



JON J. P. FERNANDEZ
Superintendent of Education

**DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT**

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CARMEN T. CHARFAUROS
Supply Management Administrator

AMENDMENT ACKNOWLEDGEMENT FORM

IFB 036-2021

**Repair and Maintenance of Intrusion Detection and Closed-Circuit Television (CCTV) Security Electronic System
AMENDMENT 3**

September 1, 2021

Please review the attached document (All Notice/Amendments can be reviewed on our website). Please sign this acknowledgement page and only return this page, attention to **KATHRINA O. BAYSON** via email to kobayson@gdoe.net.

I, _____, an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 3**, for **IFB 036-2021 Repair and Maintenance of Intrusion Detection and Closed-Circuit Television (CCTV) Security Electronic System**. Number of pages: 8 (including this coversheet).

Company Name (Print)

Print Name

Signature

Time and Date



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September 1, 2021

AMENDMENT 3

Prospective Bidders:

Please refer to our **Invitation for Bid No. 036-2021 Repair and Maintenance of Intrusion Detection and Closed-Circuit Television (CCTV) Security Electronic System**, a copy of which was obtained by your company for consideration.

Please see the following Amendment No. 3 Attachments:

- **ATTACHMENT A - Summary of Pre-Bid Conference conducted on August 23, 2021.**
- **ATTACHMENT B – Amended Bid Form 1**

GDOE is hereby making the following changes to the IFB:

Page 3, Section 1.1 – INVITATION FOR BID TIMELINE

From:

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Wednesday, August 25, 2021	Deadline for Submission of Written Questions	4:00 p.m. Chamorro Standard Time (ChST)
Wednesday, September 01, 2021	Deadline for GDOE Response to Written Questions	5:00 p.m. Chamorro Standard Time (ChST)
Friday, September 10, 2021	Deadline for Submission	10:00 a.m. Chamorro Standard Time (ChST)
Friday, September 10, 2021	Public Bid Opening (via video conference)	10:30 a.m. Chamorro Standard Time (ChST)

To:

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Friday, September 24, 2021	Deadline for Submission of Written Questions	4:00 p.m. Chamorro Standard Time (ChST)
Wednesday, September 29, 2021	Deadline for GDOE Response to Written Questions	5:00 p.m. Chamorro Standard Time (ChST)
Friday, October 08, 2021	Deadline for Submission	10:00 a.m. Chamorro Standard Time (ChST)
Friday, October 08, 2021	Public Bid Opening (via video conference)	10:30 a.m. Chamorro Standard Time (ChST)

Page 4, Section 2.3 – PROJECT DESCRIPTION

4th Paragraph, Item 1

From: 1. Contractor shall provide monitoring of security system Seven (7) days a week Monday through Sunday - Twenty-Four (24) hour monitoring daily.

To: **1. Contractor shall provide monitoring service for Intrusion Detection Seven (7) days a week Monday through Sunday - Twenty-Four (24) hour monitoring daily.**

Page 5, Section 2.3 – PROJECT DESCRIPTION

MONITORING SERVICES, Item No. 1

From: **1. The contractor shall provide monitoring services for all Department of Education burglar alarms, panic or duress alarms, and Closed Circuit Television Systems.**

To: **1. The contractor shall provide monitoring services for all Department of Education Intrusion Detection System.**

Page 5, Section 2.3 – PROJECT DESCRIPTION

MONITORING SERVICES, Item No. 2

From: **2. Monitoring service shall include Seven (7) days a week Monday through Sunday - Twenty-Four (24) hour monitoring daily dialer signals to each location.**

To: **2. Monitoring service of Intrusion Detection Security System shall include Seven (7) days a week Monday through Sunday - Twenty-Four (24) hour monitoring daily dialer signals to each location.**

Page 5, Section 2.3 – PROJECT DESCRIPTION

MONITORING SERVICES, Item No. 7

Remove Item No. 7. In its entirety.

Page 5, Section 2.3 – PROJECT DESCRIPTION

PREVENTIVE MAINTENANCE, Item No. 1

From: **1. The contractor shall provide preventative maintenance to include all parts and labor on all system components. The contractor shall repair any defective components to maintain system integrity. Each location shall be inspected and tested Monthly. Request to repair and replace equipment shall be approved in advance by the DOE Contracting Officer prior to any actual work being performed by the Contractor.**

To: **1. The contractor shall provide preventative maintenance to include all parts and labor on all system components. The contractor shall repair any defective components to maintain system integrity. Each location shall be inspected and tested Semi-Annually. Request to repair and replace equipment shall be approved in advance by the DOE Contracting Officer prior to any actual work being performed by the Contractor.**

Please see below responses to questions submitted by Prospective Bidder(s):

G4S Security Systems

1. Section 2.3 Monitoring Services item 1 - Please clarify or define the scope of service for the monitoring of Closed Circuit Television Systems.
GDOE Response: There will be no monitoring of Closed Circuit Television System. Please see above amendment.
2. Section 2.3 Monitoring Services item 6 – Does or will GDOE possess Dealer Level Certification or Licensing to access a monitoring station web portal?
GDOE Response: No.
3. Section 2.3 Monitoring Services item 7 – A schedule to open and close is required in order to supervise openings and closings. Who will certify and issue the schedule/s for each alarm system?
GDOE Response: This is no longer a requirement. Please see above amendment.

4. Section 2.3 Monitoring Services item 8 – Please specify the means for e-notification. Email, phone, text, mobile application, fax, etc.

GDOE Response: Only by phone and email.

5. Please clarify the following contradictory items - Section 2.3 Preventive Maintenance item 1, states that each location shall be inspected and tested monthly while Section 2.3 Security Alarm System Maintenance, Testing, and Repairs item 2 specifies to conduct Semi-annual Inspections and Testing.

GDOE Response: Scheduled Preventive Maintenance will be conducted Semi-Annually. Please see above amendment and amended Bid Form.

6. 2.4. SITE VISITS AND INSPECTIONS Each bidder is encouraged to visit all locations and become familiar with and take into consideration site conditions, which may affect the work. Prospective Bidders have the opportunity to schedule site visits with schools at their own time prior to the deadline for bid submission. We are requesting that GDOE set the site assessment schedules for the bidders...This will allow each bidder to provide 2 representative with GDOE Capital Improvement Department representative onsite to assist in answering verbal questions that may arise during the visits and that all bidders will have the same information being disseminated

GDOE Response: Refer to 2.4. For School contact listing, see attachment B School Directory. All question must be submitted in writing.

7. We are also requesting a bid extension up to 4 more weeks (possible 4-5 schools per day), bidders will not have enough time to verify system faults and devices status, in addition to the Pandemic and on-going classes.

GDOE Response: Please see above amended Deadline for Bid Submission.

8. We are requesting that the RFI also be extended after the site visit for each school is completed. This will allow bidders to formally submit the RFI question for clarification.

GDOE Response: Please see above amended Deadline for Questions.

SecureSafe Solutions

9. Is the CCTV System going to be monitored remotely? If so, will this be during alarm events? Specific times? Or 24/7 constant monitoring?

GDOE Response: No. Please see above amendment.

10. What is GDOE's standard operating procedures requirements for remote video monitoring?

GDOE Response: N/A. Please see above amendment.

11. Will GDOE be providing the required broadband for the CCTV system for each location?

GDOE Response: N/A. Please see above amendment.

12. Was the CCTV system remotely monitored in the past?

GDOE Response: N/A. Please see above amendment.

13. Project description section 2.3 states preventive maintenance on a monthly basis, however item #2 on "Maintenance, testing & repair" states this to be conduct Semi-Annually. Can we get clarification on this?

GDOE Response: Scheduled Preventive Maintenance will be conducted Semi-Annually. Please see above amendment and amended Bid Form.

14. Section #4 of the security system maintenance, testing and repair state "prior to replacing defective device" approval will needed. Do this apply to peripherals under \$150?

GDOE Response: Any repairs costing \$150.00 & below will be at the contractor's expense, which will not require GDOE approval.

15. Does GDOE have device layouts for each location? If so, will GDOE provide it?

GDOE Response: Please refer to Attachment A of the IFB: Security System Description, Sub-Components with School Sites and Room Locations of each device. Site visits are recommended to determine system configuration.

16. If bidders are not able to complete the site inspections before the deadline, will GDOE grant for an extension for bid submittal?

GDOE Response: Please see above amended Deadline for Bid Submission.

17. Are all systems for each location fully operational?

GDOE Response: A list of operational systems will be forthcoming.

18. Does GDOE have a list of repairs needed for the both the Intrusion Detection & CCTV Systems?

GDOE Response: GDOE does not have a recent list of repairs at this time.

All else remains the same.

Sincerely,


CARMEN T. CHARFAUROS
Supply Management Administrator



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ATTACHMENT A

**IFB 036-2021 Repair and Maintenance of Intrusion Detection and Closed-Circuit Television (CCTV) Security Electronic System
Pre-Bid Conference
Monday, August 23, 2021, 10:00 AM CHST**

SUMMARY

I. Sign-In and Introduction

II. House Rules

- A. Pre-Bid Conference will be recorded and included in the Procurement File.
- B. Prospective Bidders must sign in on the zoom chat and provide the following information: Company Name, Individual's Name, email address.
- C. Please keep yourself on mute during the meeting. We will ask the group for questions periodically throughout the Pre-Bid Conference.

III. Reminders

A. Questions During Pre-Bid Conference

1. GDOE may provide verbal answers to verbal question from potential bidders during the pre-bid conference, however, **verbal answers will not be considered as an official GDOE response.**
2. All questions must be submitted in writing in accordance to Section 3.1.14 – PRE-BID WRITTEN QUESTIONS no later than **Wednesday, August 25, 2021 at 4:00 PM.**
3. All written questions must be directed to **Kathrina Bayson** via email at kobayson@gdoe.net, in accordance to the IFB, Section 3.1.1 – COMMUNICATION REGARDING THE IFB.
4. GDOE will respond to questions no later than **Monday, August 30, 2021 at 5:00 PM.** Response to written questions will be provided via Amendment to all Prospective Bidders.

B. IFB Requirements

1. Bidders must submit with their bid, the forms listed on the IFB, Section 5 – FORMS REQUIRED IN RESPONSE TO IFB.
2. Bidders must also submit the Bid Form included with the IFB. See Section 3.1.6 – BID SUBMISSION FORM.

C. Deadline for Submission

1. **Deadline for Submission** will be on **Friday, September 10, 2021 at 10:00 AM.** Bids must be submitted before the deadline at the GDOE Supply Management Office (Refer to the IFB, Section 3.1.4 – TIME AND DATE FOR RECEIPT OF BIDS for additional submission guidelines).
2. **Bid Opening** will be held on the same day, **Friday, September 10, 2021 at 10:30 AM** via Video Conference as specified on the IFB, Section 3.1.5 – RECEIPT AND OPENING OF BIDS.

IV. Project Description / Scope of Work

- A. Monitoring Service
- B. Preventive Maintenance
- C. Security Alarm System Maintenance, Testing, and Repairs

V. School Site visits and Inspection

VI. Conclusion

AMENDED BID FORM 1

Amendment No. 3, ATTACHMENT B

IFB 036-2021 Repair and Maintenance of Intrusion Detection and Closed-Circuit Television (CCTV) Security Electronic System

ITEM NO.	NAME OF SCHOOL	(A) INITIAL SYSTEM REPAIR (initial year only)	(B) MONITORING SERVICE PER MONTH	(C) MONTHS PER YEAR	(D) TOTAL MONITORING SERVICE PER YEAR (column B x column C = column D)	(E) SEMI-ANNUAL MAINTENANCE SERVICE (YEARLY PRICE)	(G) TOTAL PRICE (column A + Column D + Column E)
1.1	Harry S. Truman Elementary			12			
2.1	Marcial Sablan Elementary			12			
3.1	MU Lujan Elementary			12			
4.1	Agueda I. Johnston Middle			12			
5.1	Carlos L. Taitano Elementary			12			
6.1	Agana Heights Elementary			12			
7.1	Juan Q. San Miguel Elementary			12			
8.1	Baltazar P. Carbullido Elementary			12			
9.1	Pedro C. Lujan Elementary			12			
10.1	Captain Henry B. Price Elementary			12			
11.1	Luis P. Untalan Middle			12			
12.1	George Washington High			12			
13.1	Juan M. Guerrero Elementary			12			
14.1	Wettengel Elementary			12			
15.1	Vicente S.A. Benavente Middle			12			
16.1	Maria Ulloa Elementary			12			
17.1	Upi Elementary			12			
18.1	Daniel L. Perez Elementary			12			
19.1	Machananao Elementary			12			
20.1	Finegayan Elementary			12			
21.1	Astumbo Elementary			12			
22.1	Lyndon B. Johnson Elementary			12			
23.1	Tamuning Elementary			12			

AMENDED BID FORM 1

Amendment No. 3, ATTACHMENT B

IFB 036-2021 Repair and Maintenance of Intrusion Detection and Closed-Circuit Television (CCTV) Security Electronic System

ITEM NO.	NAME OF SCHOOL	(A) INITIAL SYSTEM REPAIR (initial year only)	(B) MONITORING SERVICE PER MONTH	(C) MONTHS PER YEAR	(D) TOTAL MONITORING SERVICE PER YEAR (column B x column C = column D)	(E) SEMI-ANNUAL MAINTENANCE SERVICE (YEARLY PRICE)	(G) TOTAL PRICE (column A + Column D + Column E)
24.1	Chief Brodie Memorial Elementary			12			
25.1	Inarajan Middle			12			
26.1	Talofofo Elementary			12			
27.1	Oceanview Middle			12			
28.1	Southern High			12			
29.1	Jose L.G. Rios Middle			12			
30.1	Simon Sanchez High			12			
31.1	Francisco B. Leon Guerrero Middle			12			
32.1	Ordot Chalan Pago Elementary			12			
33.1	Merizo Martyrs Elementary			12			
34.1	inarajan Elementary			12			

(INITIAL REPAIR TOTAL + MAINTENANCE AND MONITORING SERVICE TOTAL)

\$

BIDDER REPRESENTATION

By signing below, I represent that I am an authorized representative and I certify that the information provided on this Bid Form is true and correct. And by submission of this bid, the company is making an offer to provide the work described in **GDOE IFB 036-2021** for the prices stated above. I also confirm that, if awarded, the bid price shall remain firm and irrevocable for the term of the award and any renewals thereafter.

COMPANY NAME

PRINT NAME OF AUTHORIZED REPRESENTATIVE

TITLE

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

MARK IF YOU ARE CLAIMING STATUS AS A SERVICE-DISABLED VETERAN OWNED BUSINESS UNDER 5 GCA § 5012
(IF ANY ALTERATIONS ARE DONE TO THIS BID COST FORM, BIDDER WILL BE DEEMED NONRESPONSIVE)