETL process must continue to meet acceptable performance standards as additional data are incorporated over the coming years'. How will the rules be maintained in accordance with the requirement set forth in 2.3.D.8? E.G. is the vendor required to maintain and support ETL implemented by GDOE?

GDOE Response: Initial phase/first 3 years will be vendor, thereafter, transition from vendor to GDOE will be part of the close out process for the RFP.

27. Section 2.3.D.22 states the 'secured file transfer services and file storage will be included in the architecture'. Our P20W SLDS leverages data adapters for secure data transfer from source systems. Is SFTP and SSH a GDOE requirement or can our supplied service satisfy this requirement?

GDOE Response: GDOE is not aware of how Data Adapters work. We are willing to work with vendors in making the solution work. However, GDOE is concerned about data security and any direct connections to its systems. GDOE will be willing to discuss solutions.

28. Section 2.3.F.8 states 'End users must be able to search within the portal'. Is this GDOE requirement to search only within the portal for reports or search the portal for payload data (e.g. queries)?

GDOE Response: Yes.

29. Is GDOE open to a remote development effort? Does GDOE expect the development effort to be onsite?

GDOE Response: Yes, remote development is doable.

30. May we seal the technical proposal and cost proposal separately but include both sealed packages in the same external shipping box? Or should they be shipped in separate boxes also?

GDOE Response: Yes. Technical and cost proposal may be in the same external shipping box, provided that the Cost Proposal is separately sealed and clearly marked "Cost Proposal".

31. What is the anticipated budget for this program?

GDOE Response: GDOE cannot provide the anticipated budget for this project.

32. Has the GDOE reviewed or seen a demonstration for a solution for this project previously? If so, which solution by which vendor?

GDOE Response: No, we have not seen a demonstration or solution. We had issued a Request For Information (RFI) last year August 2020. We received information from DBDriven, Double Line, Framework, OtisEd and SAS.

33. Will the GDOE provide all of the data or will vendors need to obtain the data directly from other vendors? For example, will the GDOE provide post-secondary and K-12 data or will we need to integrate with the different SISs?

GDOE Response: GDOE and our post-secondary partners will be of assistance to initiate data transfer from all sources.

34. We are wondering if a pre-bid conference has been scheduled.

GDOE Response: Please see scheduled Pre-Proposal Conference above.

35. Does GDOE prefer the proposed system be implemented on a cloud server or an on-premise government server?

GDOE Response: Cloud Server.

36. If a cloud service is preferred, are the vendors supposed to provide the application server, database server and other infrastructure related to house the system?

GDOE Response: Yes.

37. If a cloud service is preferred, will vendors be able to propose reservations for a 3-year system to get it at 50% of the cost?

GDOE Response: The costing will be up to the vendor. At a minimum, the system must be operational for the duration of the contract.

38. Would GDOE consider revising the requirement for hard copies of the proposal and accept email submissions for the vendor responses to the RFP?

GDOE Response: Electronic submission via email is not permitted. Please refer to Section 3.1.5 of the RFP.

39. Common Student ID: How does GDOE currently link and match students between PK-12, Guam Community College and University of Guam? Will the vendor need to carry over any current unique identifier information into the new SLDS solution?

GDOE Response: Currently GDOE, University of Guam, and Guam Community College student information systems do not link with each other.

Please refer to Section 2.3.A.1. Vendor will perform functions required to track individuals across heterogeneous systems, including but not limited to the crosswalk of agency student identifiers to a permanent and unique Pre-Kindergarten to age 20 (P20) GOSDV identification number for individuals and compatibility with other systems.

GDOE would like to work with the vendor for best practices on unique identifier information.

40. Does PowerSchool also track student receiving services through programs for English Learners, Foster Care, Free and Reduced Lunch, Migrant and Homeless/Unaccompanied Youth? If not, how does GDOE track federal program participation for PK12? Since only system listed for federal programs is GDOE's Special Education Division's File Pro Maker, we would like to confirm how GDOE tracks federal programs.

GDOE Response: PowerSchool tracks English Learners, Military and Homeless. We no longer track Free and Reduce in PowerSchool.

Refer to 2.3.G.7 for GDOE's means of federal tracking.

41. How does Guam identify students who are from Military-connected families? Is this data in PowerSchool?

GDOE Response: Yes.

42. Does Guam participate in CRDC surveys from United States Department of Education's Office for Civil Rights?

GDOE Response: No.

43. Assessments: Does GDOE have the historical source raw files (and file descriptions/layouts) provided from vendors for all assessments (such as ACT Aspire, MSAA/NCSC, interim/formative assessments such as WorkKeys, AIMSweb)

GDOE Response: Yes.

44. Assessments: What is Guam's assessment for measuring progress for English Learners? Is it WIDA 2.0?

GDOE Response: No. We are not a WIDA District, but we use data from School Site Coordinators, such as LAS Link follow-up assessment results, which is our standard means for assessment, Program Type status changes, such as those sheltered students being exited from the program due to being L2 Proficient and academically ready for the mainstream class.

45. Do K12 schools use a common Student Learning Management System? Does GDOE collect LMS data centrally? If so, which LMS?

GDOE Response: No. Currently, GDOE uses Google Classroom since COVID-19 started. However, GDOE is considering the purchase of an LMS.

46. Does GDOE currently receive any data from National Student Clearinghouse? If not, when does GDOE plan to incorporate data from NSCH into the proposed SLDS?

GDOE Response: No. However, Post-secondary Institutions do, and this will be a consideration in the future.

47. Do both the Guam Community College and University of Guam leverage a common student information system, or do they each have separate student information systems? Please confirm the student information system and the RDBMS platform/version for each.

GDOE Response: No. They both have separate student information systems as indicated under Section 2.3 Current Data Systems of all public funded institutions. Post-secondary institutions utilize Ellucian Colleague and Banner Enterprise Resource Planning System.

48. Is GDOE open to proposals that provide a data warehouse that is already CEDS-aligned? Or is there a preference to do the CEDS alignment with internal GDE staff?

GDOE Response: GDOE and Post-secondary Institutions are presently doing CEDS alignment. However, GDOE will be open to learning about other possible alternatives.

49. Is GDOE specifically seeking an implementation of the CEDS Data Warehouse, offered by the US Department of Education IES, or is the GDOE open to other CEDS-aligned data warehouse products?

GDOE Response: GDOE is primarily seeking an implementation of CEDS-aligned Data Warehouse offered by US Department of Education. However, GDOE will be open to learning about other possible alternatives.

50. Understanding that the GDOE was awarded an SLDS grant for this project, is the budget for this project the same or similar to the cost estimate for "Services from a selected vendor based on an RFP process to build and implement GOSDV", in the SLDS grant application?

GDOE Response: GDOE is not clear with this question.

51. Is the GDOE planning to addend the budget with any other additional funding, such as SEA funding or ESSER funding?

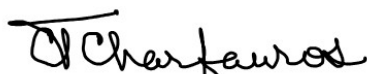
GDOE Response: No.

52. On PDF page 44 of the RFP, it states, "Note: The Guam Department of Education utilizes a unique student ID for all public education students. The postsecondary institutions also assign a unique student identifier. In the GOSDV System, the Student ID will be a statewide student identification number." Please confirm/clarify that the GOSDV system statewide student identification number will be a new unique identifier that is assigned and managed by the awarded vendor.

GDOE Response: Yes, in the GOSDV SLD System, the Student ID will be a new statewide student identification number and will be a unique student identifier that is assigned and managed by the awarded vendor. Page 44 is ATTACHMENT A – Data Categories and Elements.

All else remains the same.

Sincerely,



CARMEN T. CHARFAUROS
Supply Management Administrator