



JON J. P. FERNANDEZ  
Superintendent of Education

**DEPARTMENT OF EDUCATION  
OFFICE OF SUPPLY MANAGEMENT**

[www.gdoe.net/procurement](http://www.gdoe.net/procurement)

501 Mariner Avenue  
B-Building, Suite 116  
Barrigada, Guam 96913  
Telephone: (671) 475-0438/Fax: (671) 472-5001  
Email: [procurement@gdoe.net](mailto:procurement@gdoe.net)



CARMEN T. CHARFAUROS  
Supply Management Administrator

**AMENDMENT ACKNOWLEDGEMENT FORM**

**IFB 017-2020**

**Ponding Basin Repairs and Sidewall Erosion Mitigation for Untalan Middle School  
AMENDMENT 1**

July 17, 2020

Please review the attached document (All Notice/Addendums can be reviewed on our website). Please sign this acknowledgement page and only return this page, attention to **KATHRINA O. BAYSON** via email to [kobayson@gdoe.net](mailto:kobayson@gdoe.net).

I, \_\_\_\_\_, an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 1**, for **IFB 017-2020 Ponding Basin Repairs and Sidewall Erosion Mitigation for Untalan Middle School**. Number of pages: 4 (including this coversheet).

\_\_\_\_\_  
**Company Name (Print)**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Time and Date**



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Supply Management Administrator

July 17, 2020

**AMENDMENT 1**

**Prospective Bidders:**

Please refer to our **Invitation for Bid No. 017-2020 Ponding Basin Repairs and Sidewall Erosion Mitigation for Untalan Middle School**, a copy of which was obtained by your company for consideration.

Please see attached **Summary of Pre-Bid Conference and Site Visit** on Friday, July 10, 2020 for your perusal.

Please see below question from Prospective Bidder(s):

**Ammanabat Corporation.**

1. Can you kindly provide the link on the design plan for the above IFB. The link on the ifb does not work.

***GDOE Response: The link is located on page 4 of the IFB, Section 2.3. You may click on the pdf file or type the link on the browser. Note that the link is case-sensitive.***

All else remains the same.

Sincerely,

A handwritten signature in black ink, appearing to read "Charfauros".

CARMEN T. CHARFAUROS  
Supply Management Administrator



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### Pre-Bid Conference and Site Visit SUMMARY

Bid Project Number: **GDOE IFB 017-2020**

Project Name: **Ponding Basin Repairs and Sidewall Erosion Mitigation for Untalan Middle School**

Meeting Location: **Untalan Middle School, Main Office**

Meeting Date and Time: **Friday, July 10, 2020 at 9:00 AM**

#### I. Sign-In and Introduction

#### II. House Rules

- A. Pre-Bid Conference and Site Visit will be recorded and included in the Procurement File.
- B. Bidders must sign in on the GDOE Procurement Sign-In Sheet and school's visitors sign in sheet in the main office.
- C. Masks must be worn at all times during the Pre-Bid Conference and Site Visit.
- D. Please ensure six (6) feet distance from the person next to you.

#### III. Reminders

##### A. Questions During Pre-Bid Conference and upcoming Site Visits

1. GDOE may provide verbal answers to verbal question from potential bidders during the pre-bid conference and site visits, however, verbal answers will not be considered as an official GDOE response.
2. All questions must be submitted in writing in accordance to Page 8 of the IFB, Section 3.1.14 – PRE-BID WRITTEN QUESTIONS no later than Tuesday, July 14, 2020 at 3:00 PM.
3. All written questions must be directed to **Kathrina Bayson** via email at [kobayson@gdoe.net](mailto:kobayson@gdoe.net) or via fax at **(671) 472-5001**, in accordance to page 6 of the IFB, Section 3.1.1 – COMMUNICATION REGARDING THE IFB.
4. GDOE will respond to questions no later than Friday, July 17, 2020 at 5:00 PM. Response to written questions will be provided via Amendment to all Prospective Bidders.

##### B. Deadline for Submission and Bid Opening

1. **Deadline for Submission** will be on Monday, July 27, 2020 at 10:00 AM. Bids must be submitted before the deadline at the GDOE Supply Management Office (Refer to Page 6, Section 3.1.4 – TIME AND DATE FOR RECEIPT OF BIDS).
2. **Bid Opening** will be held on the same day, Monday, July 27, 2020 at 10:30 AM via Video Conference as specified on page 7, Section 3.1.5 – RECEIPT AND OPENING OF BIDS.

##### C. Required Forms

1. Bidders must submit with their bid, the forms listed on page 21 of the IFB, Section 6 – FORMS REQUIRED IN RESPONSE TO IFB.
2. Bid submittals must also include Bid Form included with the IFB as specified on page 7, Section 3.1.6 – BID SUBMISSION FORM.

#### IV. Project Description / Scope of Work

##### A. Design Drawings and Specification Sheet

1. Available via download link only at:  
<https://bit.ly/3hYPF4s>

##### B. Project Description Summary

1. Construction of Gabion Wall structures, Concrete and Earth Swales and Catch Basin as identified in the design plans.
2. Installation of Grouted Riprap and Drainage Pipes as identified in the design plans.
3. Excavation, Removal, and disposal of vegetation and sediments as identified in the design plans.
4. Provide As-built drawings, reproducible (1 full-size paper copy & 3 duplicate CDs with CAD and pdf digital plans).

5. Additive Bid: Ponding basin maintenance as identified in the design plans. Reference Design C-5 for maintenance instructions.

- a. Open Channels (Grass Swales)
- b. Storm Drainage
- c. Infiltration Trench
- d. RipRap
- e. Sedimentation Basin

**C. Project Signage**

A sample template will be provided to the Contractor. The sign must be self-standing, with anchored support frame and must be constructed of 4'x 8' x 5/8" exterior plywood. Sign must be positioned in a visible location within the school compound that can be directly linked to the work taking place and must be maintained in good condition throughout the construction period.

**V. Site Visit**

**VI. Conclusion**