

Task Name/Goal	Completion Date/Measurable Objective	Responsible Person/Office	Validation by USDOE/Date & Method of Validation	Underlying Problems	Update	Percentage of Completion	Documents/References	Comments/Acknowledgement by USDOE
<b>Special Education (Parts B &amp; C) Compliance</b>								
<b>I. Program Performance</b>								
A. GPSS will report on Part B program performance through the submission of data on compliance indicators in its <b>[Part B]</b> Annual Performance Report (APR).	100% compliance / Data regarding Guam's <b>[Part B]</b> program compliance will be submitted directly to OSEP in the <b>[GPSS's FFY 2006]</b> APR on February 1, 2008.	Federal Programs Division, Assoc. Supt., SPED	APR due 2/1/09.		GPSS Special Education 2006 APR was submitted to the Office of Special Education Program (OSEP) by February 1, 2008. On June 6, 2008, the GPSS Special Education Part B program received a determination letter from OSEP indicating that the Division of Education "needs intervention". OSEP will be conducting a Validation Visit on November 17-19, 2008.	The achievement for 100% compliance on the indicators on the Annual Performance Plan (APR) and State Performance Plan (SPP) is ongoing.	June 6, 2008 OSEP Determination letter, Part B SPP dated February 1, 2008 and OSEP Validation Visit Agenda (forthcoming)	
B. GPSS will report on Part C program performance through the submission of data on compliance indicators in its <b>[Part C]</b> Annual Performance Report (APR).	100% compliance / Data regarding Guam's <b>[Part C]</b> program compliance will be submitted directly to OSEP in the <b>[GPSS's FFY 2006]</b> APR on February 1, 2008.	Federal Programs Division, Assoc. Supt., SPED	APR due 2/1/09.		GPSS Special Education 2006 APR was submitted to the Office of Special Education Program (OSEP) by February 1, 2008. On June 6, 2008, the Guam Division of Special Education Part C program received a determination letter from the OSEP indicating that the Division of Education "needs assistance". OSEP will be conducting a Validation Visit on November 17-19, 2008.	The achievement for 100% compliance on the indicators on the Annual Performance Plan (APR) and State Performance Plan (SPP) is ongoing.	June 6, 2008 OSEP Determination letter, Part C SPP dated February 1, 2008, OSEP Validation Visit Agenda (forthcoming)	
<b>III. Summary of Expenditures</b>								
A. Expenditures (or liquidations) may be grouped by category and must contain sufficient detail to allow for OSEP to match against the program application for <b>Part B funds</b> .	Mid-year report due 6/30/08 <b>State reported data:</b> An attachment may be necessary for reporting in this area. Please use the <b>Quarterly Expenditure Report</b> format submitted to OSEP in reporting on previous special conditions. Additional documentation should not be attached (unless requested).	Federal Programs Division, Assoc. Supt., SPED	Mid-year report due 6/30/08.	None.	Adhere to Special Conditions Quarterly Report dated August 2008	Expired Grant 2006 Expenditures = 99.79% The remaining amount is encumbered. Grant 2007 Expenditures = 91.34% This grant expires in 2009	August 2008 Quarterly Report	
B. Expenditures (or liquidations) may be grouped by category and must contain sufficient detail to allow for OSEP to match against the program application for <b>Part C funds</b> .	Mid-year report due 6/30/08 <b>State reported data:</b> An attachment may be necessary for reporting in this area. Please use the <b>Quarterly Expenditure Report</b> format submitted to OSEP in reporting on previous special conditions. Additional documentation should not be attached (unless requested).	Federal Programs Division, Assoc. Supt. SPED, CFO	Mid-year report due 6/30/08.	None.	Adhere to Special Conditions Quarterly Report dated August 2008	Expired Grant 2006 Expenditures = 100% Completed Grant 2007 Expenditures = 100% Completed Grant 2008 Expenditures = 24 % Completed Encumbrance = 5% Available Balance = 71%	August 2008 Quarterly Report	
<b>III. [Equipment Inventory Update]</b>								
GPSS will provide updates to its inventory of <b>[equipment that were purchased with IDEA Part B funds (and meet the EDGAR definition of equipment, i.e., exceed \$5,000 in value per unit cost) and explain any changes in its list (such as items added or deleted from the list of equipment including a description of the disposition of any equipment).]</b>	Mid-year report due 6/30/08 (as appropriate).	Federal Programs Division, Assoc. Supt., SPED	Mid-year report due 6/30/08.		October 2008 status: Fixed Assets (equipment exceed \$5000 in value per unit) in Special Education have been tagged with a bar code. Input of fixed assets into FMS/AS400 system is ongoing. Fixed Assets project will be complete by November 10, 2008	All 100% completion of bar coding on fixed assets in Special Education; Input of fixed assets into FMS/AS400 system is ongoing; and, fixed assets project will be complete by November 10, 2008.		
GPSS will provide updates to its inventory of <b>[equipment that were purchased with IDEA Part C funds (and meet the EDGAR definition of equipment, i.e., exceed \$5,000 in value per unit cost) and explain any changes in its list (such as items added or deleted from the list of equipment including a description of the disposition of any equipment).]</b>	Mid-year report due 6/30/08 (as appropriate).	Federal Programs Division, Assoc. Supt., SPED	Mid-year report due 6/30/08.		October 2008 status: All Fixed Assets (equipment exceed \$5000 in value per unit) in Special Education have been tagged with a bar code. Input of fixed assets into FMS/AS400 system is ongoing. Fixed Assets project will be complete by November 10, 2008.	100% completion of bar coding on fixed assets in Special Education; Input of fixed assets into FMS/AS400 system is ongoing; and, fixed assets project will be complete by November 10, 2008.		