



DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

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JON J.P. FERNANDEZ
Superintendent of Education

May 18, 2021

CARMEN T. CHARFAUROS
Supply Management Administrator

MEMORANDUM

To: All Schools and Divisions
From: Supply Management Administrator
Subject: Instructions and Indefinite Quantity Bid Listing
Reference: **Indefinite Quantity Bid Purchase of Pre-Assembled Adjustable Sneeze Guards**
FORMAL INVITATION FOR BID: GDOE IFB 018-2021

Attached are the results of the above referenced IFB for Pre-Assembled Adjustable Sneeze Guards. Please ensure that the following instructions are adhered to when entering requisitions. **If these instructions are not followed, your requisition will be REJECTED.** The Buyers in the Procurement Office are ready to assist you if you have any questions regarding this matter.

1. **IFB 018-2021 IND QTY** must be entered in the field labeled "General Description" on the MAIN requisition page.
2. For this IFB, there is only one vendor and one 3-digit commodity code that you are required to use in the Main Page. See below:
 - Vendor: M 80 Systems Inc. (10472)
 - Commodity Code (3-digit): 578 MISCELLANEOUS PRODUCTS
3. For GDOE MUNIS and TPFA MUNIS, When going into Line Items, please ensure that the Line Detail for each line item clearly states the following information:
 - Item number as specified on the Indefinite Quantity Bid Listing.
 - **FULL DESCRIPTION** as specified on the Indefinite Quantity Bid Listing.
 - Correct Price and Correct Unit of Measurement (UOM).

Example of what each line detail should include:

Description: 1, Teacher Plexiglass Shieldds (Sneeze Guards)

Unit Price: \$99.95

UOM: EA

DO NOT PUT A COMMODITY CODE (4-DIGIT) ON THE LINE DETAILS. Your requisition will be REJECTED if there is a 4-digit Commodity Code.

4. Please ensure that a Determination of Need (DON) Form and IQB Listing is attached to the requisition.
5. Time of delivery is within thirty to sixty (30-60) calendar days after receipt of Purchase Order. **It is the responsibility of the END USER to follow up with vendors once the Purchase Order is processed.**
6. **Prices on this listing are valid from April 1, 2021 to March 31, 2022.**

If you have any question(s) regarding this matter, please feel free to contact any of our procurement buyers at (671) 475-0438 or you may email procurement@gdoe.net.

CARMEN T. CHARFAUROS

Supply Management Administrator

BID FORM

GDOE IFB 018-2020

INDEFINITE QUANTITY BID PURCHASE OF PRE-ASSEMBLED ADJUSTABLE SNEEZE GUARDS

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
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1.	Teacher Plexiglass Shields (Sneeze Guards) [X] Brochure / Descriptive Literature Provided See EXHIBIT B	1800	Each	\$ 99.95	\$ 179,910.00
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MINIMUM SPECIFICATIONS

- Pre-Assembled
- FDA-approved 1/4" thick acrylic plexiglass material
- 36"H x 32"W front panel
- No opening
- Side Supports (2pcs): 16"H x 1"W (at bottom)
- Joined front and side support (using brackets or interlocking panels), with mounting to desk or table top
- Freestanding, adjustable, collapsible for easy storage, u-shaped, standalone
- All corners and edges professionally rounded and smoothed to eliminate sharp edges; safe and non-cutting for all users, especially children.

ADDITIONAL REQUIREMENTS

- Includes delivery and installation / assembly to school site.

2.	Student Plexiglass Shields (Sneeze Guards) [X] Brochure / Descriptive Literature Provided See EXHIBIT A	700	Each	\$ 92.95	\$ 65,065.00
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MINIMUM SPECIFICATIONS

- Pre-Assembled
- FDA-approved 1/4" thick acrylic plexiglass material
- Front Panel (1pc): 24"H x 24"W (adjustable and fits up to 24" wide student desk)
- No opening
- Side Panels (2pcs): 24"H x 18"W
- Front and side panels joined using four (using brackets or interlocking panels)
- Sides panels secured to desk
- All corners and edges professionally rounded and smoothed to eliminate sharp edges; safe and non-cutting for all users, especially children

ADDITIONAL REQUIREMENTS

Includes delivery and installation / assembly to school site.

BID TOTAL \$ 244,975.00

BIDDER REPRESENTATION

By signing below, I represent that I am an authorized representative and I certify that the information provided on this Bid Form is true and correct. And by submission of this bid, the company is making an offer to provide the equipment specified in GDOE IFB 018-2021 for the price stated above. I also confirm that the bid price shall remain firm and irrevocable for ninety (90) days from the opening of this bid and if awarded, for the term of the award.

M-80 Systems, Inc.
COMPANY NAME

02/18/2021
DATE

Carlo M. Leon Guerrero
NAME OF AUTHORIZED REPRESENTATIVE (PRINT & SIGNATURE)

Vice President/General Manager
TITLE



CHECK BOX IF YOU ARE CLAIMING STATUS AS A SERVICE-DISABLED VETERAN OWNED BUSINESS UNDER 5G.C.A. § 5012.