



Jon J. P. Fernandez  
Superintendent of Education

**DEPARTMENT OF EDUCATION  
OFFICE OF SUPPLY MANAGEMENT**

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Carmen T. Charfauros  
Supply Management Administrator

August 5, 2020

**AMENDMENT 2 ACKNOWLEDGEMENT FORM**

**IFB 019-2020**

**Indefinite Quantity Bid for Technology Equipment, Supplies and Accessories**

Please review the attached document. (All Notice/Amendments can be reviewed on our website)

Please sign **this acknowledgement page and only return this page**, attention to **DIANA M. DACANAY** via fax (671) 472-5001 or e-mail to: [dmdacanay@gdoe.net](mailto:dmdacanay@gdoe.net)

I, \_\_\_\_\_, an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 2**, for **IFB 019-2020, Indefinite Quantity Bid for Technology Equipment, Supplies and Accessories**. Number of pages 7 (including this coversheet).

\_\_\_\_\_  
**Company Name (Print)**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Time and Date**



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**AMENDMENT 2**

**Prospective Bidder:**

Please refer to our Invitation for Bid for IFB 002-2019, Invitation for Bid for IFB No. IFB 019-2020 Indefinite Quantity Bid for Technology Equipment, Supplies and Accessories, a copy of which was obtained by your company for consideration.

In the Spirit of clarity and achieving the best possible solution to satisfy the requirements of IFB 019-2020. **GDOE is responding to questions for this IFB.**

**Questions from Vendors:**

**Powerschool:**

1. Due to recent closures regarding COVID-19 and the requirement for social distancing, will GDOE allow the vendor to remotely perform tasks listed within the Standard Image Requirements in section a.2.5 such as "joining the PCs to the domain; restoring / rebuilding user data; logging into the computer as designated by GDOE; and the configuration of user profile settings"?

***GDOE Response: Yes. However, any items that require a physical presence and handling (such as loading computers in the cart, labeling the laptops with the appropriate label, delivery to the school site, connecting/disconnecting computers, etc.) will require on-site personnel from the vendor. As general guidance, the end-product must be completed by the vendor and not GDOE personnel.***

2. Similarly with current COVID-19 climate, many technology manufacturers and shipping providers are experiencing delays in production and shipping which are causing backlog issues. GDOE requirements outlined in General Information section 3.2.8, states an order to be received no later than 90 days from the notice to proceed, can this be extended to accommodate technology manufacturers and shipping backlog issues?

***GDOE Response: Yes, it can be extended. Vendor must provide proof or documentation from the manufacturer directly stating the cause of the delay. Depending on the reasoning, it will be determined whether or not the extension will be approved.***

3. Furthermore, would GDOE allow us to return the IFB forms with an electronic signature as opposed to an original, wet signature? We would be able to follow-up with the wet signature once our office has reopened. Likewise, for the forms requiring a notary authorization, would the district allow us to return the forms with a signature only and then follow up with the notarized documents once our office has reopened?

***GDOE Response: Unfortunately, your document must be notarized as it is pertinent to the Guam Procurement Law at 5 GCA Chapter 5 and the procurement regulations at 2 GAR Division 4.***

**Pacific Data Systems:**

12. Regarding Item A: Please clarify if this laptop needs to be a 2-in1 hybrid laptop that supports normal laptop use where the monitor/screen is used at 90-120° tilt, and also where the monitor/screen is folded over 360° to allow use of the laptop in a tablet mode using the touchscreen of the display.

**GDOE Response: YES.** *GDOE is requesting for a device that is generally classified as “2-in-1” which allows users to use the computer as a laptop and a tablet using the touchscreen display. The device should have foldable capability.*

13. Regarding Item A: Is a USB 3.1 Type-C Gen 1 port acceptable for the 1x USB-C (Thunderbolt 3)?

**GDOE Response: YES**

14. Regarding Item A: Does GDOE require the brightness of the display to be a minimum of 300 nits?

**GDOE Response: NO**

15. Regarding Item A: Does GDOE need additional optional items (example: Stylus Pen, WWAN Mobile Broadband (LTE) capability, Carrying Case or Backpack, external mouse, headphones, etc.)? If so, can GDOE amend the bid form to indicate these optional items with their required individual specifications?

**GDOE Response: NO.** *Optional items can be listed individually under the “other” line item on the updated bid form.*

16. Regarding Item A: Is a USB 3.1 Type-C Gen 1 port acceptable for the 1x USB-C (Thunderbolt 3)?

**GDOE Response: YES**

17. Regarding Item D: Will GDOE need a stylus pen for this unit?

**GDOE Response: NO**

18. Regarding Item D: Does GDOE need additional optional items for Item D (example: Stylus Pen, WWAN Mobile Broadband (LTE) capability)? If so, can GDOE amend the bid form to indicate these optional items with their required individual specifications?

**GDOE Response: NO.** *Optional items can be listed individually under the “other” line item on the updated bid form.*

19. Regarding Item D: Please clarify if this laptop needs to be a 2-in1 hybrid laptop that supports normal laptop use where the monitor/screen is used at 90-120° tilt, and also where the monitor/screen is folded over 360° to allow use of the laptop in a tablet mode using the touchscreen of the display.

**GDOE Response: NO**

20. Regarding Item D: Does this laptop need to be touchscreen capable?

**GDOE Response: NO**

21. Regarding Item D: Does GDOE require the brightness of the display to be a minimum of 300 nits?

**GDOE Response: NO**

22. Regarding Item F – Will GDOE accept a 23.8” monitor as long as all other minimum specifications are met?

4. Section 3.1.3, Multi-Part Bid, states that the "bid solicitation will be evaluated based on the pricing submitted for each line item and will be awarded to the lowest, most responsive and responsible bidder for each item." Can you please explain how vendors will be evaluated? Are there points or a percentage of the overall evaluation criteria awarded to vendors based on price? If so, how many points or what is the percentage? Also, what is the other criteria?

**GDOE Response:** *Vendors will be evaluated based on lowest cost for items that are responsive and meet the minimum technical specifications of the IFB along with the GDOE regulatory requirements as specified in the IFB. If the proposed items are not in line or equal to GDOE request even though it is at a lower cost, we can proceed with the next vendor. If there are no other vendor for that item, then the item will have to be re-solicited.*

5. Section 1.1, Invitation for Bid Timeline, does not specify a date when GDOE will make their bid award decision. Can you provide an expected award date?

**GDOE Response:** *Once the BID is closed and the opening has been conducted, the buyer still needs to further review all submissions as well as end users to ensure the technical scope is in line with our request. Once that is completed, we then submit a BID status. After the BID status and Letter of Intent, there is a 14 waiting grace period due to any potential protest. Once the 14 days have passed, only then can we fully award.*

6. Can the vendor specify a minimum quantity per purchase order / per shipment?

**GDOE Response:** *Yes. However, any delivery and completion requirements still must be met within stated timelines of the IFB.*

7. If one vendor is selected to provide the mobile carts and Aruba Access Points, and another vendor is selected to provide the basic laptops, can the basic laptops be sent to the locations pre-configured to connect to the mobile carts wireless and/or GDOE Wi-Fi as part of the GDOE standard image or does the vendor of the basic laptops need to physically install them into the mobile carts and connect them to the Mobile lab's wireless access point?

**GDOE Response:** *Vendor of the laptops will be required to physically install them into the mobile cart, configure, and connect them to the GDOE wireless system as required.*

8. If the laptop does not have an integrated Network Interface Controller, but does support an optional USB 3.0 Network Interface Controller, where should that optional USB 3.0 Network Interface Controller cost be added on the Bid Cost Form?

**GDOE Response:** *Please use the revised Bid Cost form attached to this amendment. Utilize "Other".*

9. Do the asset tag labels need to include the actual computer name, or is the serial number with other federal requirements sufficient?

**GDOE Response:** *YES, they need to include all the items that GDOE requests.*

**DMR:**

10. Relative to Section I, please provide a copy of the signed inventory records from the previous/current contract period for the indefinite quantity computer systems.

**GDOE Response:** *This information must be formally requested as a Freedom of Information Act as this request does assist with your bid submission.*

11. Please provide a copy of all company service reports from the previous/current contract period for the indefinite quantity computer systems.

**GDOE Response:** *This information must be formally requested as a Freedom of Information Act as this request does not assist with your bid submission.*

**GDOE Response: YES – GDOE will accept the monitor as long as manufacturer clearly classifies it as a 24-inch monitor.**

23. Regarding Item G: The specification requires for installation of laptops in PC mobile carts. If the laptops and mobile carts are awarded to different vendors, which vendor is responsible for installing the laptops into the PC mobile carts (installation of power bricks, cabling as required, and connection to the GDOE LAN network)?

**GDOE Response: Vendor of the laptops will be required to physically install them into the mobile cart, configure, and connect them to the GDOE wireless system as required.**

24. Regarding Item I: Is GDOE looking for a Chrome Book that is a 2-in-1 hybrid form factor where the unit supports normal laptop use with the monitor/screen at a 90-120° tilt, and also where the monitor/screen is folded over 360° to allow use of the laptop in a tablet mode using the touchscreen of the display.

**GDOE Response: NO**

25. PDS requests a recording of the pre-bid conference meeting held for this procurement.

**GDOE Response: I will be providing the recording same day of the response to questions. Unfortunately, were having issues with the Zoom recording in the beginning so I started the hand held recorder thereafter.**

All else remains the same.

Sincerely,

  
CARMEN T. CHARFAUROS  
Supply Management Administrator

**REVIED BID COST FORM**  
**IFB 019-2020 INDEFINITE QUANTITY BID FOR TECHNOLOGY EQUIPMENT, SUPPLIES AND ACCESSORIES**

**\*Bidders are to provide pricing information for each part they wish to bid. The words "NO BID" should be indicated on the cost per item column for any part of bidders that choose not to participate in.**

Item Description	MIN QTY	Unit	Unit Price	Total Price
A. Basic Laptop	1804		\$	\$
B. Mobile Charging Cart Minimum Specifications	9		\$	\$
C. Storage Cabinets	11		\$	\$
D. Admin Laptop	275		\$	\$
E. USB Docking Station	275		\$	\$
F. Monitor	55		\$	\$
G. iPad Air	55		\$	\$
H. Fire HD Tablet	55		\$	\$
I. Chromebook	100		\$	\$
J. Aruba Access Point	11		\$	\$
K. P.O.E Injector	11		\$	\$
Other:			\$	\$

PLEASE CHECK HERE ( ) IF YOU ARE CLAIMING STATUS AS A SERVICE - DISABLED VETERAN OWNED BUSINESS UNDER 5 GCA § 5012. THE FOLLOWING ARE REQUIRED:

1. DD214 FORM & DISABILTY AWARD LETTER FROM U.S. DEPARTMENT OF VETERANS AFFAIRS MUST BE SUBMITTED AT THE TIME OF BID SUBMISSION, AND
2. THE SERVICE-DISABLED OWNER OF THE BUSINESS HAS FILED INDIVIDUAL TAX RETURNS ON GUAM FOR A PERIOD OF AT LEAST THREE CONSECUTIVE YEARS PRIOR TO BIDDING ON THIS IFB.

(If any alterations are done to this bid cost form, GDOE will find Bidder non-responsive)

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**BIDDER REPRESENTATIONS:**

By signing below, I represent that I am an authorized representative of

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**PRINT COMPANY NAME**

And that by submission of this bid, the company is making an offer to provide goods described on GDOE IFB 019-2020 for the price stated above and specifications stated on the Technical Specifications BID form. I also confirm that the bid price shall

IFB 019-2020 INDEFINITE QUANTITY BID FOR TECHNOLOGY EQUIPMENT, SUPPLIES AND ACCESSORIES

remain firm and irrevocable for ninety (90) days from the opening of this bid. Once awarded, prices shall remain firm throughout the term of this bid.

Name of Bidder  
(Company Name): \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name of \_\_\_\_\_

Title: \_\_\_\_\_