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### Progress Report

**Grant Title:** Territories & Freely Associated States Educational Grant (T&FASEG)  
**CFDA#:** 84-256A **Grant Award Period:** 07/01/03 – 09/30/04  
**Grant Award No.:** S256A030004 **Grant Award Amount:** \$357,945.00  
**Supplemental Grant Award No.:** S256A030004A **Supplemental Award Amount:** \$19,315.00  
**Administering Division:** Curriculum and Instruction (with carryover of 12 months)  
**Date of Report:** March 31, 2005 **Program Number:** 21.03.20.XX.XXXX.9602

A summary of the activities from the period running January 1, 2005 through March 31, 2005 is described below:

#### GOAL 1: TO UPGRADE THE QUALIFICATIONS AND SKILLS OF ADMINISTRATORS AND REGULAR CLASSROOM TEACHERS IN SUPPORT OF HIGH EXPECTATIONS OF STUDENT ACADEMIC ACHIEVEMENT

- **Objective: 1. Deliver annually six (6) graduate courses on site or distance learning for certification of administrators and regular classroom teachers.**
  - Second Quarter Progress:
    - A Principals Leadership Academy Phase I, professional development session for potential school administrator and support staff with Dr. Joseph Pascarelli was held in January 2005. The Phase II session was held on October 2005.
    - Five representatives were sent to a Curriculum Mapping Training in Hawaii. The three day training was held on January 18-20, 2005. Topics covered at the training are: the purpose & potential of curriculum mapping; how to enter curriculum information on maps effectively; how to review maps between & cross grade levels & subject; how to use technology to start a school data based; the role of principal, teacher and district personnel to sustain the work; and how mapping can improve student performance through internally developed benchmark. The members, Curriculum Mapping Cadres of Trainers, are teachers and school administrators. They will provide training to their colleagues throughout the district.
    - Three representatives were sent to a Classroom Assessment for Student Learning training (Session 1) and Leading Professional Development in Classroom Assessment for Student Learning training (Session 2) which were held on February 14-17 in Hawaii. The participants in this training explored: fundamental of assessment for learning and assessment quality; preparing an introductory presentation to their colleagues; setting up and conducting an ongoing professional development opportunities. And two representatives were sent to a Leading to Success: Meeting the Classroom Assessment Challenge (Session 3) training held on February 22-23, 2005, in Hawaii. Participants explored

practical skills and strategies on how to take advantage of the benefits of involving students in the assessment and learning process. The five member Classroom Assessment Cadres of Trainers are teachers. They will be providing training to their colleagues throughout the district.

- A Request for Proposal (RFP) entitled "Principals Leaders Academy Training" was advertised in March 2005. The RFP was design to contract professional services from individual or firms to develop and implement a "Professional Development Model Training", to expand the school leaders' educational training program. There were two proposals submitted for consideration. A selection committee of five evaluators was established to evaluate and rank the proposals. Currently, the Selection Committee is reviewing and evaluating submitted proposals to determine the best-qualified vendor.

➤ **Objective: 2. Conduct annual classroom observation as teachers implement courses' applications/strategies in their classrooms.**

- Second Quarter Progress: No activity occurred for this objective.

**GOAL 2: TO ESTABLISH IN ALL K-12 SCHOOLS THE USE OF TECHNOLOGY FOR EFFECTIVE COMMUNICATION, DATA COLLECTION AND MAINTENANCE SYSTEM THAT MORE ACCURATELY AND EFFICIENTLY ASSIMILATED DATA REGARDING STUDENT DEMOGRAPHICS, ADQUATELY YEARLY STUDENT PROGRESS IN THE CORE ACADEMIC SUBJECTS, AND SCHOOL ADMINISTRATOR AND TEACHER EFFECTIVENESS.**

➤ **Objective: 1. Improve communication skills, data collection and record management by school administrators.**

- Second Quarter Progress:
  - An Invitation For Bid (IFB) was prepared to procure computer systems in late March 2005. The computer systems will provide the mechanism to assist schools in their data collection activities. A requisition is being processed for 37 computer systems for distribution to all GDOE schools.
  - The total allotted amount for the purchase of the 37 computer systems is \$53,576.00. To encumber the total amount of the purchase, \$26,064.00 was allocated in Year 1 and \$27,477.00 was allocated in Year 2 of the grant program budget accounts.

**GOAL 3: TO COLLABORATE WITH OTHER SCHOOLS, THE UNIVERSITY OF GUAM AND/OR PROJECTS IN THE DISTRICT TO ENHANCE INSTRUCTIONAL NEEDS TO IMPOVE EDUCATIONS. TO ASSIST IN IMPLEMENTING HIGH QUALITY, SCIENTIFICALLY, RESEARCHED-BASED INSTRUCTIONS WITHIN THE DISTRICT'S K-12 BY SY 2006.**

➤ **Objective: 1. Coordinate and collaborate with the University of Guam and Guam Department of Education schools to design and implement an instruction education programs that are based on scientifically based research to help students achieve academic standard.**

- Second Quarter Report:
  - A letter was transmitted to Valerie Rogers, USDOE Program Officer requesting permission to modify the activities and related budget on the grant award. The request to reallocate money from contractual category to travel category will not affect the goal. However, it will change the way the goal is achieved. Rather than having University of Guam design and implement an instructional programs based on scientific research, teachers and administrators would be allowed to participate in national conferences and training institutes in various content areas and other education reform initiatives. We will establish a cadre of teacher and/or administrator trainers to provide training to

their colleagues in their respective content areas. A response to this request is pending.

**GOAL 4: TO SUSTAIN PARENTAL AND COMMUNITY PARTICIPATION IN INSTRUCTION AND EDUCATIONAL PROGRAMS IN SUPPORT OF HELPING THESE STUDENTS TO HIGHER LEVELS OF SUCCESS BY TRAINING PARENTS FOR INVOLVEMENT IN THE EDUCATION OF THEIR CHILDREN**

➤ **Objective: 1. To organize and train parents for involvement in the education of their children.**

○ Second Quarter Report

- The school's Home-School Connection activities described in the School Action Plan was compiled. The activities are: parent-student-teacher workshop; student planner to provide information to parents; periodic newsletter/calendar of events to provide parents up-to-date information; open house nights to provide the opportunity for parents to meet teacher and administrators; empower parents by establishing association, committee and/or councils to give them a role in the school's decision making process; and to establish a Families and Schools Together Committee to help parents become more involved in the education of their children.
- In February 2005, each school was allotted \$1,553 for materials and supplies to carry out their respective home-school connection activities describe in their School Action Plan. Prior to the disbursement of the allotment, the schools were asked to submit their action plan that describes allowable activities and budget for approval.
- Thirty-three schools had submitted their action plan for review. A total of 31 Schools' action plan and budget were approved. Two schools had their action plan returned for minor adjustment on their budget. Action plans and budgets for three schools are still pending. Other chools are currently inputting requisitions for supplies and materials to support their home-school connection activities.
- A total of \$57,461.00 was allocated for home-school connection activities at 37 schools. \$21,386 was encumbered from Year 1 and \$36,075 was encumbered from Year 2 of the grant awards.