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# GUAM PUBLIC SCHOOL SYSTEM

## Curriculum and Instruction Division

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### Progress Report

<b>Grant Title:</b> Territories & Freely Associated States Educational Grant (T&FASEG)	
<b>CFDA#:</b> 84-256A	<b>Grant Award Period:</b> 10/01/2006 – 9/30/2009
<b>Grant Award No.:</b> S256A060004	<b>Grant Award Amount:</b> \$423,350.00
<b>Date of Report:</b> December 31, 2008	\$350,415.00
	\$402,964.00
	<b>Program Number:</b> 21.06.20.XX.XXXX.9602
	21.07.20.XX.XXXX.9602
<b>Administering Division:</b> Curriculum and Instruction	21.08.20.XX.XXXX.9602

The activities from the period running October 01, 2008 through December 31, 2008 are summarized below:

**GOAL 1: TO IMPROVE LITERACY AMONG THE EARLY CHILDHOOD STUDENT POPULATION THROUGH THE DEVELOPMENT OF A TRIANGULATION OF ASSESSMENT RESULTS THAT WILL HELP MAKE BETTER DECISIONS ON THE IMPLEMENTATION OF THE KINDERGARTEN THROUGH THIRD GRADE CURRICULUM.**

➤ **Objective 1.1: By September 2008, a rigorous, evidence-based process will be in place to determine the effectiveness of the Reading First program for student in lower grade levels.**

○ First Quarter Progress:

- Meetings were conducted to plan the implementation process for the third assessment tool to triangulate with the district’s assessment and the current reading reform assessment that will help us make better decisions on the implementation of Reading program for our Kindergarten through 3<sup>rd</sup> grade student population.
- The triangulation of assessment project’s Parental Permission Forms were disseminated to the parents of the randomly selected 500 cohort of students and the 500 alternates to request the approval to test their child and to participate in the assessment project. A total of four hundred and four (404) permission forms were received from a total of one thousand (1000) forms that were distributed to the selected cohort of student and alternates. From the four hundred and four (404) forms that were received, a total of three hundred sixty seven (367) forms indicated

approval for their child to be tested. Progress is being made to collect additional permission forms from the selected cohort of students.

- The collected cohort of student's reading data from the district's assessment SAT 10 scores and the data from the current reading program are imputed into the reading assessment data spreadsheet. The sources of data will be analyzed to determine the effectiveness of the reading program using the three sources of data collected.
- A purchase order was processed to procure the selected third assessment instrument, the Wide Range Achievement Test 4 (WRAT4). The ordered WRAT4 is a norm-referenced test that will measure the cohort of student's academic skills of word reading and reading comprehension. The WRAT4 test kits and test sheets were shipped and received. The WRAT4 test kits were issued to qualified individuals who will be administering the test appropriately to the cohort group. The individuals who will be administering the test are certified school psychologists and certified test administrators currently working for the Guam Public System, Special Education Division (SpEd).
- The timeline to administer the baseline test was modified. The modification is a result of the re-selection of the third assessment tool, the pending order for the test materials, and the approval of the Triangulation Project Plan activities for compliance. The baseline test is now scheduled to be administered in January 2009.

**GOAL 2: TO ENHANCE INSTRUCTIONAL OPPORTUNITIES OF ALL CHILDREN THROUGH THE ESTABLISHMENT OF A CONTENT AREA SPECIALIZED TEACHER (CAST) PROGRAM THAT WILL CREATE A POOL OF HIGHLY TRAINED TEACHER LEADERS FOR THE TRAINING OF OTHER TEACHERS IN THE SCHOOL DISTRICT.**

- **Objective 2.1: 70% of CAST member (24 elementary, middle and high) will pass their PRAXIS II exam.**
  - First Quarter Progress:
    - CAST members had submitted their registration form for the PRAXIS II exam. The CAST members will be taking the PRAXIS II exam either in March or June 2009 depending on the national conference scheduled they will be attending.
- **Objective 2.2: Training of Trainers: By the end of SY 08-09, at least 45% of all teachers will have participated in a specialized training in either a content area of study of effective teaching strategies conducted by the CAST Trainers.**

○ First Quarter Progress:

- Through the contractual agreement, the University of Guam designed and implemented a professional development program for the CAST members that strengthens their content knowledge and enhances their pedagogical skills.
- CAST members participated in professional development training, December 29 – 30, 2008, which focused on mentoring and leadership skills. The two day training was conducted by instructors from the University of Hawaii at the University of Guam.
- Laptop computer systems were disseminated to the CAST members. The computer systems were procured for the CAST project to support their professional development, enhance communication between participants and instructors and to support training activities they conduct to colleagues in the school system.
- The CAST Travel Activity Plan was resubmitted to GPSS Federal Program Office for compliance review on December 23, 2008. The proposed CAST Travel Activity Plan for CAST members to travel national/regional conference is a budgeted activity in the approved grant award. The plan details the travel activities for CAST member to attend national conference in their content area of study. The CAST participation in the national conferences will support the school system's effort to build capacity to improve teacher quality.

➤ **Objective 2.3 : By the end of SY 08-09, the K-12 Content Standards and Performance Indicators in math, language arts, social studies, and science will be revised and meet checklist criteria**

○ First Quarter Progress:

- The proposed cost that was received through the RFP issued, to provide professional services to CAST member to review the K-12 Content Standards and Performance Indicators in math, language arts, social studies and science exceeded the amount allocated under the TFASEG project for such activity. Thus, the RFP was not awarded based on the high cost proposal.  
However, because the GPSS District Action Plan (DAP) dictates that the K-12 Content Standards and Performance Indicators be reviewed and revised, an RFP was issued, using Consolidated Grant funds, seeking individuals/consultants to provide professional services to review K-12 Content Standards.
- The CAST members will be participating in the review and revision process of the K-12 Content Standards once the contract is awarded to the service provider.

**GOAL 3: TO DEVELOP LEADERSHIP PRACTICES AND PROCEDURES BASED ON THE USE OF VARIOUS EVALUATION TOOLS AND TECHNIQUES THAT IDENTIFY AREAS OF STRENGTHS AND CHALLENGES FACING SCHOOL LEADERS.**

- **Objective 3.1: By July 2009, 90% of prospective new leaders will have received training.**
  - First Quarter Progress:
    - To date seventy-five percent (75%) of the new school leaders have received professional development training through a series of leadership academy. The series of leadership academy provided new school leaders with: a) increased knowledge and understanding about public school leadership; b) increased experiences, knowledge, and skills in managing and leading Guam's schools; c) continuous development of a professional community of learners-leaders; and d) development of professional theories of leadership for action and results for all leaders.
  
- **Objective 3.2: By July 2009, 90% of leaders will have developed and implemented viable action maps and document changes and/or improvements in leadership practice.**
  - First Quarter Progress:
    - Eighty percent (80%) of the school leaders received professional development training through a series of leadership academy. The academy provided the school leaders with increased awareness training on the Interstate School Leaders Licensure Consortium (ISLLC) Standards.
  
- **Objective 3.3 : By the end of SY 08-09, 90% of school leaders will employ a standards based format process for evaluation**
  - First Quarter Progress:
    - Work sessions conducted on October and December 2008 focused on the implementation of the School Leader Evaluation Program. In an effort to evaluate each school administrator's abilities in each of the standards the following procedure will be utilized: 1) each school principal will select two colleagues to serve on their evaluation committee, and a third member will be assigned by either the Superintendent of Education or the Deputy Superintendent of Educational Support and Community; 2) the sole responsibility of each school principal is to gain the consent of two individuals to serve on their evaluation committee; 3) each school principal will limit their participation on the evaluation committees they serve on to no more than three; and 4) the two school principals that is selected to serve on the evaluation committees, a minimum of one must be a the same school level of the principal that is being evaluated. The Guam Administrator Standards are based on the guiding principles set forth by the Interstate School Leaders Licensure Consortium (ISLLC).

First Quarter Progress:

➤ **Other Program Activities: External Program Evaluator**

- The contract between the GPSS and the CSM Consultant Services to provide professional services for an external program evaluator had obtain all required signatures for approval. The contract's effective date is November 03, 2008.
- A series of meeting were conducted with the program's external evaluator. Items covered at the meeting: 1) review of logic model and progress of project activities; 2) review of progress relative to targets and benchmarks; 3) program data; 4) identify and discuss programmatic and contextual issues that impact program progress; and 5) determine reporting calendar.

GUAM PUBLIC SCHOOL SYSTEM  
HIGH-RISK CONDITIONS COMPLIANCE  
QUARTERLY EXPENDITURE REPORT  
OVERALL EXPENDITURES  
FY 2009  
1st QUARTER REPORT (Cumulative)

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Category	Expenditures	Unliquidated Obligations	Justification
Salary	8,262.00	0.00	Program Personnel
Benefit	2,694.12	0.00	Program Personnel
Travel	0.00	0.00	
Contractual	12,600.00	86,719.47	<ul style="list-style-type: none"> <li>• Contractual services provided by the Program's External Evaluator</li> <li>• CAST Contract between GPSS and UOG to provide professional development for the CAST members</li> </ul> This expenditures supports program: Goal 2, Objective 2.3.
Supplies	7,303.91	247.28	Expenditures are for supplies to implement the Triangulation of Assessment Project. In addition, supplies were purchase for general operation to support the implementation of grant's activities. This expenditures supports program: Goal 1 Objective 1.1 and 1.2
Equipment	34,600.00	0.00	Expenditures are for technology support (computer systems) for CAST cadres and Program's personnel as specified in approved the Grant's Budget Narrative. This expenditures supports program Goal 2, Objective 2.2
Capital Outlay	0.00	0.00	
Indirect Cost	2,040.43	0.00	
<b>TOTAL</b>	<b>\$67,500.46</b>	<b>\$86,966.75</b>	

CERTIFIED BY: \_\_\_\_\_  
Geraldine S. James, Ed.D