

GPSS PROGRAM-SPECIFIC GRANTS MANAGEMENT PLAN

Discretionary Grant Programs

Task Name/Goal	Completion Date/Measurable Objective	Responsible Person/Office	Validation by USDOE/Date & Method of Validation	Underlying Problems	Action Taken by GPSS for Resolution	Updates	Supporting Documents for July 2008 Update
Teacher Quality Enhancement (TQE)	Measurable Objective:						
GPSS must submit a restricted Indirect Cost Rate (ICR) proposal for programs that have a non-supplanting requirement to DOI for approval. (See GPSS Fiscal Oversight section of the CAP)	<u>Projected Completion Date:</u> On or before September 30, 2007, GPSS will submit a restricted ICR proposal to the U.S. Dept. of Interior/National Business Services for approval.	FP Administrator, CFO	When GPSS has an approved ICR, GPSS TQE will be able to draw indirect cost funds from its account (e.g., \$215,338 for year 2 – 2006-07). Until GPSS has a restricted ICR with Dept. of Interior, the Clause on the 2005-06 and 2006-07 Grant Award Notice must be followed: "As a special condition, Guam Dept of Education (name of GPSS when proposal was submitted) cannot draw down on the federal grant funds that reimburse for indirect costs (\$215,338 in Year 2) until Guam DOE establishes an ICRA with a cognizant federal agency or develops a cost allocation plan that justifies receiving the 8 percent indirect cost reimbursement for each year of the State Grant."	[GPSS/Office of Federal Programs does not have an approved indirect cost rate with the Department of Interior in place, which has restricted its ability to draw down indirect cost funds.]	GPSS is currently working with USDO I (Ms. Norma Mullens) on this matter. Documentations will be sent to USDOE confirming the efforts made with USDO I regarding the Indirect Cost Proposal. In addition, all Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by Sept. 30, 2007.	GPSS has negotiated an Indirect Cost Rate as evidenced by a letter from GPSS Superintendent dated July 17th, 2008 to Ms. Te Vi and Ms. Melandie Navarro.	Letter from GPSS Superintendent dated July 17th, 2008
Literacy & School Libraries	Measurable Objective:						
Per Program Officer Irene Harwarth, there are no underlying problems to address at this time.		FP Administrator, CFO, Int. Auditors			All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by Sept. 30, 2007.	GPSS Federal Programs Division Staff continue to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts.	State Monitoring and Program Review Forms
Territories & Freely Associated States (TFASE)	Measurable Objective:						
Per Program Officer Valerie Rogers, there are no underlying problems to address at this time.		FP Administrator, CFO, Int. Auditors			All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by Sept. 30, 2007.	GPSS Federal Programs Division Staff continue to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts.	State Monitoring and Program Review Forms
Character Education	Measurable Objective:						
Per Program Director Robert Alexander there are no underlying problems to address at this time.		FP Administrator, CFO, Internal Auditors			All Federal Programs shall undergo Programmatic and Fiscal Review within the Fiscal Year conducted by State Agency Staff and coordinated with the respective Program Managers and Project Directors. GPSS shall provide a schedule listing of monitoring schedule to USDOE by Sept. 30, 2007.	GPSS Federal Programs Division Staff continue to perform monitoring efforts throughout the year. Monitoring is conducted on a quarterly basis or as needed to correct and rectify any deficiencies found as a result of monitoring efforts.	State Monitoring and Program Review Forms