

Timelines for Consolidated Grant 2009

Timelines	Week of March 2nd - 5th, 2009	April 9th, 2009	April 10th - May 11th, 2009	2nd Week of May 2009	3rd Week of May 2009	1st week of June 2009	2nd Week of June 2009	2nd Week of July 2009	Between July & August 2009	2nd Week of September 2009	October 1 2009 - September 30, 2010
Activity	Public Announcement on Consolidated Grant & Project Application Preparation	Project Applications due to Federal Programs Division	Incorporation and alignment of Project Application to Grant Application to USDOE	Letter of Invitation on Consolidated Grant from USDOE	Final Draft submitted to USDOE for feedback	Incorporate Comments from USDOE to Consolidated Grant Application	Finalize Consolidated Grant Application	Submit final Consolidated Grant Application to USDOE	Communication with USDOE on Consolidated Grant Application	Approval Letter from USDOE on Consolidated Grant	Programs implement requirements of Grant Consolidation.
State Agency Responsibility	Issue Public Announcement and Provide Technical Assistance Training and Consultation to all Stakeholders (Public, Private, & Non-Profit Educational Institutions) on Project Application preparation, Federal grant regulations and requirements, and State Mandates. State Agency will provide Technical Assistance to LEA during the Project Application preparation.	Review Project Application for acceptability and alignment to Federal and State requirements.	Federal Programs Division (FPD) will review, align, and prepare Grant Application based on LEA Project Application.	FPD will format Grant Application on requirement by USDOE	FPD will submit to USDOE a Final Draft for review, feedback, and comments to USDOE	FPD will amend, if necessary, comments and recommendations by USDOE into Consolidated Grant Application	Submit Final Consolidated Grant Application to Guam State Clearing House (30 day Concurrent Review) and Guam Education Policy Board (15 day review).	FPD will submit Final Consolidated Grant Application to USDOE	FPD will communicate with USDOE on status of Consolidated Grant Application	Once State Agency receives Approval Letter and Grant Award Notification from USDOE, FPD will request for accounts to be set-up at the Business Office. LEA's are informed to prepare for Programs to begin in October 1, 2009.	FPD will continue to provide Technical Assistance, conduct Quarterly Monitoring, Consultation with Programs, and assure adherence to CCAP.
LEA Responsibility	Attend Technical Assistance Training and submit Project Application by April 9, 2009.	LEAs via Program Managers submit completed and acceptable Project Application to State Agency.	Should FPD require amendment to Project Application, LEAs (Program Managers) shall make necessary revisions to Project Application and re-submit to Federal Programs Division within one (1) week.	Should FPD require clarification on Project Application for alignment to Grant Application, LEAs (Program Manager) will be consulted	Upon receiving feedback for USDOE, FPD will keep LEAs abreast of any clarifications or revisions needed to complete Grant Application.	Should FPD require clarification on Project Application for alignment to Grant Application, LEAs (Program Manager) will be consulted	Should FPD require clarification on Project Application for alignment to Grant Application, LEAs (Program Manager) will be consulted	Wait for Formal Approval Notification.	Wait for Formal Approval Notification.	LEAs are formally notified and begin preparation for Programs' commencement.	LEAs implement respective Approved Programs and adhere to CCAP.

Approved January 23, 2009

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