Guam InterAgency Coordinating Council

DEPARTMENT OF EDUCATION,
DIVISION OF SPECIAL EDUCATION
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The GICC Board held its special meeting on Wednesday, October 7, 2026 at 4:00 PM virtually via Zoom via the following link https://us02web.zoom.us/j/89829808864?

SPECIAL MEETING MINUTES

I. Call to Order

The meeting was called to order. Members and participants were welcomed, and the meeting proceeded with discussion of GICC business and upcoming activities.

II. **Discussion Items**

A. OSEP/DMS Visit

The Council discussed the upcoming Division of Monitoring and State Improvement Planning (DMS) visit, anticipated for **November 16–20, 2026**.

The ICC stakeholder meeting is scheduled for **November 20, 2026, from approximately 10:15 a.m. to 11:45 a.m.** The meeting may be held in person and/or through Zoom.

Discussion focused on the importance of ICC participation and providing evidence of the Council's involvement, guidance, and stakeholder input.

B. ICC Meeting Schedule

Members discussed the requirement to hold quarterly meetings and the possibility of holding additional meetings or work sessions as needed.

The Council also discussed the use of committees and working groups to address specific areas of GICC business between quarterly meetings.

C. GICC Committees

The Council reviewed the committees identified in the bylaws, including:

- Executive Committee
- Policies and Procedures Committee
- Parent Engagement Committee
- Special Committees, as needed

Historical committees were also discussed. Members expressed interest in using the existing bylaw structure while avoiding the creation of an excessive number of committees.

An ad hoc committee related to membership and recruitment was also discussed.

D. Membership and Recruitment

The Council discussed current membership and vacancies, including the need to replace Mr. Medwin.

Members discussed reviewing the current roster to identify vacancies, inactive members, and members who may need to be replaced or reappointed.

Potential recruitment areas discussed included:

- Medical providers and pediatricians
- Medicaid
- Public Health
- Behavioral Health
- Childcare providers
- Other community and family service agencies

E. SPP/APR and Target Setting

The Council discussed preparation for the upcoming State Performance Plan/Annual Performance Report (SPP/APR) cycle and the upcoming target-setting process.

Members discussed the importance of ICC input regarding data, targets, improvement strategies, and stakeholder engagement.

The Council also discussed the need to review available data and identify appropriate sources to support target setting, including birth rates, census information, military population data, and kindergarten-related data.

Additional information and data will be shared with members as it becomes available.

F. Documentation for DMS Visit

The Council discussed documentation that may demonstrate the ICC's involvement and guidance.

Potential documentation includes:

- GICC bylaws
- Meeting agendas
- Meeting minutes
- Meeting notes
- Documentation of ICC recommendations and guidance
- Records demonstrating ICC involvement in program decisions and discussions

Members discussed ensuring that appropriate documentation is organized and available for the DMS visit.

G. Community Collaboration and Family Support

Members discussed continued collaboration with community partners and the need to reconnect with agencies that support families.

Discussion included collaboration related to families experiencing homelessness, family services, Child Protective Services, and other community resources.

The Council also discussed information related to children with prenatal drug exposure and the possibility of identifying additional resources and programs.

H. Upcoming Events and Activities

The following upcoming events and activities were discussed:

- **Check Me Out Fair:** October 17, 2026, 10:00 a.m.–2:00 p.m.
- **November 6, 2026:** Rescheduled event
- **November 13, 2026:** Upcoming event
- **December/Early January:** Additional events are being planned; locations are not yet finalized.
- **Next GICC Quarterly Meeting:** Tentatively anticipated for late November.
- **ICC Orientation/Refresher Training:** Possibility discussed.

I. Open Government Law and Public Meetings

Members discussed requirements related to public meetings and the Open Government Law.

Future public meetings should include appropriate public notice and provide access for members of the public. The Council also discussed the use of a hybrid format, allowing participants to attend both in person and virtually.

J. Training and Resource Sharing

Members discussed training resources that may be useful for staff and providers, including military provider certification information, checklists, and training videos.

A member offered to share a checklist for reference and staff onboarding.

III. Announcements

A member announced their election/acceptance as the Part C Program Coordinator and new Parent Coordinator. Congratulations were extended.

A member currently in San Francisco offered to research programs and resources for children with prenatal drug exposure.

It was also noted that one member will be in Vietnam during the November DMS meeting but may participate virtually.

IV. Action Items

1. Confirm ICC member participation for the November 20 DMS stakeholder meeting.
2. Review and update the current GICC membership roster.
3. Identify vacancies and potential new members.
4. Explore the establishment of committees and/or ad hoc working groups.
5. Compile GICC documentation and evidence for the DMS visit.
6. Continue preparation for the upcoming SPP/APR target-setting cycle.
7. Share relevant data with ICC members when available.
8. Continue outreach and collaboration with community partners.
9. Determine the date and format for the next quarterly meeting.
10. Explore an ICC orientation/refresher training.

V. Adjournment

There being no further business, the meeting was adjourned.