

Task Name/Goal	Completion Date/Measurable Objective	Responsible Person/Office	Validation by USDOE/Date & Method of	Underlying Problems	Update	Percentage of Completion	Documents/ References	Comments/ Acknowledgement by USDOE
<b>Special Education (Parts B &amp; C) Compliance</b>								
<b>I. Program Performance</b>								
A. GPSS will report on <b>Part B</b> program performance through the submission of data on compliance indicators in its Part B Annual Performance Report (APR).	100% compliance / Data regarding Guam's Part B program compliance will be submitted directly to OSEP in the GPSS's FFY 2007-2008 APR on February 1, 2009.	Federal Programs Division, Assistant Supt. of the Division of Special Education	APR due February 1, 2009		GPSS Special Education FFY 2006-2007 APR was submitted to the Office of Special Education Program (OSEP) by February 1, 2008. On June 6, 2008, the GPSS Special Education Part B program received a determination letter from OSEP indicating that the Division of Education "needs intervention". OSEP will be conducting a Validation Visit on November 17-19, 2008. The FFY 2007-2008 APR will be submitted by February 1, 2009.	The achievement for 100% compliance on the indicators on the Part B Annual Performance Plan (APR) and Part B State Performance Plan (SPP) is ongoing.	June 6, 2008 OSEP Determination letter (Part B); Part B Annual Performance Report (APR) dated February 1, 2008 ; Part B State Performance Plan (SPP) dated February 1, 2008; and, OSEP Validation Visit Agenda	
B. GPSS will report on <b>Part C</b> program performance through the submission of data on compliance indicators in its Part C Annual Performance Report (APR).	100% compliance / Data regarding Guam's Part C program compliance will be submitted directly to OSEP in the GPSS's FFY 2007-2008 APR on February 1, 2009.	Federal Programs Division, Assistant Supt. of the Division of Special Education	APR due February 1, 2009		GPSS Special Education FFY 2006-2007 APR was submitted to the Office of Special Education Program (OSEP) by February 1, 2008. On June 6, 2008, the Guam Division of Special Education Part C program received a determination letter from the OSEP indicating that the Division of Education "needs assistance". OSEP will be conducting a Validation Visit on November 17-19, 2008. The FFY 2007-2008 APR will be submitted by February 1, 2009.	The achievement for 100% compliance on the indicators on the Part C Annual Performance Plan (APR) and the Part C State Performance Plan (SPP) is ongoing.	June 6, 2008 OSEP Determination letter (Part C); Part C Annual Performance Report (APR) dated February 1, 2008 ; Part C State Performance Plan (SPP) dated February 1, 2008; and, OSEP Validation Visit Agenda	
<b>II. Summary of Expenditures</b>								
A. GPSS will liquidate all encumbrances within 60 days prior to the expiration of the <b>Part B</b> grant.	Special Conditions Quarterly Expenditure Report due December 2008	Federal Programs Division, Assistant Supt. of the Division of Special Education, CFO	Special Conditions Quarterly Expenditure Report due December 2008		Adhere to Special Conditions Quarterly Report 4th Quarter (July 1, 2008 - September 30, 2008)	Expired (Part B) Grant 2006 Expenditures = 99.79% The remaining amount is encumbered. Grant 2007 Expenditures = 91.34% This grant expires in 2009	Guam Part B Special Conditions Quarterly Report 4th Quarter (July 1, 2008 - September 30, 2008)	
B. GPSS will liquidate all encumbrances within 60 days prior to the expiration of the <b>Part C</b> grant.	Special Conditions Quarterly Expenditure Report due December 2008	Federal Programs Division, Assistant Supt. of the Division of Special Education, CFO	Special Conditions Quarterly Expenditure Report due December 2008		Adhere to Special Conditions Quarterly Report 4th Quarter (July 1, 2008 - September 30, 2008)	Expired (Part C) Grant 2006 Expenditures = 100% Completed Grant 2007 Expenditures = 100% Completed Grant 2008 Expenditures = 24 % Completed Encumbrance = 5% Available Balance = 71%	Guam Part C Special Conditions Quarterly Report 4th Quarter (July 1, 2008 - September 30, 2008)	
<b>III. Equipment Inventory Update</b>								
GPSS will provide updates to its inventory of equipment purchased with IDEA funds, meet the EDGAR definition of equipment (i.e. exceed \$5,000 in value per unit cost), and explain any changes in its list, such as items added or deleted from the list of equipment including a description of the disposition of any equipment.	Special Conditions Quarterly Report due December 2008	Federal Programs Division, Assistant Supt. of the Division of Special Education	Special Conditions Quarterly Report due December 2008		All Fixed Assets (equipment exceed \$5000 in value per unit) in Special Education have been tagged with a bar code. Input of fixed assets into FMS/AS400 system is ongoing. Fixed Assets project will be completed by the end of December 2008	100% completion of bar coding on fixed assets in Special Education; Input of fixed assets into FMS/AS400 system is ongoing; and, fixed assets project will be completed by the end of December 2008.		