

GPSS PROGRAM-SPECIFIC GRANTS MANAGEMENT PLAN

| Task Name/Goal | Responsible Person/Office | Completion Date/Measurable Objective | Validation by USDOE/Date & Method of Validation | Underlying Problems/Cause | Action Taken by GPSS for Resolution | Completion Date / Percentage of Completion | Documents/References | Comments/Acknowledgement by USDOE |
|--|--|--------------------------------------|---|--|--|--|---|-----------------------------------|
| Teacher Quality Enhancement (TQE) | | <u>Measurable Objective:</u> | | | | | | |
| GPSS must submit a restricted Indirect Cost Rate (ICR) proposal for programs that have a non-supplanting requirement to DOI for approval. (See GPSS Fiscal Oversight section of the CAP) | Nieves Flores, FP Administrator, Deputy Superintendent Finance & Administrative Services | Completed 08/08 | Pending Action by Validation | [GPSS/Office of Federal Programs does not have an approved indirect cost rate with the Department of Interior in place, which has restricted its ability to draw down indirect cost funds.] (*Status - resolved - see Completion date) | Adherence to the procurement regulation and Form R | *100% Completion August '08. The Indirect Cost of 2.81% was approved and accepted. July 2008 - GPSS has negotiated an Indirect Cost Rate as evidenced by a letter from GPSS Superintendent dated July 17th, 2008 to Ms. Te Vi and Ms. Melandie Navarro. | SOP 900-001 Form R July 2008 - Letter from GPSS Superintendent dated July 17th, 2008. | |
| Literacy & School Libraries | | <u>Measurable Objective:</u> | | | | | | |
| Per Program Officer Irene Harwarth, there are no underlying problems to address at this time. | FP Administrator, Deputy Superintendent C&I, Deputy Superintendent Finance & Administrative Services, Int. Auditors | | | | All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by October 2008. | Continuous and On-Going GPSS Federal Programs Division Staff continue to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts. | State Monitoring and Program Review Forms | |
| Territories & Freely Associated States (TFASE) | | <u>Measurable Objective:</u> | | | | | | |
| Per Program Officer Valerie Rogers, there are no underlying problems to address at this time. | Deputy Superintendent C&I, FP Administrator, Deputy Superintendent Finance & Administrative Services, Int. Auditors | | | | All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by October 2008. | Continuous and On-Going GPSS Federal Programs Division Staff continue to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts. | State Monitoring and Program Review Forms | |
| Character Education | | <u>Measurable Objective:</u> | | | | | | |
| Per Program Director Robert Alexander there are no underlying problems to address at this time. | Student Support Administrator, FP Administrator, Deputy Superintendent Finance & Administrative Services, Internal Auditors | | | | All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by October 2008. | Continuous and On-Going GPSS Federal Programs Division Staff continue to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts. | State Monitoring and Program Review Forms | |
| Project "Na'la'la' I Lenguahen Chamoru" | | <u>Measurable Objective:</u> | | | | | | |
| | Chamoru Studies Administrator, FPD Administrator, Deputy Superintendent Finance & Administrative Services, Internal Auditors | | Pending USDOE validation method(s) | As this is a new program, there are no underlying problems to address at this time. | All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by October 2008. Grant application approved 9/26/08 for \$229,912 for performance period of 10/2008 to 10/2010. Biannual reporting required beginning 10/08. Annual reporting required 12 months and 24 months after October, 2008. | Continuous and On-Going GPSS Federal Programs Division Staff to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts. State Program Officers to provide guidance and technical assistance to program personnel. | 1) Monitoring forms evidencing efforts conducted by state staff for programmatic and fiscal compliance. 2) Training documentation to include sign in sheets and training agenda for the various training sessions conducted by state program staff to personnel responsible for implementing and monitoring federally funded activities. | |