



JON J. P. FERNANDEZ
Superintendent of Education

DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

www.gdoe.net
501 Mariner Avenue
B-Building, Suite 116
Barrigada, Guam 96913
Telephone: (671) 475-0438/Fax: (671) 472-5001
Email: procurement@gdoe.net



CARMEN T. CHARFAUROS
Supply Management Administrator

AMENDMENT ACKNOWLEDGEMENT FORM

RFP 004-2021

**Postsecondary Institutions Participation in The Guam State Longitudinal Data System (SLDS) Project
AMENDMENT 2**

March 12, 2021

Please review the attached document (All Notice/Amendments can be reviewed on our website). Please sign this acknowledgement page and only return this page, attention to **BRIDNEY M. BORJA** via email to bmborja@gdoe.net.

I, _____, an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 2**, for **RFP 004-2021 Postsecondary Institutions Participation in The Guam State Longitudinal Data System (SLDS) Project**. Number of pages: 5 (including this coversheet).

Company Name (Print)

Print Name

Signature

Time and Date



JON J. P. FERNANDEZ
Superintendent of Education

DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

www.gdoe.net
501 Mariner Avenue
B-Building, Suite 116
Barrigada, Guam 96913
Telephone: (671) 475-0438/Fax: (671) 472-5001
Email: procurement@gdoe.net



CARMEN T. CHARFAUROS
Supply Management Administrator

March 12, 2021

AMENDMENT 2

Prospective Offerors:

Kindly refer to our Request for Proposal No. 004-2021 Postsecondary Institutions Participation in The Guam State Longitudinal Data System (SLDS) Project, a copy of which was obtained by your company for consideration.

Please see attached Summary from the pre-proposal conference held at 8:30am on Friday, March 5, 2021.
GDOE is hereby making the following changes:

Page 5, Section 2.4 PERSON'S RESPONSIBLE FOR DRAFTING SPECIFICATIONS

From: Dr. Zenaida Natividad, GOSDV Project Director
Vince Dela Cruz GOSDV Chairperson for Reports
Eunice JR. Aflague, GOSDV Chairperson for Data Privacy, Security, and Data Breach
Moryne Nicole Monforte, GOSDV Chairperson for Stakeholder and Outreach

To: *Dr. Zenaida Natividad, GOSDV Project Director*
Vince Dela Cruz GOSDV Chairperson for Reports
Eunice JR. Aflague, GOSDV Chairperson for Data Privacy, Security, and Data Breach
Moryne Nicole Monforte, GOSDV Chairperson for Stakeholder and Outreach
Neil A. Rochelle, Program Coordinator IV, GOSDV Chairperson for Data Breach

Page 5, Section 2.3 PROJECT DESCRIPTION
Subsection 4 (b)

From: b. Work with DOE in the review and execution of a sustainable plan for developing a culture of data use for completeness, inclusiveness, clarity, and ease of deployment, including the development of web based.

To: *b. Work with DOE in the review and execution of a sustainable plan for developing a culture of data use for completeness, inclusiveness, clarity, and ease of deployment, including the development of a web based data system.*

Please see below for questions submitted by Prospective Offeror(s):

1. I was curious if I could request a copy of the scoring for the GDOE SLDS project earlier this year. I am curious to see the scoring sheet of the proposals.

GDOE's response: No scoring of proposals was conducted because the announcement was a Request for Information (RFI) and not for proposals.

2. We are requesting a pre-proposal conference based on the RFP documentation 3.1.11 Pre Proposal Conference. Please let us know your availability. We are trying to determine if we qualify to bid on this proposal.

GDOE's response: Please refer to Amendment No. 1 of the RFP. Pre-Proposal Conference was granted and held at 8:30am Friday, March 5, 2021 via video conference.

3. This is to request to hold a Pre-Proposal Conference for RFP 004-2021 :POSTSECONDARY INSTITUTIONS PARTICIPATION IN THE GUAM STATE LONGITUDINAL DATA SYSTEM (SLDS) PROJECT". Kindly advise if this request is approved and the date/time for the conference.

GDOE's response: Please refer to Amendment No. 1 of the RFP. Pre-Proposal Conference was granted and held at 8:30am Friday, March 5, 2021 via video conference.

4. If a position title is not listed in the wage listing for a team on this proposal, do we use actual hourly wages to calculate our cost proposal?

GDOE's response: Yes, if a position is not listed you will need to use the actual hourly wages to calculate the cost proposal.

5. Are we required to submit the contract agreement with our proposal?

GDOE's response: No, you are not required to submit the contract agreement with the proposal.

6. If a position title is not listed in the wage listing for a team on this proposal, do we use actual hourly wages to calculate our cost proposal?

GDOE's response: Yes, Vendors are responsible to ensure hourly wages and calculations are not in violation of Department of Labor laws.

7. Is there a page limit for the proposal?

GDOE's response: There are no page limits for the proposal.

8. This email is an official request for a Pre-proposal Conference as guided in section 3.1.11 of the RFP 004-2021 packet. Should a pre-proposal conference be approved and scheduled, you may provide the details in a response to this email; otherwise, please provide instructions.

GDOE's response: Please refer to Amendment No. 1 of the RFP. Pre-Proposal Conference was granted and held at 8:30am Friday, March 5, 2021 via video conference.

9. In Section 2.3 #4b., please provide a complete requirement as the sentence is incomplete?

GDOE's response: Please see Amendment to section 2.3, 4 (b) above.

10. Do you know if/when Guam will release the RFP for the P-20W solution to integrate your K-12, Postsecondary and Workforce data? Perhaps you are fortunate enough to have social services and/or health participating as well.

GDOE's response: You may visit our website at <http://www.gdoe.net/District/Department/12-Office-of-Supply-Management> for any current/upcoming formal solicitations for the Guam Department of Education.

11. Section 2.3.3 states 'Collaborate with GDOE in developing and executing an RFP to secure a longitudinal data system infrastructure vendor according to the approved project plan...' This RFP (RFP 004-2021) is not the RFP for the longitudinal system solution design and implementation correct?

GDOE's response: Correct, this RFP is not the RFP for the longitudinal system solution design and implementation.

12. Does GDOE have an anticipated timeline for release of the LDS RFP?

GDOE's response: An RFP for the LDS will be forthcoming. You may visit the GDOE Procurement website for current and future solicitations.

13. Is it in GDOE's best interest and/or appropriate for longitudinal data system and P20W solution providers to partner with Guam's post-secondary institutions at this time?

GDOE's Response: Yes, it is in GDOE's best interest for the longitudinal data system and P20W solution providers to partner with Guam's post-secondary institutions at this time.

All else remains the same.

Sincerely,

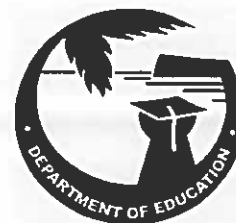

CARMEN T. CHARFAUROS
Supply Management Administrator



JON J. P. FERNANDEZ
Superintendent of Education

DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

www.gdoe.net
501 Mariner Avenue
B-Building, Suite 116
Barrigada, Guam 96913
Telephone: (671) 475-0438/Fax: (671) 472-5001
Email: procurement@gdoe.net



CARMEN T. CHARFAUROS
Supply Management Administrator

RFP 004-2021 Postsecondary Institutions Participation in The Guam State Longitudinal Data System (SLDS) Project
Pre-Proposal Conference
Friday, March 5, 2021, 8:30 AM – 9:30AM CHST

SUMMARY

I. Sign-In and Introduction

II. House Rules

- A. Pre-Proposal Conference will be recorded and included in the Procurement File.
- B. Prospective Offerors must sign in on the zoom chat and provide the following information: Company Name, Individual's Name, and an email address.
- C. Kindly keep yourself on mute during the meeting unless you would like to ask a question. You may also post a question on the chat if you prefer not to speak. I will be asking throughout this conference if any one has any questions.

III. Reminders

A. Questions During Pre-Proposal Conference

1. GDOE may provide verbal answers to verbal question from potential offerors during the pre-proposal conference, however, **verbal answers will not be considered as an official GDOE response.**
2. All questions must be submitted in writing in accordance to Amendment No. 1 of the RFP, Section 3.1.12 – PRE-PROPOSAL WRITTEN QUESTIONS no later than **Tuesday, March 09, 2021 at 3:00 PM.**
3. All written questions must be directed to Bridney M. Borja via email at bmborja@gdoe.net, in accordance to page 6 of the RFP, Section 3.1.1 – COMMUNICATION REGARDING THE RFP.
4. GDOE will respond to questions no later than **Friday, March 12, 2021 at 5:00 PM.** Response to written questions will be provided via Amendment to all Prospective Offerors.

B. Deadline for Submission

1. **Deadline for Submission** will be on **Tuesday, March 23, 2021 at 2:00 PM.** Proposals must be submitted before the deadline at the GDOE Supply Management Office (Refer to Page 7 of the RFP and Amendment No. 1, Section 3.1.4 – TIME AND DATE FOR RECEIPT OF PROPOSALS for additional submission guidelines).

C. Required Forms

1. Offerors must submit with their proposals, the forms listed on page 16 of the RFP, Section 5 – FORMS REQUIRED IN RESPONSE TO RFP.

IV. Project Description / Scope of Work

- A. Cross-agency Data Governance Program and Research
- B. Producing a statewide data dictionary that is aligned with the Common Education Data Standards (CEDS)S
- C. Design of the state longitudinal data system and sharing of postsecondary data
- D. Developing a sustainable culture of data use among stakeholders through effective marketing and communications and implementing a cycle of continuous training, professional development, and coaching for the secure and appropriate use of GOSDV data

V. Conclusion